

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - is recording the meeting; asks what can be done about higher taxes on property within watershed; comments that Johnson's Road not wide enough for frontage.

Toby Arsenian, 95 Granite Street - spoke with Assessors' Office; future will be speculation of woodland lots & RCC should be concerned.

Ted Tarr, 154 Main Street - says all "unbuildable" lots will need to be assessed to include wetlands concerns.

Stewardship:

Ted Tarr, 154 Main Street - is concerned about fence and "No Trespassing" sign on Lanes Farm Way; feels access to town land should remain open.

New Hearings

ANRAD 62-0685, Mason Browne, 0 South Street (Map 28/Lots 1&2). Review and approve wetland resource area boundaries. Dan Ottenheimer (Mill River Consultants) is present to represent applicant; discusses wetlands on property; says Mary Rimmer delineated wetlands (BVW); no endangered species or vernal pools on property. *Ian Crown, 67 Eden Road* - is concerned about well contamination by septic system; asks how determination was made for no vernal pool. *Jeff Dangerfield, 121 South Street* - asks about walls on site; allows RCC to park in his driveway for site visit. RCC schedules site visit for Saturday, January 11, 2014. With permission from the Applicant, hearing is continued until January 22, 2014, pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Amendment to Order of Condition (DEP 62-0507), Cape Ann Tool, LLC, Granite Street (Map 16/Lots 26A, 28 & 28A). Decrease overall site development density of the project to construct townhouses by creating 13 single-family house lots within land subject to coastal storm flowage, coastal bank, land under waterbodies and waterways, land under the ocean and rocky intertidal shore. Jamy Madeja (Buchanan & Associates) and Paul Campbell (Chess Engineering) are present to represent applicant; Ms. Madeja explains amendment. *Toby Arsenian, 95 Granite Street*- asks if amendment is allowable; feels RCC is making mistake; will protest to BOS, Finance Committee and DEP. Ms. Madeja refers to December 13, 2013 documents; says applicant will abide by old OC except for the few changes; storm water calculations were not ready before meeting but will be submitted to Agent by end of this meeting (on CD and paper); hands out new plans; changes are discussed as detailed in letter (no stream diversion, no blasting, new planting plan - to be submitted). RCC concerns are: timing of project start/completion of 13 houses; how impervious

area was determined (for storm water management report) since all houses will not be constructed; adhesive gravel area; reminds that underground stream is resource area; discuss underground stone culvert closest to Breakwater Avenue and need to protect it (2 houses too close); discuss underground stream near Curtis Street; house on Lot 14 is too close to CB; would like to see alternatives of Lot 14 house locations; requests site visit to see where Lot 14 house is located; asks for float storage area to be placed on Amendment plan. Agent Falco cautions that construction may impact stream. Ms. Madeja says that underground stone culvert will not be disturbed; feels By-law regulations should not apply; asks for waiver; talks briefly on Ch. 91 (answers to questions available). *Toby Arsenian, 95 Granite Street*- feels RCC should decide on amendment or new hearing; feels streams should be monitored; asks who is responsible for maintenance of storm water management structures; states that Ms. Madeja only concerned with coastal bank, but area is also within flood plain; asks about gravel area, is it permeable; will floats be stored there; retaining walls (new to plan) will impact area due to storm waves; is concerned with RCC allowing house in 25' and 50' zones; states that if this is Amendment then RCC cannot use its Bylaw Regulations. *Bob McIsaac, 2 Clark Avenue* - asks what about condition of culvert; asks if floats have been approved. *Ted Tarr, 154 Main Street* – asks if stream will be moved. *Stephen Schaefer, 12 Breakwater Avenue* – asks where house on Lot 14 is in relation to breakwater in cove. *Anastasia Brown, 2 Edgemere Road* - is supportive of project but concerned with house on Lot 14. Site visit is scheduled for Saturday, January 11, 2014. Hearing is continued until January 22, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business

- 2013 Annual Report - Chairman Neal moves to accept annual report; Mr. MacMillan seconds. Vote 5:0.
- New Business/Announcements:
 - ***Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11). Installing a six (6) foot fence within 100' of intermittent stream without a permit.*** No one is present.

Chairman Neal moves to adjourn; Mr. Claypool seconds. Vote: 5:0.

8:55 p.m.

➤ *RCC* ► *Meeting adjourned 8:55 PM* ◀ *RCC*

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, GERALYN FALCO /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary

Citizen Inquiries:

Chris Martin, Rockport Water Department – presents plan and asks to extend area of clearing for Millbrook well field; wants to clear-cut from along brook southeast to under pine grove, removing saplings and low brush; make view easement up Applecart Road; this will make maintaining area easier for his crew; needs to amend Ongoing Maintenance Protocol. RCC is concerned with invasive species; asks for list of plants to be removed; asks if burning in place is better than bringing to Transfer Station. Chairman Neal moves to allow amendment to protocol; Mr. MacMillan seconds. Vote 5:0.

Tim Olson, DPW – requests minor amendment to Cape Hedge Beach Parking Lot OC (DEP 62-0524) to include maintenance clause as continuing condition; submits written request with revised plan; tells RCC that CoC was issued. RCC asks if it can amend continuing condition on case with CoC. Agent Falco says she thinks it can be done. Chairman Neal moves to accept minor change to continuing condition; Mr. MacMillan seconds. Vote 5:0.

Minutes:

12/18/13: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

01/08/14: Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11). *Installing a six (6) foot fence within 100' of intermittent stream without a permit.* Mrs. Lindsay McGuinness is present and apologizes for not coming to January meeting; she and her husband did not know they were supposed to contact RCC. RCC would like to see area, but snow is too deep; suggests that a springtime site visit be scheduled.

New Hearings

RDA 14-01, Kenneth & Cheryl Grey, 4 Pooles Terrace (Map 24/Lot 41). *Construct a screened porch within 200' Riverfront Area and within 100' of BVW.* Applicant is present and makes presentation; explains that house is within RA, above salt marsh and separated by stone wall, but also there is neighboring house between it and salt marsh; shows photos; all proposed work > 50' to salt marsh. RCC has no questions. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue a negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-02, Gardener Gray, 114 Long Beach (Map 25/Lot 28). *Rebuild a short block wall on a barrier beach.* Gabrielle Schaefer (Dirty Hands Landscaping) is present for applicant and makes presentation; low wall is perpendicular to seawall/beach; proposes to take out blocks then replace in same location at same height; will plant native beach plants in area (no sod); suggests beach grass. RCC has concerns about vegetation to be planted here and wants list of those plants. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue a negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0686, Claudia Kearns, Rockport Housing Authority, Millbrook Park (Map 18/Lots 165 & 167). *Redesign, repair and maintain existing walkways within 100' of BVW and 200' Riverfront Area to Mill Brook.* Ryan Bianchetto (Allen & Major Associates) is present for applicant and makes presentation; all sidewalks & parking area to be repaired/repaved; building #18 needs sidewalk repair to direct stormwater away from building; will add rip-rap between this building and brook; requests continuous condition for maintenance; requests waivers from 25' No-Disturb and 50' No-Build zones. RCC asks about parking lots on site; asks can walkway be made pervious; reminds applicant that maintenance clause only good for repairs, total repaving will require new NOI. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passes and all appeals resolved.**

Continued Hearings

ANRAD 62-0685, Mason Browne, 0 South Street (Map 28/Lots 1&2). *Review and approve wetland resource area boundaries.* Dan Ottenheimer (Mill River Consulting) is present along with applicant. RCC discusses site visit; no issues with delineation. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Amendment to Order of Conditions (DEP 62-0507), Cape Ann Tool, LLC, Granite Street (Map 16/Lots 26A, 28 & 28A). *Decrease overall site development density of the project to construct townhouses by creating 13 single-family house lots within land subject to coastal storm flowage, coastal bank, land under waterbodies and waterways, land under the ocean and rocky intertidal shore.* Jamy Madeja (Buchanan & Associates) and Mr. Rauseo are present; site visit is discussed; new site plan was submitted prior to meeting and discussed here. RCC has concerns with house on Lot #14 so close to coastal bank (CB); wants house 50' from CB. Ms. Madeja discusses performance standards for CB; no harm to CB by house 25' from it; says house to be built with break-away panels in foundation. RCC had requested alternatives and sees only one (1) moving house back 25'; some have concerns with Stormwater Management Report; feel it is poorly presented; some feel second opinion should be rendered on it; discussion regarding streams through site. *Ted Tarr, 154 Main Street* – is concerned with Story Street stream; its condition should be determined. Mr. MacMillan moves to close hearing; Mr. Claypool seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review OCs

ORAD 62-0685, Mason Browne, 0 South Street (map 28/Lots 1&2). Mr. MacMillan moves to issue ORAD as written; Chairman Neal seconds. Vote 5:0.

Other Business

- MACC Spring Conference (March 1, 2014) – some commissioners sign up.
- DEP Emergency Certificate – RCC concerns include weak public announcement and length of time to finish work; Chairman Neal suggests he and Agent Falco create letter to DEP with RCC comments.
- DEP Funding for Climate Change -

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

9:42 PM

RCC ► Meeting adjourned 9:42 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, GERALYN Falco /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary, David McKinnon/Associate Member

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - will record entire meeting.

Bill Yanakakis, Rockport Country Club – is looking to dredge ponds at Country Club; last dredging done in 1960; increased muck in ponds gums up fountains/irrigation systems; shows photos and pamphlets on how it will be done in environmentally friendly manner through NOI process. RCC asks if this company has worked in MA; how is % wildlife kill determined; do fish in pond make it non-jurisdictional? *Eric Hutchins, 45 Poole's Lane* – asks if dredging will meet Water Quality Certification; suggests that sediment may need to be tested and ACOE involvement before dredging. *Toby Arsenian, 95 Granite Street* – says changing water levels needs town permit.

