



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

**Name of Committee, Board, Commission or Department**

Millbrook Meadow Committee

Town Clerk Use Only

RECEIVED  
TOWN CLERK  
DECEMBER 13, 2023  
12:26 PM

<b>Date &amp; Time:</b>	<b>December 20, 2023 7:00 pm</b>
<b>Place:</b>	<b>Town Hall Annex</b>
<b>Room:</b>	<b>Conference Room</b>
	<b>Laura Hallowell</b>
	<b>Chair</b>

**AGENDA**

**1. Public Input**

**2. Committee Business**

Treasurer's Report

Approve Minutes of November 15, 2023.

Invoices or bills for approval and payment

Discuss possible candidates for MMC membership.

Plan for activating CPA Spillway Handrails Project. [Laura]

CPA Application plan [Laura]

Determine meeting date for January

**3. Update status of Millbrook Meadow Maintenance, and Planting**

Meadow maintenance and planting report [Darrah]

**4. Fundraising Sub-Committee, Publicity and Community Outreach**

Status of Wreath Campaign. [Darrah]

Plan for Eel Raffle, 2024 [Eric]

**5. Events**

**Johnson-Woit Wedding**, June 1, 2024, 100 pers., 3:30-6 p.m. Seating and sound system.

**Sara Francis Wedding**, Nov. 2, 2024, 80 pers., 3-6 p.m. Near Willow tree, w photos.

More details on events

**6. New Business**

**7. Set Next Meeting: 7 p.m., Wednesday, January 17, 2024, Rockport Town Hall Annex**