Appeal / Hearing Process

Appeals or Hearing requests for a ticket must be done within 21 days from the date of the original violation in writing. Please be aware that you must choose between doing either a written appeal or appearing in person for a hearing. The best way to file an appeal is online at WWW.ROCKPORT.RMCPAY.COM. Otherwise, you can mail the form found on this site to: P.O. Box 150 Rockport MA, 01966 or email the same form to: parkingclerk@rockportma.gov. Once a decision is made in either case, it is final. Appeals after this 21-day period will be heard solely at the discretion of the hearing officer and may not be granted. Again, all appeals/requests must be made in writing and cannot be handled over the phone.

Please note, emailed appeal responses will come from donotreply@rmcpay.com so please watch you inbox as well as spam/junk folder.

Obstructing traffic or parking on a crosswalk or sidewalk is a violation even if it is only partial.

The following do not constitute valid reasons for dismissing a ticket:

- You did not see the NO PARKING sign or RESIDENTS ONLY sign
- You did not know that parking was restricted in that area (such as a RESIDENTS ONLY parking zone)
- You were there only for a short time
- You have never been ticketed for this violation before
- There were no other places to park
- You think that the fine is too high and can't afford to pay it

Starting 2020/2021 ALL STICKERS are to be placed on the FRONT Windshield of your vehicle. Resident Parking Stickers and Transfer Station Stickers must be displayed on the lower left corner of the vehicle's front windshield or the windshield adjacent to the rear view mirror on the driver's side in order for the sticker(s) to be valid. Additionally, the previous year's sticker(s) need to be removed prior to affixing the new sticker.

*please note this information was also sent out with new sticker(s).
Massachusetts General Law allows individuals to challenge the issuance of parking tickets. You may either submit an appeal in writing and receive a determination or you may request a formal hearing. The decision made for the written appeal as well as the hearing is final. You may not request a hearing after you have selected a written appeal.

SIGNATURE: ____________________________________________ DATE: __________________________

- Use of this form is not required by law. A letter may be submitted instead as long as it includes ALL of the above information.

- Before mailing, please confirm that your ticket is within 21 DAYS of the issue date. Anything received after the 21 days is considered late and may be denied. Please include a copy of the violation.