Eric Hutchins, 45 Poole's Lane – is working with MA Division of Marine Fisheries on installing eel trap at top of eel ladder in Mill Pond to catch, count & release eels in Millbrook /Mill Pond; asks for RCC permission; Toad Hall bookstore has funded project with \$500 grant; will be working with schools on project. RCC asks if there will be cover on trap and if other fish might be captured. *Toby Arsenian, 95 Granite Street* – asks if there are eels found in other parts of town and if so where (Saw Mill Brook, Rum Rock Lake, Cape Pond, Halibut Pt. State Park, etc.).

Toby Arsenian, 95 Granite Street – has comments regarding CAT, LLC amendment to OC; RCC proceeded without proper review of storm water report (is this part of grandfathering); is concerned about what will happen in coastal flood areas; RCC did not discuss proposed fence on lot (to become storm debris); says RCC should have required new NOI for amendments.

Review OCs

1st DRAFT Amended OC, CATCo – RCC discusses Findings from 1st DRAFT of OC; four (4) questions are formulated to ask Town Counsel regarding requiring technical consultant, house on Lot #14, appeal of this Amendment and more hazardous waste on site. Discussion is continued pending answers to questions.

Other Business

- Knotweed Removal Report – Laura Hallowell and Nan Blue are present for Rockport Garden Club. Ms. Hallowell makes presentation starting with errors to data; discusses report's findings at each site; requests RCC donate \$300 to the endeavor. RCC asks about stem filling versus foliar application of herbicide (is one better than other?). Ms. Blue discusses replanting; has been seeding with grasses (black beauty) but is still researching other plants to use (blueberry, bayberry, etc.); is looking for “permaculture” (self-sustaining landscaping). *Eric Hutchins, 45 Poole's Lane* – suggests putting out press release for help at Millbrook

Meadow and contacting DCR for species assemblage. *Toby Arsenian, 95 Granite Street* – asks what herbicide is used. (Glyphosate)

- New Business/Announcements - Chairman Neal moves to add following items to agenda, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - DEP Emergency Certificate Letter – Chairman Neal had written response to DEP on its Severe Weather Emergency Declaration Policy; RCC approves language; Chairman Neal to send it to DEP.
 - Executive Session to discuss property - Chairman Neal moves to go to Executive Session to discuss land, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.

10:47 PM: return to Open Session.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

10:48 PM

RCC ► Meeting adjourned 10:48 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - will record entire meeting; comments on news article on CATCo construction.

Ryan Bianchetto, (Allen & Major Associates) for Rockport Housing Authority – requests minor amendment to NOI (DEP 62-0686) at Millbrook Park (Map 18/Lots 165 &167); revised plans are submitted; changes include removing walkway, different location for new walkway and rip-rap, new walkway with curing, and repaving maintenance road. RCC asks about changes and accepts revised plans,; OC has not been issued yet.

Minutes.

02/12/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

02/19/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

New Hearings

RDA 14-03, Tom Mikus & Diane Cartwright, 73 Marmion Way (Map 30/Lot 11). Construct an addition and demolish & reconstruct a deck within 100' of a coastal bank. Ellen Levine and Tim Thurman (Treehouse Design) are present for applicants. Ms. Levine makes presentation; addition to connect 2 parts of house >50' to coastal bank (CB); existing deck <50' to CB to be made smaller; 2nd floor deck to be cantilevered off house. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). Construct a garage addition & reconstruct driveway & walkways within 100' of BVW. Stephen Bagley (studio b design) and Tim Thurman (Treehouse Design) are present for applicants. Mr. Bagley makes presentation; ~1/3 of lot on ledge; shows photos of site; wetlands are offsite and were re-delineated by Hancock Associates; discusses 25' & 50' setback requirements; requests waiver from setback requirements; discusses mitigation for setback incursions (to include drywells, rain gardens and native vegetation). RCC concerns are: viability of drywells on ledge; use of pea stone on driveway; plan needs P.E. stamp; lawn encroachment; and alternatives. Mr. Bagley tells of alternative placement of garage. Mr. Thurman speaks on how architecture was planned for site. Site visit is scheduled for Saturday, March 8, 2014. With permission from the applicant, hearing is continued until March 19, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review OCs

2nd DRAFT Amended OC, CATCo –Agent Falco reports discussion with Town Counsel on questions RCC asked at last meeting; hazardous waste is non-issue. Mr. Allen reports discussion with DPW regarding culvert system on property; says DPW would be willing to work with owner on correcting culvert problems encountered during construction. Discussion begins on specific Conditions. Mr. Allen makes motion to deny amendment due to breach of Bylaw; applicant has not provided alternatives; reads regulations; feels unsatisfied with waiver to Bylaw requirement for building in 50’ No-Build Zone. Motion is not seconded. RCC continues discussion on specific Conditions; asks Agent Falco to ask Town Counsel about ability to issue Partial CoC for each lot and wording for changing from Condo Association to Homeowners Association. Discussion is continued pending answers to questions.

Other Business

- Earth Day (April 26, 2014) – RCC to determine site; Tarr’s Lane field & trail clearing on town land are suggested; Agent to contact school to get student s involved.
- Ongoing Maintenance Protocol Millbrook Well Field (revise) - Mr. MacMillan moves to accept revision as proposed; Mr. Claypool seconds. Vote 5:0.
- New Business/Announcements - Chairman Neal moves to add following issue to agenda; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - Review Executive Session Minutes 02-19-14 - Mr. MacMillan moves to approve minutes as written; Mrs. Lash seconds. Vote 5:0.

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

9:01 PM

RCC ► Meeting adjourned 9:01 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Minutes.

03/05/14: Mr. MacMillan moves to approve minutes as written; Mr. Claypool seconds. Vote 5:0.

Stewardship:

Chairman Neal reports that Paul Bryant has contacted Essex County Greenbelt & Mr. Michaels about his farm land off Lane Farm Way; is looking to preserve farm & build house on high land. Earth Day – April 26th; Chairman Neal visited S. Johnson property and found it in very good condition; RCC would like to involve students in its clean up; continue to look for location.

New Hearings

NOI 62-0688, Andy McDowell, 54 Marmion Way (Map 26/Lot). *Demolish structures and construct single-family house & driveway within 100' of Bordering Vegetated Wetland and coastal bank.* Laura Krause (DeRosa Environmental Consulting) is present for applicant and makes presentation; all structures on site to be removed; new construction greater than 50' to either wetland; project will reduce impervious surface on site; rain garden to be constructed to handle runoff from structures. RCC concerns include: comment on horsetails in rain garden; impervious driveway; amount of pervious surface. *Holly Randall (representing Evelyn Loscutoff 6 Stonehaven Lane)* - asks about height of house. *Debbie Dowell Whiting, 30 Marmion Way* - asks about driveway opening onto Straitsmouth Way; says Straitsmouth Way gets wet in winter and spring. Mr. Claypool moves to close the hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). *Construct a garage addition & reconstruct driveway & walkways within 100' of BVW.* Stephen Bagley (studio b design) is present for applicant. RCC conducted site visit and has no issues with project. *Holly Randall (representing Evelyn Loscutoff, 6 Stonehaven Lane)* - asks about height of house and dimensions of garage. Mr. MacMillan moves to close the hearing; Mr. Claypool seconds. Vote 5:0. **The hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0686, Claudia Kearns, Rockport Housing Authority, Millbrook Park (Map 18/Lots 165 & 167). Mr. MacMillan moves to issue OC as amended; Chairman Neal seconds. Vote 5:0.

DRAFT Amendment to OC (DEP 62-0507), CAT, LLC – RCC reviews draft conditions. Chairman Neal moves to issue OC as amended; Mr. MacMillan seconds. Vote 4:1.

Other Business

➤ Ongoing Maintenance Protocol Millbrook Well Field (revised) is signed.

Mr. Claypool moves to adjourn the meeting; Chairman Neal seconds. Vote 5:0

9:27PM

RCC ► Meeting adjourned 9:27 PM ◀ RCC

Location: Rockport Town Hall Annex, 6:00 pm

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member

Minutes.

03/19/14: Chairman Neal moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Review Orders of Condition

NOI 62-0688, Andy McDowell, 54 Marmion Way (Map 26/Lot 90A). Mr. Allen moves to issue OC as amended; Mr. MacMillan seconds. Vote 5:0.

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). Chairman Neal moves to issue OC as amended; Mr. Allen seconds. Vote 5:0.

Other Business

➤ **Request for Certificate of Compliance, DEP 62-0673, Michele May, 43 Penzance Road (Map 32/Lot 10).** Chairman Neal moves to issue CoC; Mrs. Lash seconds. Vote 5:0.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

6:35 PM

RCC ► Meeting adjourned 6:35 PM ◀ RCC

Location: Rockport Town Hall Annex, Conference Table, 11:00 am

Present: Larry Neal/Chairman, Charlie Allen, MaryAnn Lash, Alan MacMillan, Mel Michaels/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Four voting members are present.

Absent: Rob Claypool, David McKinnon/Associate Member

Citizen Inquiries:

Tim Thurman (Treehouse Design) for 77 Phillips Avenue - presents plan and asks about constructing deck more than 100', but landscape less than 100' to coastal bank; rocks and plants to be removed; sedimentation barrier to be installed. RCC concerns include: plan must be on file, applicant must contact Conservation Office if further work is done. Chairman Neal moves to approve deck and landscaping work as presented; Mr. Allen seconds. Vote 4:0.

New Hearing

RDA 14-05, Jason Williams, Mill Pond & Frog Pond (Map 18/Lots 319 & 325). *Take sediment samples from within two (2) ponds.* David Gorden (Peer Consultants) is present for Mr. Williams and makes presentation; was hired by town (under direction of DPW Board of Commissioners and recommendations of Millbrook Meadow Committee); has delineated wetlands; will take sediment samples using hand auger in Frog Pond and in cattail portion of Mill Pond; will also take samples from boat with PVC tube; will bag samples and send to lab for analysis. RCC concerns are vertical stratification of sediments and preservation of samples, existing sewer pipe in pond, and why analyzing for list of chemicals proposed; RCC requests copy of analysis report (BOH to have one too). *Aileen Morrissey, 113 Main Street* - presents letter to RCC (& Town of Rockport). Chairman Neal reads letter, which relates to trespassing on her property and an objection to walkway around Mill Pond, and says that sampling will not impact her property. *Jonathan Ring, Poole's Lane* - asks what contaminants are in pond; will these be tested. Chairman Neal moves to close the hearing; Mrs. Lash seconds. Vote 4:0. **Hearing is closed.** Chairman Neal moves to issue Negative Determination #2 with conditions; Mr. MacMillan seconds. Vote 4:0. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Reminder: Earth Day this Saturday to clean up around Loop Pond.

