



TOWN OF ROCKPORT
Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Rights of Way Committee (ROW) – Trail Marking Workgroup

Town Clerk Use Only

RECEIVED
TOWN CLERK
JANUARY 12, 2024
8:55 AM

Date & Time:	January 17, 2024 at 6:00 PM
Place:	Town Hall, 34 Broadway
Room:	Conference Room A
	Monica Lawton, ROW

AGENDA

Meeting of Open Space Working Group on Trailing Marking, Signs & Maps
Hosted by Rights of Way Committee and Open Space & Recreation Committee

NOTE: This agenda is overly ambitious but serves as reminder of what remains to be done;
items not addressed will be deferred to a future meeting.

1. Approve minutes of the Nov. 1, 2023 Meeting
2. Creation of comprehensive trail map for Rockport
 - a. Review R. Craig's updated draft map for any needed corrections or additions
 - b. Identify needed field work for trail tracking or verification
 - c. Clarify next steps in map design & production process
3. Grant funding for project implementation
 - a. CPC application, due Feb. 4 (L. Neal)
 - b. Other funding sources: Awesome Rockport, others?
4. Trail markers and signs
 - a. Best practices from other communities (M. Lawton)
 - b. Discussion/ recommendations on trail marker format
 - c. Discussion/ recommendations on content & key elements of signage; input from Forest Fire Dept.; others
 - d. Discussion/ recommendations on design, production & installation process
 - e. Proposed signage locations, prioritized
 - f. Required approvals – DPW and Board of Selectmen
5. Next steps / Action items from this meeting with assignments
6. Old business
7. Unanticipated business
8. Next meeting date
9. Adjourn