

TRANSFER STATION REGULATIONS

Adopted May 5, 2009

1. Hours of Operations:

- The Transfer Station will be open on Tuesday, Wednesday, Friday and Saturday from 7:00 a.m. to 2:45 p.m. It will be closed Sunday, Monday and Thursdays. It will also close for the following holidays: January 1st, Martin Luther King Jr. Day, Presidents Birthday, Patriots Day, Memorial Day, July 4th, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.
- Off-Hour access is prohibited without the authorization of the Director of Public Works.

2. Transfer Station Stickers:

- All vehicles entering the Transfer Station are required to display a valid Transfer Station sticker as required by these regulations, or have in their possession a Temporary Transfer Station Permit issued by the Director of Public Works. The Transfer Station sticker must be displayed on the lower left corner of the vehicle's front windshield. All prior year stickers must be removed from the vehicle when placing a new Transfer Station Sticker on the vehicle.
- Residential Transfer Station Stickers will only be issued to vehicles of Rockport residents who own property or those that rent property in Rockport and can verify their status as a renter. Each dwelling unit, such as a condo, apartment or shared housing unit must purchase individual stickers.
- Commercial businesses using the Transfer Station must display a Commercial Transfer Station Sticker or a PAYT Sticker. Gainful Home Occupational businesses as defined in the Town's Zoning By-Laws are exempt from this requirement. All vehicles with Commercial license plates must display a Commercial Transfer Station Sticker or a PAYT Sticker.
- Transfer Station Stickers are non-transferable to other vehicles. If you sell or dispose of your vehicle, you must remove the sticker and bring it to the Department of Public Works for the issuance of a new sticker if one is still needed.

3. Solid Waste Disposal:

- All glass, metal, plastic, cardboard and newspapers must be deposited in the designated recycling trailers. None of these materials may be deposited in the solid waste trailers. This is a state-mandated regulation and Town by-law.
- All solid waste being disposed of at the Transfer Station must originate from within the Town of Rockport.
- Sticker holders are prohibited from bringing household trash to the transfer station from non-sticker holders.
- Residents may authorize another sticker holder to transport their household trash to the Transfer Station if both purchase the same type of sticker and register with the DPW by submitting the DPW form letter for that purpose. The transporting sticker holder is limited to 3 additional households, other than one's own. Please refer to paragraph 6, Trash Transportation Services, for more than 3 households, other than one's own.
- Any person who deposits material in the transfer station from outside the boundaries of the Town or brings household trash from a non-sticker holder will be subject to a fine and immediate revocation of dumping privileges.

4. Pay As You Throw (PAYT) Program:

- PAYT sticker holders must dispose of their trash in Town issued PAYT Bags when depositing their trash into the solid waste containers. PAYT Bags are sold at the DPW office at Town Hall and authorized retail stores.
- PAYT Bags shall not contain any glass, metal, plastic, cardboard and newspapers that are designated as recyclable materials. These items shall be loosely deposited in the appropriate recycling compactor.

- PAYT users may dispose of acceptable small (bulky) items less than 12 cubic feet (12 c.f.) that cannot be contained in a large PAYT bag at no additional cost. See Transfer Station attendant prior to disposing of your item to verify compliance with this regulation.
- Disposal of any large bulky item that exceeds thirty (30) inches in one measurement or is over a total of twelve cubic feet (12 c.f.) requires the purchase of a Bulk Item Coupon for each item being disposed of. Bulk Item Coupons can be purchased at the DPW office at Town Hall or at the Transfer Station during normal business hours. Bulk Item Coupons must be given to the Transfer Station Attendant prior to disposing of the item(s) in the solid waste containers.