Chairman Neal moves to adjourn the meeting; Mr. Allen seconds. Vote: 4:0.

11:36 AM

RCC ► Meeting adjourned 11:36 AM ◄ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Citizen Inquiries:

Sally Lavesque, 60 Granite Street (DEP 62-0665) – requests permission to remove 2 trees; one is dead, one is invasive Norway maple; invasive tree to be replaced with native plant. Chairman Neal moves to allow removal of trees; Mr. Allen seconds. Vote 3:0.

David & Emily Coyne, 36 Marmion Way – request minor amendment to OC (DEP 62-0667); Zoning Board required them to reduce size of addition; new plans are submitted. RCC sees no concern with reducing plan; will send letter.

Joe Parisi/Don Greel (DPW), Bedrock Well project – requests minor amendment to OC (DEP 62-0618); original plan was to bury pipe along roadway & go under stream; new proposal is to run 4” water pipe over ground to intersect with 10” pipe in woods at the stream and to construct “box culvert” there; will reduce impacts to environment. RCC asks about wildlife in the area, will new path cross wetlands; requests details of culvert for file. Chairman Neal moves to allow minor amendment as proposed; Mrs. Lash seconds. Vote 5:0.

Stewardship – Beaver activity; Agent Falco tells of beavers making dam at culvert on Squam Road; DPW informed agent of issue; photos are shown. Mr. McKinnon notes water too shallow and area too small for beaver deceiver to work; beavers here are likely juveniles.

Minutes:

04/02/14: MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote: 5:0.

04/22/14: MacMillan moves to approve minutes as written; Mr. Allen/ seconds. Vote: 5:0

New Hearings

RDA 14-04, Phillip Carter, 6 Squam Hill Court (Map 11/Lot 57). *Construct two (2) egress decks to house ~~within 200’ Riverfront Area~~ & within 80’ of a BVW.* Mr. Carter is present and makes presentation; needs two second egresses for 2-family home and plans to use decks to accomplish this; decks to be supported on sonotubes. RCC has concerns with plans (does not show distance to wetlands); Mr. Carter makes corrective marks on plan, noting 80’ from BVW to house. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed.** Mr. Claypool moves issue negative determination category number 3 with conditions; Mr. Allen seconds. Vote 5:0. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36). *Construct a deck on a coastal bank and within land subject to coastal storm flowage.* Mr. Cefalo as well as Michael & Bonnie Hammerl (homeowners) are present; Mr. Cefalo makes presentation. Existing deck on second floor; new deck to be below and shorter in length; supports include pins/posts directly into granite stone seawall (coastal bank) as well as on face of wall with cantilevered posts. RCC concerns include closeness to neighboring seawall; storm waves damaging deck and seawall; integrity of the wall; could wall be strengthened? DEP requires more plans be submitted. No site visit scheduled. With permission from the applicant, hearing is continued until May 21, 2014. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0690?, David Mirabassi, 18 Old County Road, (Map 21/Lot60A). *Remove existing pier foundation and add 2nd story addition to cottage.* Mr. Mirabassi is present and explains project; all construction to be done within existing footprint; new foundation to support 2nd story and add front deck. RCC concerns include: proposed dumpster location; silt fencing required for protection of neighboring beach grass; construction sequencing and staging area; still requires DEP#. No site visit scheduled. With permission from the applicant, hearing is continued until May 21, 2014, pending DEP #. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business

- **Request for Certificate of Compliance**, DEP 62-0649, Beverly Robbins, 17 King Street (Map 18/Lot320A). Mr. Allen moves to issue CoC; Mr. Claypool seconds. Vote 5:0.
- Long Beach Memo – changes are made
- Review CAT, LLC revised plans - Chairman Neal moves to accept plans; Mr. MacMillan seconds. Vote 4:1.
- New Business/Announcements:
 - Reappointment of RCC member – no discussion necessary
- Executive Session to discuss property – not necessary to hold Executive Session
- Long Beach Sediment Transport Study – Chairman Neal describes presentation given to town on subject.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote: 5:0

RCC ► Meeting adjourned 9:25PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: David McKinnon/Associate Member, Mel Michaels/Associate Member, Andrea Nichols/Secretary

Citizen Inquiries:

Scott Lucas, 2 Doyles Cove Road (Top Dog)– asks if permit needed to replace patio; wants to replace concrete/flagstone patio with new concrete one; will only expand it along foundation where gravel is located; all work >50’ to coastal bank. Chairman Neal moves allow patio replacement as presented; Mr. Claypool seconds. Vote 5:0.

Joe Parisi, DPW – makes 3 requests:

1. To use recycled gravel material for base on access roadway to bedrock wells; samples of materials are presented and RCC inspects them; old asphalt is in mix. RCC’s concerned with hydrocarbons being released into well from old asphalt; literature says recycled asphalt has no leachable hydrocarbons. Chairman Neal moves to approve use of recycled base material as presented; Mr. MacMillan seconds. Vote 5:0.
2. To reposition boulders on beach to allow access to Front Beach from Schoolhouse Landing (Map 35/Lot 54). Chairman Neal moves to allow activity on beach as presented; Mrs. Lash seconds. Vote 5:0.
3. To grade area above seawall at Front Beach (Map 35/Lot 54); remove grass/weeds/excess sand and replace with crushed stone; also move stone bench to this area; small concrete pad for garbage compacter; Beautification Committee requests small garden area. Chairman Neal moves to allow improvements to area as presented; Mr. MacMillan seconds. Vote 5:0.

Minutes.

05/07/14: Mrs. Lash moves to approve minutes as amended; Mr. MacMillan seconds. Vote 5:0.

Stewardship – Town owns South Street land for conservation and open space purposes; photos are shown of property; discussion ensues on what to do there; submit RDA to improve landscape; site visit is scheduled for Saturday, May 24, 2014.

Continued Hearings

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36). *Construct a deck on a coastal bank and within land subject to coastal storm flowage.* Mr. Cefalo is present for property owners; provides and explains new plans required by DEP. RCC asks about Ch. 91 requirements on property. Owner is pursuing Ch. 91 permitting requirements. Chairman Neal moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0690, David Mirabassi, 18 Old County Road (Map 21/Lot 60A). *Renovate existing pier foundation and add 2nd story addition to cottage on a barrier beach.* Mr. Mirabassi is present and provides new plans required by DEP; answers questions from last meeting; DEP # has been assigned. Chairman Neal moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

New Hearings

NOI 62-0691, Ann & Normand Bosse, 34 South Street (Map 26/Lot 33B). *Construct a 20' long granite retaining wall within 100' of an intermittent stream & isolated wetland.* Mr. & Mrs. Bosse are present and Mr. Bosse makes presentation; wall extends onto #30 South Street (they replaced timbers with stone years ago); timber wall on #34 is rotting and bank is collapsing; pond in neighboring property drains to town drainage system. RCC requests site visit and one is scheduled for Saturday May 24, 2014 @7:45 am. With permission from the Applicant, hearing is continued until June 4, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-05, Chris Trupiano, 14 McKays Drive (Map 11/Lot 54M). *Replace existing deck within 100' of an intermittent stream.* Jessica & Alessandro Delisi are present for applicant and Mr. Delisi makes a presentation; explains that deck was rotting and had to be removed; would like to replace it with deck of same dimension on sonotubes foundation; photos are shown. RCC concern is distance from stream; based on Agent Falco's measurement, work is 65-70' from stream. Mr. Claypool moves to close hearing; Mr. MacMillan seconds. Vote 5:0. Mr. Claypool moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Other Business

➤ New Business/Announcements –No new business

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

7:48 PM

RCC ► Meeting adjourned 7:48 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, GERALYN FALCO/Conservation Agent. Due to lack of quorum this meeting is continued to a date no later than June 18, 2014.

New Hearings

RDA 14-07, Thomas & Kathi O'Malley, 8 Hillside Road (Map 3/Lot 2). Construct 6'x 30' porch to house within 100' of quarry pond. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-08, Rockport Conservation Commission, South Street Conservation Land (Map 28/Lot 20C). Improve landscape to land within 100' of coastal bank and within land subject to coastal storm flowage. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0691, Ann & Normand Bosse, 34 South Street (Map 26/Lot 33B). Construct a 20' long granite retaining wall within 100' of an intermittent stream & isolated wetland. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business (no actions are taken)

- **Follow-up: Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11).**
Installing a six (6) foot fence within 100' of intermittent stream without a permit.
- Stream Clearing – 43 Prospect Street
- Rockport & Climate Change/Sea Level Rise
- New Business/Announcements:

Review OCs: (no actions are taken)

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36).

NOI 62-0690, David Mirabassi, 18 Old County Road (Map 21/Lot 60A).

RCC ► Meeting adjourned 7:36 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Charlie Allen, Rob Claypool, Mel Michaels/Associate Member, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Three voting members are present.

Absent: Alan MacMillan, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary

Citizen Inquiries:

Zenas Seppala, 92 Granite Street – is recording this meeting.

Minutes

06/11/14: Mr. Claypool moves to approve minutes as written; Mr. Allen seconds. Vote 3:0.

06/18/14: Mr. Claypool moves to approve minutes as written; Mr. Allen seconds. Vote 3:0.

New Hearings

NOI 62-0693, William Yanakakis (Rockport Golf Club, Inc.), 36 Country Club Road, (Map 27/Lot 35). *Filter water and remove organic material from ponds.* Bill Manuell (Wetlands & Land Management) is present for applicant and makes presentation; explains vacuuming system and filter bag; diver to be used to filter sediments from water; filter bag to go on upland parking area with overland flow of water back to ponds; when bag has dewatered, sediments to be reused on golf course; this project will improve water quality in ponds. RCC concerns are wildlife impacts, turbidity of water, and success of company doing work. *Zenas Seppala, 92 Granite Street* - is in favor of operation; is concerned with golf course eventually being constructed upon (condos); hands out paperwork on “what is happening to golf courses today”. *Ted Tarr, 154 Main Street* - wants golf club to continue as low cost course and is in agreement of project. Mr. Claypool moves to close hearing; Mr. Allen seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x 25' stone patio on barrier beach.* Nobody is present for applicant. RCC discusses site visit; concerns are working ON resource area (not adjacent to one); closeness of patio to sidewalk; mitigation needs to be proposed; likely will need NOI filing; need to call and ask applicant if she will amend RDA. Chairman Neal moves to continue hearing; Mr. Claypool second. Vote 3:0. Hearing is continued until July 16, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Review Orders of Condition

NOI 62-0692, Rockport DPW, Long Beach tennis court, (Map 21/Lot 60). Chairman Neal moves to issue OC as amended; \Mr. Claypool seconds. Discussion ensues on Maintenance Plan. Vote 3:0.

Other Business

- MACC Dues –those present verified their information
- CATool, LLC - Ch. 91 Public Hearing July 15, 2014@Rockport Public Library (7:00 pm)
- Agent on vacation July 4-13, 2014
- New Business/Announcements - no new business

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 3:0.

8:10 PM

RCC ► Meeting adjourned 8:10 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Citizen Inquiries:

Tom Kerans, 133 Main St. (ROW Committee) – requests permission to restore Atlantic Path by placing stones along ocean side; received grant from MA Division of Marine Fisheries; shows photos of area and presents details of work to be done; one area needs stones repositioned to make steps, one area needs retaining wall (with holes drilled & rebar to hold boulders in place), another area could use wooden ramp attached to masonry. RCC concerns are working on private property without permission; pouring concrete on path to hold wooden ramp; and use of equipment on path; may request filing for more details in writing. RCC suggests that Mr. Kerans contact Agent Falco and do site visit with her to assess impacts to coastal resource areas; may be able to do some work without permit (via letter).

Julie Fariel (realtor), 6 Charles Street –prospective owner wants to remove shed, gain access to garage, and make driveway crushed stone; wants to get a sense of RCC’s concerns (will this be allowed?). RCC recommend filing RDA.

Minutes

07/16/13: Chairman Neal moves to approve minutes as written; Mr. MacMillan seconds. Vote 5:0.

Enforcement Order

EO 14-01, George Bajoras, 48 Bearskin Neck (36/Lot 86). *Working on lot within 100’ of a coastal bank and within Land Subject to Coastal Storm Flowage without a permit.* Mr. Bajoras and Jerry Grier are present. Neighbor (Wendy Lawton, 8-10 Doyle’s Cove Road) is also present. Chairman Neal recuses himself from deliberation due to conflict of interest.; Mr. Claypool acts as Chairmen. Mr. Grier presents; says coastal bank gets eroded yearly; waves come over seawall and gouge out area in front of it; did not know he had to come back to RCC for permission because of damage repairs allowed last year with state Emergency Declaration. Mr. Bajoras says that he did this to prevent further destruction on his property. RCC shows photos from past and this spring ; discusses Emergency Declaration in detail (Agent Falco reads it); feels declaration is clear and notification is necessary; activity for this EO was not allowed; says what was done will enhance water damage to adjacent properties. *Wendy Lawton 8-10 DoYLES Cove Road, -* is concerned about protecting her property; describes how water comes over wall and drains through gravel; new cement makes area solid (it no longer drains) and gravel on #48 Bearskin Neck gets thrown up on and destroys her property; this wall redirects water; would like to see expert opinion here; says last time her wall was enhanced was 1960s (maybe Army Corps of Engineers did work); wants to see all owners along coast work together; Hazard Trust would be willing to participate. *Denise Allen, 48 Bearskin Neck* – says damage following 2013 storm was greater

than 2014 storms. *Bill Young, 48 Bearskin Neck* – says major storm of 2013 completely destroyed seawall. *Jeannette Bajoras, 48 Bearskin Neck* – says concrete was put on wall to hold it up. *George Bajoras*- talks about private road. *Steve Atwood, 48 Main Street* - asks if they could drill out cement and rebuild wall (instead of hiring someone). RCC explains performance standards for coastal bank and land subject to coastal storm flowage; armoring coastal bank not allowed; requires that owners of 48 Bearskin Neck obtain technical expert to examine area; and continue hearing until August 20, 2014.

New Hearings

NOI 62-0694, DPW, Pigeon Cove Breakwater (Map 16/Lot 26). *Repair and mitigate damaged breakwater structures on a coastal bank and within Land Subject to Coastal Storm Flowage.* Joshua Zall (GZM GeoEnvironmental, Inc.), Joe Parisi and Tim Olson (DPW) are present and Mr. Zall makes presentation; two (2) breakwaters to be repaired (upper breakwater and harbor entrance breakwater); breakwater damage occurred during 2010 storm and again in 2013; propose to repair 12 areas on upper breakwater, replacing stone and filling voids; will need to create temporary vehicle access path on east side of upper breakwater; repairs to harbor entrance breakwater to include use of barge; will remove stones from harbor to reuse in replacing breakwater to pre-damaged height; depending on funds, harbor entrance breakwater will be stacked stones to pre-storm height or concrete core breakwater with stones pinned to outside, and extension of breakwater 18' eastward towards upper breakwater, and this work is all above mean high water. Project is FEMA funded. RCC concerns are removing boulders from water, cleaning boulders, use of barge to require floats and spill kit, where the rocky intertidal shores that DMF refers to are located, and when will work take place. Mr. MacMillan moves to close the hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed.** Mr. Parisi gives verbal okay to issue OC more than 21 days from close of hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0695, William Ruhl, 53 Marmion Way (Map 30/Lot 8B). *Raise existing house to meet FEMA flood plain standards and add small 2-story addition within 100' of a coastal bank and within Land Subject to Coastal Storm Flowage.* Applicant is present and makes presentation; says he learned that FEMA will/has raised flood elevation to above his floor level, so he plans to raise house above flood zone; house is on piles but they are too short; stairs will be added, but nothing under house; will remove oil tank and go to solar electricity; will lift house and renovate it making small addition to front (away from ocean). RCC applauds applicant's efforts saying this is a good example of how to work with sea level rise. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. **Hearing is closed.** Mr. Ruhl gives verbal okay to issue OC more than 21 days from close of hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x 25' stone patio on barrier beach.* Ed Stevenson is present for applicant and discusses site visit; owner wants above ground deck to be built to code on eight (8) footings; plans on doing mitigation with native plantings on lot. RCC discusses its bylaw that does not allow work within 25' of resource area;

one member suggests that deck is not allowable. Mr. Stevenson feels this area is not acting as barrier beach. RCC suggest more detailed plan is necessary and continues hearing until August 6, 2014. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Review Orders of Condition

NOI 62-0693, William Yanakakis (Rockport Golf Club, Inc.), 36 Country Club Road, (Map 27/Lot 35). Chairman Neal moves to issue OC as amended; Mr. MacMillan seconds. Vote 5:0.

Other Business

➤ MACC Dues—commissioners complete membership form

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

9:38 PM

RCC ► Meeting adjourned 9:38 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/ Secretary

Citizen Inquiries:

Jon Weaver, for 10 Gap Head Road – wants RCC to see whole project; submits plan. RCC concerns are so many changes needs to come back to us with amendment.

Michael D'Annolfo, for 340 Granite Street – requests permission to install deck to front of townhouse on 2 sonotubes w/in 100' of salt marsh (in rear of townhouse); shows plan. RCC concerns are distance to closest resource area (85'). Chairman Neal moves to permit deck as presented; Mr. MacMillan seconds. Vote 5:0.

Alan & Diane Budreau, Thornwood Avenue – would like to clear path near wetlands on land; shows on plan where wetlands and path are located; path is made of stone but full of vegetation; have cleared their land up to 50' from wetland with aid of Agent Falco. Chairman Neal moves to allow path as described; Mr. MacMillan seconds. Vote 5:0

Minutes.

07/16/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Stewardship

Name Pigeon Hill Street conservation land – RCC discusses and feels that name will evolve and no need to name it now.

Letters from Mike Anderson & Rockport Garden Club – Chairman Neal suggest that RCC member walk around Millpond and view this eroded area; did removal of invasive species cause erosion in area? Discuss at next meeting.

New Hearings

RDA 14-10, Betty Pool, 18 Story Street (Map 9/Lot 95). *Replace and reposition stairs in front and rear of house within 100' intermittent stream.* Mr. MacMillan recuses himself from this project (he lives in house). Mrs. Pool is present and explains to RCC project; will only be two (2) sonotubes for support; also talks about filling in old fish pond; this area is closer to stream but has tree growing in it and grass growing in it. Chairman Neal moves to close hearing; Mrs. Lash second. Vote 4:0. Mr. Claypool moves to approve with a negative determination, category number 3 with conditions; Mr. Allen seconds. Vote 4:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x25' stone patio on barrier beach.* (Applicant requests continuation until August 20, 2014 to engage wetland specialist.) Nobody is present. Hearing is continued until August 20, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0694, DPW, Pigeon Cove Breakwater (Map 16/Lot 26). Mr. MacMillan moves to issue OC as amended; Mr. Claypool seconds. Vote 5:0.

NOI 62-0695, William Ruhl, 53 Marmion Way (Map 30/Lot 8B). Mr. MacMillan moves to issue OC as amended; Mrs. Lash seconds. Vote 5:0.

Other Business

- Committee Signatory Form – RCC signs
- Performance Review of Agent Falco – RCC makes constructive comments on FY 2015 Goals; Chairman Neal to conduct review and show results RCC at next meeting.
- New Business/Announcements – none

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

9:06 PM

RCC ► Meeting adjourned 9:06 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - is recording the meeting; asks what can be done about higher taxes on property within watershed; comments that Johnson's Road not wide enough for frontage.

Toby Arsenian, 95 Granite Street - spoke with Assessors' Office; future will be speculation of woodland lots & RCC should be concerned.