5. **Flat Fee Disposal Program:**

- Flat Fee sticker holders do not require the use of Town issued PAYT Bags.
- Flat Fee sticker holders shall not dispose of any glass, metal, plastic, cardboard and newspapers that are designated as recyclable materials. These items shall be loosely deposited in the appropriate recycling compactor.
- Disposal of any large bulky item that exceeds thirty (30) inches in one measurement or is over a total of twelve cubic feet (12 c.f.) requires the purchase of a Bulk Item Coupon for each item being disposed of. Bulk Item Coupons can be purchased at the DPW office at Town Hall or at the Transfer Station during normal business hours. Bulk Item Coupons must be given to the Transfer Station Attendant prior to disposing of the item(s) in the solid waste containers.
- Flat Fee sticker holders are prohibited from transporting trash other than their own into the Transfer Station for disposal, except those registered for no more than 3 additional households other than one's own as stated in paragraph 3.

6. **Trash Transportation Services**

- Trash Transportation Services are recognized as an acceptable means of disposing residential household trash at the Transfer Station from more than 3 Rockport residential households who may have difficulty transporting their trash to the facility themselves.
- The Trash Transportation Service Providers must purchase and display a Pay-As-You Throw Sticker on their vehicle. All trash entering the Transfer Station from a Trash Transportation Service Provider must be in Pay-As-You Throw Bags.
- When entering the Transfer Station, Trash Transportation Service Providers must also display a removable magnetized sign on both sides of the vehicle that indicates that their vehicle is providing this service. Magnetized signs are provided by the DPW and remain the property of the DPW. A deposit of Twenty Dollars is required in order to obtain two authorized magnetized signs.
- All residential users of a Trash Transportation Service Provider must purchase a Pay-As-You Throw Sticker and must dispose of their trash in Pay-As-You Throw trash bags purchased at Town Hall and authorized retail stores.
- Any violation of these regulations by a Trash Transportation Service Provider can result in a fine and/or loss of privilege as a service provider.

7. **Demolition Debris:**

- No amount of building demolition debris including wood, shingles, sheetrock, doors, windows etc., shall be deposited into the solid waste containers.
- Residential households with a valid Residential Transfer Station Sticker needing to dispose of small amounts of demolition debris from their household may dispose of their debris that is contained in a standard 32 gallon barrel into the assigned demolition debris trailer for an additional fee. The Transfer Station Attendant must be contacted and all fees paid prior to disposing of demolition debris into the designated trailer.

- Building Contractors and other commercial businesses with a valid Commercial Transfer Station Sticker may dispose of demolition debris generated from within Rockport into the assigned demolition debris trailer for an additional fee. The Transfer Station Attendant must be contacted and all fees paid prior to disposing of demolition debris into the designated trailer.
- Masonry, bricks and any type of concrete material is not to be deposited in the demolition trailer, but shall be disposed of at a separate location designated at the site for this purpose for an additional fee. The Transfer Station Attendant must be contacted and all fees paid prior to disposing of masonry, brick and concrete materials at the designated location.

8. **Brush & Yard Waste:**

- All loads being deposited into the compost pile or the brush pile shall be free and clean of any materials other than brush and yard waste. Leaves and yard waste shall be deposited in the compost pile loosely and not contained in biodegradable paper bags or other types of bags or containers.
- Residential households possessing a valid Transfer Station Sticker can dispose of up to 4 cubic yards per day of compost or brush material at no additional charge. Amounts greater than 4 cubic yards per day require the purchase of a Brush & Yard Waste Coupon for each additional 4 cubic yards. When Residential loads require a Brush & Yard Waste Coupon, the coupon must be given to the Transfer Station Attendant prior to disposing of the load(s) into the appropriate piles.
- All commercial operations must purchase Brush & Yard Waste Coupons for each 4 cubic yard load of brush and yard waste brought to the Transfer Station. The Public Works Director may restrict quantities of commercial brush and yard waste being brought into the Transfer Station by any commercial operation. Brush & Yard Waste Coupons must be given to the Transfer Station Attendant prior to disposing of the load(s) into the appropriate piles.