Ted Tarr, 154 Main Street - says all "unbuildable" lots will need to be assessed to include wetlands concerns.

Stewardship:

Ted Tarr, 154 Main Street - is concerned about fence and "No Trespassing" sign on Lanes Farm Way; feels access to town land should remain open.

New Hearings

ANRAD 62-0685, Mason Browne, 0 South Street (Map 28/Lots 1&2). Review and approve wetland resource area boundaries. Dan Ottenheimer (Mill River Consultants) is present to represent applicant; discusses wetlands on property; says Mary Rimmer delineated wetlands (BVW); no endangered species or vernal pools on property. *Ian Crown, 67 Eden Road* - is concerned about well contamination by septic system; asks how determination was made for no vernal pool. *Jeff Dangerfield, 121 South Street* - asks about walls on site; allows RCC to park in his driveway for site visit. RCC schedules site visit for Saturday, January 11, 2014. With permission from the Applicant, hearing is continued until January 22, 2014, pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Amendment to Order of Condition (DEP 62-0507), Cape Ann Tool, LLC, Granite Street (Map 16/Lots 26A, 28 & 28A). Decrease overall site development density of the project to construct townhouses by creating 13 single-family house lots within land subject to coastal storm flowage, coastal bank, land under waterbodies and waterways, land under the ocean and rocky intertidal shore. Jamy Madeja (Buchanan & Associates) and Paul Campbell (Chess Engineering) are present to represent applicant; Ms. Madeja explains amendment. *Toby Arsenian, 95 Granite Street*- asks if amendment is allowable; feels RCC is making mistake; will protest to BOS, Finance Committee and DEP. Ms. Madeja refers to December 13, 2013 documents; says applicant will abide by old OC except for the few changes; storm water calculations were not ready before meeting but will be submitted to Agent by end of this meeting (on CD and paper); hands out new plans; changes are discussed as detailed in letter (no stream diversion, no blasting, new planting plan - to be submitted). RCC concerns are: timing of project start/completion of 13 houses; how impervious

area was determined (for storm water management report) since all houses will not be constructed; adhesive gravel area; reminds that underground stream is resource area; discuss underground stone culvert closest to Breakwater Avenue and need to protect it (2 houses too close); discuss underground stream near Curtis Street; house on Lot 14 is too close to CB; would like to see alternatives of Lot 14 house locations; requests site visit to see where Lot 14 house is located; asks for float storage area to be placed on Amendment plan. Agent Falco cautions that construction may impact stream. Ms. Madeja says that underground stone culvert will not be disturbed; feels By-law regulations should not apply; asks for waiver; talks briefly on Ch. 91 (answers to questions available). *Toby Arsenian, 95 Granite Street*- feels RCC should decide on amendment or new hearing; feels streams should be monitored; asks who is responsible for maintenance of storm water management structures; states that Ms. Madeja only concerned with coastal bank, but area is also within flood plain; asks about gravel area, is it permeable; will floats be stored there; retaining walls (new to plan) will impact area due to storm waves; is concerned with RCC allowing house in 25' and 50' zones; states that if this is Amendment then RCC cannot use its Bylaw Regulations. *Bob McIsaac, 2 Clark Avenue* - asks what about condition of culvert; asks if floats have been approved. *Ted Tarr, 154 Main Street* – asks if stream will be moved. *Stephen Schaefer, 12 Breakwater Avenue* – asks where house on Lot 14 is in relation to breakwater in cove. *Anastasia Brown, 2 Edgemere Road* - is supportive of project but concerned with house on Lot 14. Site visit is scheduled for Saturday, January 11, 2014. Hearing is continued until January 22, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business

- 2013 Annual Report - Chairman Neal moves to accept annual report; Mr. MacMillan seconds. Vote 5:0.
- New Business/Announcements:
 - ***Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11). Installing a six (6) foot fence within 100' of intermittent stream without a permit.*** No one is present.

Chairman Neal moves to adjourn; Mr. Claypool seconds. Vote: 5:0.

8:55 p.m.

➤ *RCC* ► *Meeting adjourned 8:55 PM* ◀ *RCC*

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, GERALYN FALCO /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary

Citizen Inquiries:

Chris Martin, Rockport Water Department – presents plan and asks to extend area of clearing for Millbrook well field; wants to clear-cut from along brook southeast to under pine grove, removing saplings and low brush; make view easement up Applecart Road; this will make maintaining area easier for his crew; needs to amend Ongoing Maintenance Protocol. RCC is concerned with invasive species; asks for list of plants to be removed; asks if burning in place is better than bringing to Transfer Station. Chairman Neal moves to allow amendment to protocol; Mr. MacMillan seconds. Vote 5:0.

Tim Olson, DPW – requests minor amendment to Cape Hedge Beach Parking Lot OC (DEP 62-0524) to include maintenance clause as continuing condition; submits written request with revised plan; tells RCC that CoC was issued. RCC asks if it can amend continuing condition on case with CoC. Agent Falco says she thinks it can be done. Chairman Neal moves to accept minor change to continuing condition; Mr. MacMillan seconds. Vote 5:0.

Minutes:

12/18/13: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

01/08/14: Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11). *Installing a six (6) foot fence within 100' of intermittent stream without a permit.* Mrs. Lindsay McGuinness is present and apologizes for not coming to January meeting; she and her husband did not know they were supposed to contact RCC. RCC would like to see area, but snow is too deep; suggests that a springtime site visit be scheduled.

New Hearings

RDA 14-01, Kenneth & Cheryl Grey, 4 Pooles Terrace (Map 24/Lot 41). *Construct a screened porch within 200' Riverfront Area and within 100' of BVW.* Applicant is present and makes presentation; explains that house is within RA, above salt marsh and separated by stone wall, but also there is neighboring house between it and salt marsh; shows photos; all proposed work > 50' to salt marsh. RCC has no questions. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue a negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-02, Gardener Gray, 114 Long Beach (Map 25/Lot 28). *Rebuild a short block wall on a barrier beach.* Gabrielle Schaefer (Dirty Hands Landscaping) is present for applicant and makes presentation; low wall is perpendicular to seawall/beach; proposes to take out blocks then replace in same location at same height; will plant native beach plants in area (no sod); suggests beach grass. RCC has concerns about vegetation to be planted here and wants list of those plants. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue a negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0686, Claudia Kearns, Rockport Housing Authority, Millbrook Park (Map 18/Lots 165 & 167). *Redesign, repair and maintain existing walkways within 100' of BVW and 200' Riverfront Area to Mill Brook.* Ryan Bianchetto (Allen & Major Associates) is present for applicant and makes presentation; all sidewalks & parking area to be repaired/repaved; building #18 needs sidewalk repair to direct stormwater away from building; will add rip-rap between this building and brook; requests continuous condition for maintenance; requests waivers from 25' No-Disturb and 50' No-Build zones. RCC asks about parking lots on site; asks can walkway be made pervious; reminds applicant that maintenance clause only good for repairs, total repaving will require new NOI. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passes and all appeals resolved.**

Continued Hearings

ANRAD 62-0685, Mason Browne, 0 South Street (Map 28/Lots 1&2). *Review and approve wetland resource area boundaries.* Dan Ottenheimer (Mill River Consulting) is present along with applicant. RCC discusses site visit; no issues with delineation. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Amendment to Order of Conditions (DEP 62-0507), Cape Ann Tool, LLC, Granite Street (Map 16/Lots 26A, 28 & 28A). *Decrease overall site development density of the project to construct townhouses by creating 13 single-family house lots within land subject to coastal storm flowage, coastal bank, land under waterbodies and waterways, land under the ocean and rocky intertidal shore.* Jamy Madeja (Buchanan & Associates) and Mr. Rauseo are present; site visit is discussed; new site plan was submitted prior to meeting and discussed here. RCC has concerns with house on Lot #14 so close to coastal bank (CB); wants house 50' from CB. Ms. Madeja discusses performance standards for CB; no harm to CB by house 25' from it; says house to be built with break-away panels in foundation. RCC had requested alternatives and sees only one (1) moving house back 25'; some have concerns with Stormwater Management Report; feel it is poorly presented; some feel second opinion should be rendered on it; discussion regarding streams through site. *Ted Tarr, 154 Main Street* – is concerned with Story Street stream; its condition should be determined. Mr. MacMillan moves to close hearing; Mr. Claypool seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review OCs

ORAD 62-0685, Mason Browne, 0 South Street (map 28/Lots 1&2). Mr. MacMillan moves to issue ORAD as written; Chairman Neal seconds. Vote5:0.

Other Business

- MACC Spring Conference (March 1, 2014) – some commissioners sign up.
- DEP Emergency Certificate – RCC concerns include weak public announcement and length of time to finish work; Chairman Neal suggests he and Agent Falco create letter to DEP with RCC comments.
- DEP Funding for Climate Change -

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

9:42 PM

RCC ► Meeting adjourned 9:42 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, GERALYN Falco /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary, David McKinnon/Associate Member

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - will record entire meeting.

Bill Yanakakis, Rockport Country Club – is looking to dredge ponds at Country Club; last dredging done in 1960; increased muck in ponds gums up fountains/irrigation systems; shows photos and pamphlets on how it will be done in environmentally friendly manner through NOI process. RCC asks if this company has worked in MA; how is % wildlife kill determined; do fish in pond make it non-jurisdictional? *Eric Hutchins, 45 Poole's Lane* – asks if dredging will meet Water Quality Certification; suggests that sediment may need to be tested and ACOE involvement before dredging. *Toby Arsenian, 95 Granite Street* – says changing water levels needs town permit.

Eric Hutchins, 45 Poole's Lane – is working with MA Division of Marine Fisheries on installing eel trap at top of eel ladder in Mill Pond to catch, count & release eels in Millbrook /Mill Pond; asks for RCC permission; Toad Hall bookstore has funded project with \$500 grant; will be working with schools on project. RCC asks if there will be cover on trap and if other fish might be captured. *Toby Arsenian, 95 Granite Street* – asks if there are eels found in other parts of town and if so where (Saw Mill Brook, Rum Rock Lake, Cape Pond, Halibut Pt. State Park, etc.).

Toby Arsenian, 95 Granite Street – has comments regarding CAT, LLC amendment to OC; RCC proceeded without proper review of storm water report (is this part of grandfathering); is concerned about what will happen in coastal flood areas; RCC did not discuss proposed fence on lot (to become storm debris); says RCC should have required new NOI for amendments.

Review OCs

1st DRAFT Amended OC, CATCo – RCC discusses Findings from 1st DRAFT of OC; four (4) questions are formulated to ask Town Counsel regarding requiring technical consultant, house on Lot #14, appeal of this Amendment and more hazardous waste on site. Discussion is continued pending answers to questions.

Other Business

- Knotweed Removal Report – Laura Hallowell and Nan Blue are present for Rockport Garden Club. Ms. Hallowell makes presentation starting with errors to data; discusses report's findings at each site; requests RCC donate \$300 to the endeavor. RCC asks about stem filling versus foliar application of herbicide (is one better than other?). Ms. Blue discusses replanting; has been seeding with grasses (black beauty) but is still researching other plants to use (blueberry, bayberry, etc.); is looking for "permaculture" (self-sustaining landscaping). *Eric Hutchins, 45 Poole's Lane* – suggests putting out press release for help at Millbrook

Meadow and contacting DCR for species assemblage. *Toby Arsenian, 95 Granite Street* – asks what herbicide is used. (Glyphosate)

- New Business/Announcements - Chairman Neal moves to add following items to agenda, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - DEP Emergency Certificate Letter – Chairman Neal had written response to DEP on its Severe Weather Emergency Declaration Policy; RCC approves language; Chairman Neal to send it to DEP.
 - Executive Session to discuss property - Chairman Neal moves to go to Executive Session to discuss land, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.

10:47 PM: return to Open Session.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

10:48 PM

RCC ► Meeting adjourned 10:48 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Citizen Inquiries:

Zenas Seppala, 92 Granite Street - will record entire meeting; comments on news article on CATCo construction.

Ryan Bianchetto, (Allen & Major Associates) for Rockport Housing Authority – requests minor amendment to NOI (DEP 62-0686) at Millbrook Park (Map 18/Lots 165 &167); revised plans are submitted; changes include removing walkway, different location for new walkway and rip-rap, new walkway with curing, and repaving maintenance road. RCC asks about changes and accepts revised plans,; OC has not been issued yet.

Minutes.

02/12/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

02/19/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

New Hearings

RDA 14-03, Tom Mikus & Diane Cartwright, 73 Marmion Way (Map 30/Lot 11). Construct an addition and demolish & reconstruct a deck within 100' of a coastal bank. Ellen Levine and Tim Thurman (Treehouse Design) are present for applicants. Ms. Levine makes presentation; addition to connect 2 parts of house >50' to coastal bank (CB); existing deck <50' to CB to be made smaller; 2nd floor deck to be cantilevered off house. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). Construct a garage addition & reconstruct driveway & walkways within 100' of BVW. Stephen Bagley (studio b design) and Tim Thurman (Treehouse Design) are present for applicants. Mr. Bagley makes presentation; ~1/3 of lot on ledge; shows photos of site; wetlands are offsite and were re-delineated by Hancock Associates; discusses 25' & 50' setback requirements; requests waiver from setback requirements; discusses mitigation for setback incursions (to include drywells, rain gardens and native vegetation). RCC concerns are: viability of drywells on ledge; use of pea stone on driveway; plan needs P.E. stamp; lawn encroachment; and alternatives. Mr. Bagley tells of alternative placement of garage. Mr. Thurman speaks on how architecture was planned for site. Site visit is scheduled for Saturday, March 8, 2014. With permission from the applicant, hearing is continued until March 19, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review OCs

2nd DRAFT Amended OC, CATCo –Agent Falco reports discussion with Town Counsel on questions RCC asked at last meeting; hazardous waste is non-issue. Mr. Allen reports discussion with DPW regarding culvert system on property; says DPW would be willing to work with owner on correcting culvert problems encountered during construction. Discussion begins on specific Conditions. Mr. Allen makes motion to deny amendment due to breach of Bylaw; applicant has not provided alternatives; reads regulations; feels unsatisfied with waiver to Bylaw requirement for building in 50’ No-Build Zone. Motion is not seconded. RCC continues discussion on specific Conditions; asks Agent Falco to ask Town Counsel about ability to issue Partial CoC for each lot and wording for changing from Condo Association to Homeowners Association. Discussion is continued pending answers to questions.

Other Business

- Earth Day (April 26, 2014) – RCC to determine site; Tarr’s Lane field & trail clearing on town land are suggested; Agent to contact school to get student s involved.
- Ongoing Maintenance Protocol Millbrook Well Field (revise) - Mr. MacMillan moves to accept revision as proposed; Mr. Claypool seconds. Vote 5:0.
- New Business/Announcements - Chairman Neal moves to add following issue to agenda; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - Review Executive Session Minutes 02-19-14 - Mr. MacMillan moves to approve minutes as written; Mrs. Lash seconds. Vote 5:0.

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

9:01 PM

RCC ► Meeting adjourned 9:01 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Minutes.

03/05/14: Mr. MacMillan moves to approve minutes as written; Mr. Claypool seconds. Vote 5:0.

Stewardship:

Chairman Neal reports that Paul Bryant has contacted Essex County Greenbelt & Mr. Michaels about his farm land off Lane Farm Way; is looking to preserve farm & build house on high land. Earth Day – April 26th; Chairman Neal visited S. Johnson property and found it in very good condition; RCC would like to involve students in its clean up; continue to look for location.

New Hearings

NOI 62-0688, Andy McDowell, 54 Marmion Way (Map 26/Lot). *Demolish structures and construct single-family house & driveway within 100' of Bordering Vegetated Wetland and coastal bank.* Laura Krause (DeRosa Environmental Consulting) is present for applicant and makes presentation; all structures on site to be removed; new construction greater than 50' to either wetland; project will reduce impervious surface on site; rain garden to be constructed to handle runoff from structures. RCC concerns include: comment on horsetails in rain garden; impervious driveway; amount of pervious surface. *Holly Randall (representing Evelyn Loscutoff 6 Stonehaven Lane)* - asks about height of house. *Debbie Dowell Whiting, 30 Marmion Way* - asks about driveway opening onto Straitsmouth Way; says Straitsmouth Way gets wet in winter and spring. Mr. Claypool moves to close the hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). *Construct a garage addition & reconstruct driveway & walkways within 100' of BVW.* Stephen Bagley (studio b design) is present for applicant. RCC conducted site visit and has no issues with project. *Holly Randall (representing Evelyn Loscutoff, 6 Stonehaven Lane)* - asks about height of house and dimensions of garage. Mr. MacMillan moves to close the hearing; Mr. Claypool seconds. Vote 5:0. **The hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0686, Claudia Kearns, Rockport Housing Authority, Millbrook Park (Map 18/Lots 165 & 167). Mr. MacMillan moves to issue OC as amended; Chairman Neal seconds. Vote 5:0.

DRAFT Amendment to OC (DEP 62-0507), CAT, LLC – RCC reviews draft conditions. Chairman Neal moves to issue OC as amended; Mr. MacMillan seconds. Vote 4:1.

Other Business

- Ongoing Maintenance Protocol Millbrook Well Field (revised) is signed.

Mr. Claypool moves to adjourn the meeting; Chairman Neal seconds. Vote 5:0

9:27PM

RCC ► Meeting adjourned 9:27 PM ◀ RCC

Location: Rockport Town Hall Annex, 6:00 pm

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member

Minutes.

03/19/14: Chairman Neal moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Review Orders of Condition

NOI 62-0688, Andy McDowell, 54 Marmion Way (Map 26/Lot 90A). Mr. Allen moves to issue OC as amended; Mr. MacMillan seconds. Vote 5:0.

NOI 62-0687, Richard & Caroline Fitzpatrick, 3 Lighthouse Lane (Map 26/Lot 77). Chairman Neal moves to issue OC as amended; Mr. Allen seconds. Vote 5:0.

Other Business

➤ **Request for Certificate of Compliance, DEP 62-0673, Michele May, 43 Penzance Road (Map 32/Lot 10).** Chairman Neal moves to issue CoC; Mrs. Lash seconds. Vote 5:0.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

6:35 PM

RCC ► Meeting adjourned 6:35 PM ◀ RCC

Location: Rockport Town Hall Annex, Conference Table, 11:00 am

Present: Larry Neal/Chairman, Charlie Allen, MaryAnn Lash, Alan MacMillan, Mel Michaels/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Four voting members are present.

Absent: Rob Claypool, David McKinnon/Associate Member

Citizen Inquiries:

Tim Thurman (Treehouse Design) for 77 Phillips Avenue - presents plan and asks about constructing deck more than 100', but landscape less than 100' to coastal bank; rocks and plants to be removed; sedimentation barrier to be installed. RCC concerns include: plan must be on file, applicant must contact Conservation Office if further work is done. Chairman Neal moves to approve deck and landscaping work as presented; Mr. Allen seconds. Vote 4:0.

New Hearing

RDA 14-05, Jason Williams, Mill Pond & Frog Pond (Map 18/Lots 319 & 325). *Take sediment samples from within two (2) ponds.* David Gorden (Peer Consultants) is present for Mr. Williams and makes presentation; was hired by town (under direction of DPW Board of Commissioners and recommendations of Millbrook Meadow Committee); has delineated wetlands; will take sediment samples using hand auger in Frog Pond and in cattail portion of Mill Pond; will also take samples from boat with PVC tube; will bag samples and send to lab for analysis. RCC concerns are vertical stratification of sediments and preservation of samples, existing sewer pipe in pond, and why analyzing for list of chemicals proposed; RCC requests copy of analysis report (BOH to have one too). *Aileen Morrissey, 113 Main Street* - presents letter to RCC (& Town of Rockport). Chairman Neal reads letter, which relates to trespassing on her property and an objection to walkway around Mill Pond, and says that sampling will not impact her property. *Jonathan Ring, Poole's Lane* - asks what contaminants are in pond; will these be tested. Chairman Neal moves to close the hearing; Mrs. Lash seconds. Vote 4:0. **Hearing is closed.** Chairman Neal moves to issue Negative Determination #2 with conditions; Mr. MacMillan seconds. Vote 4:0. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Reminder: Earth Day this Saturday to clean up around Loop Pond.