9. **Specialty & Bulk Items:**

- Gas propane tanks and water heaters are considered Specialty Items and require the purchase of a Specialty Item Coupon and disposal of the item into the metals pile. Specialty Item Coupon must be given to the Transfer Station Attendant prior to disposing of the item(s) into the metals pile. The Public Works Director may limit the number of specialty items being disposed of by any user of the Transfer Station.
- Other items that exceed thirty (30) inches in one measurement or are over a total of twelve (12) cubic feet (12 c.f.) are considered Bulky Items and require the purchase of a Bulk Item Coupon and disposal of the Bulk Item into the solid waste containers. The Public Works Director may limit the number of large objects being disposed of by any user of the Transfer Station.

10. **White Goods, Computer Monitors and Television Disposal:**

- No white goods, such as stoves, refrigerators, washing machines, clothes dryers etc., will be accepted at the Transfer Station for disposal.
- No CRT's such as computer monitors and televisions will be accepted at the Transfer Station for disposal.
- White Goods and CRT's can be disposed of on a quarterly basis, typically in March, June, September and December, during "Drop Off Days". The actual day and location for white goods and CRT "Drop Off" will be advertised in advance of the event. You may also contact the DPW for scheduled dates as well as applicable disposal fees.

11. **Metals Disposal & Recycling:**

- Transfer Station sticker holders can place metal items, other than white goods and propane tanks, in the metals pile for disposal.

- Items in the metals pile are sold to a contract metals salvager. There shall be no unauthorized salvaging in the metal pile.
- If desired by the owner, metal items that can be repaired or reused can be deposited outside of the swap shop, left side of the building.

12. **SWAP SHOP:**

- The swap shop is provided for sticker holders and only useable items may be left at the shed. No coupon required items, CRT's or White Goods may be left in this area.

13. **EXCEPTIONS:**

- The Director of Public Works is authorized to issue stickers at an appropriate rate to any town, state, federal or public agency official or employee who use their vehicles in performing their duties, and who, in the opinion of the Director, actually needs a sticker for the performance of these duties.

14. **OUT OF TOWN BUSINESSES:**

- At the discretion of the Director of Public Works, out of Town businesses performing services in Rockport may be issued a temporary Transfer Station permit for each business vehicle as may be needed. While at the Transfer Station, the permit must be clearly visible through the front windshield of the vehicle.

15. **PROHIBITIVE ACTIVITIES:**

- No explosives, tires, batteries, barrels, or hazardous materials are to be brought to the facility. No salvaging or scavenging will be permitted except in the designated areas and except by written permit from the Director of Public Works.

16. **LOITERING:**

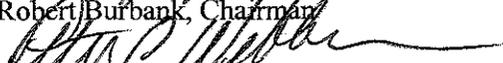
- Parking shall be limited to 30 minutes a day. Loitering is not allowed.

17. **VARIATIONS:**

- The Director of Public Works is authorized to interpret the regulations and to set temporary regulations necessary to operate these areas on a daily basis.

***VIOLATION OF ANY OF THESE REGULATIONS IS PUNISHABLE BY A FINE OF \$100.00 or
REVOCAION OF TRANSFER STATION PRIVILEGES***

Approved by: BOARD OF DPW COMMISSIONERS


Robert Burbank, Chairman

Peter Webber


Stephen Vavak
May 5, 2009
Date approved

Transfer Station Fees (Accepted during regular hours)

\$5.00	Bath tubs, box springs, bureaus, carpets and rugs (over 24 sq. ft.), chairs, computers, couches, exercise equipment, furniture (over 30" in any one direction), grills, mattresses, microwaves, power mowers, sinks, snow blowers & toilets.
\$10.00	Propane tanks & water heaters.
\$25.00	Commercial brush and residential brush greater than 4 cu. yds.
\$5.00	Demolition and construction debris per barrel.

CRT & White Good Collection Fees (Accepted during quarterly collections)

\$5.00	Dehumidifiers & mini-refrigerators
\$10.00	Air conditioners, dishwashers, dryers, freezers, monitors, ovens & stoves, regular refrigerators, televisions, water heaters and washing machines.