Chairman Neal moves to adjourn the meeting; Mr. Allen seconds. Vote: 4:0.

11:36 AM

RCC ► Meeting adjourned 11:36 AM ◄ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/ Secretary, GERALYN Falco /Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Citizen Inquiries:

Sally Lavesque, 60 Granite Street (DEP 62-0665) – requests permission to remove 2 trees; one is dead, one is invasive Norway maple; invasive tree to be replaced with native plant. Chairman Neal moves to allow removal of trees; Mr. Allen seconds. Vote 3:0.

David & Emily Coyne, 36 Marmion Way – request minor amendment to OC (DEP 62-0667); Zoning Board required them to reduce size of addition; new plans are submitted. RCC sees no concern with reducing plan; will send letter.

Joe Parisi/Don Greel (DPW), Bedrock Well project – requests minor amendment to OC (DEP 62-0618); original plan was to bury pipe along roadway & go under stream; new proposal is to run 4” water pipe over ground to intersect with 10” pipe in woods at the stream and to construct “box culvert” there; will reduce impacts to environment. RCC asks about wildlife in the area, will new path cross wetlands; requests details of culvert for file. Chairman Neal moves to allow minor amendment as proposed; Mrs. Lash seconds. Vote 5:0.

Stewardship – Beaver activity; Agent Falco tells of beavers making dam at culvert on Squam Road; DPW informed agent of issue; photos are shown. Mr. McKinnon notes water too shallow and area too small for beaver deceiver to work; beavers here are likely juveniles.

Minutes:

04/02/14: MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote: 5:0.

04/22/14: MacMillan moves to approve minutes as written; Mr. Allen/ seconds. Vote: 5:0

New Hearings

RDA 14-04, Phillip Carter, 6 Squam Hill Court (Map 11/Lot 57). *Construct two (2) egress decks to house ~~within 200’ Riverfront Area~~ & within 80’ of a BVW.* Mr. Carter is present and makes presentation; needs two second egresses for 2-family home and plans to use decks to accomplish this; decks to be supported on sonotubes. RCC has concerns with plans (does not show distance to wetlands); Mr. Carter makes corrective marks on plan, noting 80’ from BVW to house. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed.** Mr. Claypool moves issue negative determination category number 3 with conditions; Mr. Allen seconds. Vote 5:0. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36). *Construct a deck on a coastal bank and within land subject to coastal storm flowage.* Mr. Cefalo as well as Michael & Bonnie Hammerl (homeowners) are present; Mr. Cefalo makes presentation. Existing deck on second floor; new deck to be below and shorter in length; supports include pins/posts directly into granite stone seawall (coastal bank) as well as on face of wall with cantilevered posts. RCC concerns include closeness to neighboring seawall; storm waves damaging deck and seawall; integrity of the wall; could wall be strengthened? DEP requires more plans be submitted. No site visit scheduled. With permission from the applicant, hearing is continued until May 21, 2014. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0690?, David Mirabassi, 18 Old County Road, (Map 21/Lot60A). *Remove existing pier foundation and add 2nd story addition to cottage.* Mr. Mirabassi is present and explains project; all construction to be done within existing footprint; new foundation to support 2nd story and add front deck. RCC concerns include: proposed dumpster location; silt fencing required for protection of neighboring beach grass; construction sequencing and staging area; still requires DEP#. No site visit scheduled. With permission from the applicant, hearing is continued until May 21, 2014, pending DEP #. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business

- **Request for Certificate of Compliance**, DEP 62-0649, Beverly Robbins, 17 King Street (Map 18/Lot320A). Mr. Allen moves to issue CoC; Mr. Claypool seconds. Vote 5:0.
- Long Beach Memo – changes are made
- Review CAT, LLC revised plans - Chairman Neal moves to accept plans; Mr. MacMillan seconds. Vote 4:1.
- New Business/Announcements:
 - Reappointment of RCC member – no discussion necessary
- Executive Session to discuss property – not necessary to hold Executive Session
- Long Beach Sediment Transport Study – Chairman Neal describes presentation given to town on subject.

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote: 5:0

RCC ► Meeting adjourned 9:25PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: David McKinnon/Associate Member, Mel Michaels/Associate Member, Andrea Nichols/Secretary

Citizen Inquiries:

Scott Lucas, 2 Doyles Cove Road (Top Dog)– asks if permit needed to replace patio; wants to replace concrete/flagstone patio with new concrete one; will only expand it along foundation where gravel is located; all work >50’ to coastal bank. Chairman Neal moves allow patio replacement as presented; Mr. Claypool seconds. Vote 5:0.

Joe Parisi, DPW – makes 3 requests:

1. To use recycled gravel material for base on access roadway to bedrock wells; samples of materials are presented and RCC inspects them; old asphalt is in mix. RCC’s concerned with hydrocarbons being released into well from old asphalt; literature says recycled asphalt has no leachable hydrocarbons. Chairman Neal moves to approve use of recycled base material as presented; Mr. MacMillan seconds. Vote 5:0.
2. To reposition boulders on beach to allow access to Front Beach from Schoolhouse Landing (Map 35/Lot 54). Chairman Neal moves to allow activity on beach as presented; Mrs. Lash seconds. Vote 5:0.
3. To grade area above seawall at Front Beach (Map 35/Lot 54); remove grass/weeds/excess sand and replace with crushed stone; also move stone bench to this area; small concrete pad for garbage compacter; Beautification Committee requests small garden area. Chairman Neal moves to allow improvements to area as presented; Mr. MacMillan seconds. Vote 5:0.

Minutes.

05/07/14: Mrs. Lash moves to approve minutes as amended; Mr. MacMillan seconds. Vote 5:0.

Stewardship – Town owns South Street land for conservation and open space purposes; photos are shown of property; discussion ensues on what to do there; submit RDA to improve landscape; site visit is scheduled for Saturday, May 24, 2014.

Continued Hearings

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36). *Construct a deck on a coastal bank and within land subject to coastal storm flowage.* Mr. Cefalo is present for property owners; provides and explains new plans required by DEP. RCC asks about Ch. 91 requirements on property. Owner is pursuing Ch. 91 permitting requirements. Chairman Neal moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0690, David Mirabassi, 18 Old County Road (Map 21/Lot 60A). *Renovate existing pier foundation and add 2nd story addition to cottage on a barrier beach.* Mr. Mirabassi is present and provides new plans required by DEP; answers questions from last meeting; DEP # has been assigned. Chairman Neal moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

New Hearings

NOI 62-0691, Ann & Normand Bosse, 34 South Street (Map 26/Lot 33B). *Construct a 20' long granite retaining wall within 100' of an intermittent stream & isolated wetland.* Mr. & Mrs. Bosse are present and Mr. Bosse makes presentation; wall extends onto #30 South Street (they replaced timbers with stone years ago); timber wall on #34 is rotting and bank is collapsing; pond in neighboring property drains to town drainage system. RCC requests site visit and one is scheduled for Saturday May 24, 2014 @7:45 am. With permission from the Applicant, hearing is continued until June 4, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-05, Chris Trupiano, 14 McKays Drive (Map 11/Lot 54M). *Replace existing deck within 100' of an intermittent stream.* Jessica & Alessandro Delisi are present for applicant and Mr. Delisi makes a presentation; explains that deck was rotting and had to be removed; would like to replace it with deck of same dimension on sonotubes foundation; photos are shown. RCC concern is distance from stream; based on Agent Falco's measurement, work is 65-70' from stream. Mr. Claypool moves to close hearing; Mr. MacMillan seconds. Vote 5:0. Mr. Claypool moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Other Business

➤ New Business/Announcements –No new business

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

7:48 PM

RCC ► Meeting adjourned 7:48 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, GERALYN FALCO/Conservation Agent. Due to lack of quorum this meeting is continued to a date no later than June 18, 2014.

New Hearings

RDA 14-07, Thomas & Kathi O'Malley, 8 Hillside Road (Map 3/Lot 2). Construct 6'x 30' porch to house within 100' of quarry pond. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-08, Rockport Conservation Commission, South Street Conservation Land (Map 28/Lot 20C). Improve landscape to land within 100' of coastal bank and within land subject to coastal storm flowage. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0691, Ann & Normand Bosse, 34 South Street (Map 26/Lot 33B). Construct a 20' long granite retaining wall within 100' of an intermittent stream & isolated wetland. Due to lack of quorum, this hearing is continued to a date no later than June 18, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business (no actions are taken)

- **Follow-up: Enforcement Letter, Paul McGuinness, 6 Charles Street (Map 18/Lot 11).**
Installing a six (6) foot fence within 100' of intermittent stream without a permit.
- Stream Clearing – 43 Prospect Street
- Rockport & Climate Change/Sea Level Rise
- New Business/Announcements:

Review OCs: (no actions are taken)

NOI 62-0689, Gregory Cefalo, 39R Main Street (Map 35/Lot 36).

NOI 62-0690, David Mirabassi, 18 Old County Road (Map 21/Lot 60A).

RCC ► Meeting adjourned 7:36 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Charlie Allen, Rob Claypool, Mel Michaels/Associate Member, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Three voting members are present.

Absent: Alan MacMillan, MaryAnn Lash, David McKinnon/Associate Member, Andrea Nichols/ Secretary

Citizen Inquiries:

Zenas Seppala, 92 Granite Street – is recording this meeting.

Minutes

06/11/14: Mr. Claypool moves to approve minutes as written; Mr. Allen seconds. Vote 3:0.

06/18/14: Mr. Claypool moves to approve minutes as written; Mr. Allen seconds. Vote 3:0.

New Hearings

NOI 62-0693, William Yanakakis (Rockport Golf Club, Inc.), 36 Country Club Road, (Map 27/Lot 35). *Filter water and remove organic material from ponds.* Bill Manuell (Wetlands & Land Management) is present for applicant and makes presentation; explains vacuuming system and filter bag; diver to be used to filter sediments from water; filter bag to go on upland parking area with overland flow of water back to ponds; when bag has dewatered, sediments to be reused on golf course; this project will improve water quality in ponds. RCC concerns are wildlife impacts, turbidity of water, and success of company doing work. *Zenas Seppala, 92 Granite Street* - is in favor of operation; is concerned with golf course eventually being constructed upon (condos); hands out paperwork on “what is happening to golf courses today”. *Ted Tarr, 154 Main Street* - wants golf club to continue as low cost course and is in agreement of project. Mr. Claypool moves to close hearing; Mr. Allen seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x 25' stone patio on barrier beach.* Nobody is present for applicant. RCC discusses site visit; concerns are working ON resource area (not adjacent to one); closeness of patio to sidewalk; mitigation needs to be proposed; likely will need NOI filing; need to call and ask applicant if she will amend RDA. Chairman Neal moves to continue hearing; Mr. Claypool second. Vote 3:0. Hearing is continued until July 16, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Review Orders of Condition

NOI 62-0692, Rockport DPW, Long Beach tennis court, (Map 21/Lot 60). Chairman Neal moves to issue OC as amended; \Mr. Claypool seconds. Discussion ensues on Maintenance Plan. Vote 3:0.

Other Business

- MACC Dues –those present verified their information
- CATool, LLC - Ch. 91 Public Hearing July 15, 2014@Rockport Public Library (7:00 pm)
- Agent on vacation July 4-13, 2014
- New Business/Announcements - no new business

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 3:0.

8:10 PM

RCC ► Meeting adjourned 8:10 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Citizen Inquiries:

Tom Kerans, 133 Main St. (ROW Committee) – requests permission to restore Atlantic Path by placing stones along ocean side; received grant from MA Division of Marine Fisheries; shows photos of area and presents details of work to be done; one area needs stones repositioned to make steps, one area needs retaining wall (with holes drilled & rebar to hold boulders in place), another area could use wooden ramp attached to masonry. RCC concerns are working on private property without permission; pouring concrete on path to hold wooden ramp; and use of equipment on path; may request filing for more details in writing. RCC suggests that Mr. Kerans contact Agent Falco and do site visit with her to assess impacts to coastal resource areas; may be able to do some work without permit (via letter).

Julie Fariel (realtor), 6 Charles Street –prospective owner wants to remove shed, gain access to garage, and make driveway crushed stone; wants to get a sense of RCC’s concerns (will this be allowed?). RCC recommend filing RDA.

Minutes

07/16/13: Chairman Neal moves to approve minutes as written; Mr. MacMillan seconds. Vote 5:0.

Enforcement Order

EO 14-01, George Bajoras, 48 Bearskin Neck (36/Lot 86). *Working on lot within 100’ of a coastal bank and within Land Subject to Coastal Storm Flowage without a permit.* Mr. Bajoras and Jerry Grier are present. Neighbor (Wendy Lawton, 8-10 Doyle’s Cove Road) is also present. Chairman Neal recuses himself from deliberation due to conflict of interest.; Mr. Claypool acts as Chairmen. Mr. Grier presents; says coastal bank gets eroded yearly; waves come over seawall and gouge out area in front of it; did not know he had to come back to RCC for permission because of damage repairs allowed last year with state Emergency Declaration. Mr. Bajoras says that he did this to prevent further destruction on his property. RCC shows photos from past and this spring ; discusses Emergency Declaration in detail (Agent Falco reads it); feels declaration is clear and notification is necessary; activity for this EO was not allowed; says what was done will enhance water damage to adjacent properties. *Wendy Lawton 8-10 DoYLES Cove Road, -* is concerned about protecting her property; describes how water comes over wall and drains through gravel; new cement makes area solid (it no longer drains) and gravel on #48 Bearskin Neck gets thrown up on and destroys her property; this wall redirects water; would like to see expert opinion here; says last time her wall was enhanced was 1960s (maybe Army Corps of Engineers did work); wants to see all owners along coast work together; Hazard Trust would be willing to participate. *Denise Allen, 48 Bearskin Neck* – says damage following 2013 storm was greater

than 2014 storms. *Bill Young, 48 Bearskin Neck* – says major storm of 2013 completely destroyed seawall. *Jeannette Bajoras, 48 Bearskin Neck* – says concrete was put on wall to hold it up. *George Bajoras*- talks about private road. *Steve Atwood, 48 Main Street* - asks if they could drill out cement and rebuild wall (instead of hiring someone). RCC explains performance standards for coastal bank and land subject to coastal storm flowage; armoring coastal bank not allowed; requires that owners of 48 Bearskin Neck obtain technical expert to examine area; and continue hearing until August 20, 2014.

New Hearings

NOI 62-0694, DPW, Pigeon Cove Breakwater (Map 16/Lot 26). *Repair and mitigate damaged breakwater structures on a coastal bank and within Land Subject to Coastal Storm Flowage.* Joshua Zall (GZM GeoEnvironmental, Inc.), Joe Parisi and Tim Olson (DPW) are present and Mr. Zall makes presentation; two (2) breakwaters to be repaired (upper breakwater and harbor entrance breakwater); breakwater damage occurred during 2010 storm and again in 2013; propose to repair 12 areas on upper breakwater, replacing stone and filling voids; will need to create temporary vehicle access path on east side of upper breakwater; repairs to harbor entrance breakwater to include use of barge; will remove stones from harbor to reuse in replacing breakwater to pre-damaged height; depending on funds, harbor entrance breakwater will be stacked stones to pre-storm height or concrete core breakwater with stones pinned to outside, and extension of breakwater 18' eastward towards upper breakwater, and this work is all above mean high water. Project is FEMA funded. RCC concerns are removing boulders from water, cleaning boulders, use of barge to require floats and spill kit, where the rocky intertidal shores that DMF refers to are located, and when will work take place. Mr. MacMillan moves to close the hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed.** Mr. Parisi gives verbal okay to issue OC more than 21 days from close of hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0695, William Ruhl, 53 Marmion Way (Map 30/Lot 8B). *Raise existing house to meet FEMA flood plain standards and add small 2-story addition within 100' of a coastal bank and within Land Subject to Coastal Storm Flowage.* Applicant is present and makes presentation; says he learned that FEMA will/has raised flood elevation to above his floor level, so he plans to raise house above flood zone; house is on piles but they are too short; stairs will be added, but nothing under house; will remove oil tank and go to solar electricity; will lift house and renovate it making small addition to front (away from ocean). RCC applauds applicant's efforts saying this is a good example of how to work with sea level rise. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. **Hearing is closed.** Mr. Ruhl gives verbal okay to issue OC more than 21 days from close of hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x 25' stone patio on barrier beach.* Ed Stevenson is present for applicant and discusses site visit; owner wants above ground deck to be built to code on eight (8) footings; plans on doing mitigation with native plantings on lot. RCC discusses its bylaw that does not allow work within 25' of resource area;

one member suggests that deck is not allowable. Mr. Stevenson feels this area is not acting as barrier beach. RCC suggest more detailed plan is necessary and continues hearing until August 6, 2014. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Review Orders of Condition

NOI 62-0693, William Yanakakis (Rockport Golf Club, Inc.), 36 Country Club Road, (Map 27/Lot 35). Chairman Neal moves to issue OC as amended; Mr. MacMillan seconds. Vote 5:0.

Other Business

➤ MACC Dues—commissioners complete membership form

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

9:38 PM

RCC ► Meeting adjourned 9:38 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member, Andrea Nichols/ Secretary

Citizen Inquiries:

Jon Weaver, for 10 Gap Head Road – wants RCC to see whole project; submits plan. RCC concerns are so many changes needs to come back to us with amendment.

Michael D'Annolfo, for 340 Granite Street – requests permission to install deck to front of townhouse on 2 sonotubes w/in 100' of salt marsh (in rear of townhouse); shows plan. RCC concerns are distance to closest resource area (85'). Chairman Neal moves to permit deck as presented; Mr. MacMillan seconds. Vote 5:0.

Alan & Diane Budreau, Thornwood Avenue – would like to clear path near wetlands on land; shows on plan where wetlands and path are located; path is made of stone but full of vegetation; have cleared their land up to 50' from wetland with aid of Agent Falco. Chairman Neal moves to allow path as described; Mr. MacMillan seconds. Vote 5:0

Minutes.

07/16/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Stewardship

Name Pigeon Hill Street conservation land – RCC discusses and feels that name will evolve and no need to name it now.

Letters from Mike Anderson & Rockport Garden Club – Chairman Neal suggest that RCC member walk around Millpond and view this eroded area; did removal of invasive species cause erosion in area? Discuss at next meeting.

New Hearings

RDA 14-10, Betty Pool, 18 Story Street (Map 9/Lot 95). *Replace and reposition stairs in front and rear of house within 100' intermittent stream.* Mr. MacMillan recuses himself from this project (he lives in house). Mrs. Pool is present and explains to RCC project; will only be two (2) sonotubes for support; also talks about filling in old fish pond; this area is closer to stream but has tree growing in it and grass growing in it. Chairman Neal moves to close hearing; Mrs. Lash second. Vote 4:0. Mr. Claypool moves to approve with a negative determination, category number 3 with conditions; Mr. Allen seconds. Vote 4:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Continued Hearings

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x25' stone patio on barrier beach.* (Applicant requests continuation until August 20, 2014 to engage wetland specialist.) Nobody is present. Hearing is continued until August 20, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0694, DPW, Pigeon Cove Breakwater (Map 16/Lot 26). Mr. MacMillan moves to issue OC as amended; Mr. Claypool seconds. Vote 5:0.

NOI 62-0695, William Ruhl, 53 Marmion Way (Map 30/Lot 8B). Mr. MacMillan moves to issue OC as amended; Mrs. Lash seconds. Vote 5:0.

Other Business

- Committee Signatory Form – RCC signs
- Performance Review of Agent Falco – RCC makes constructive comments on FY 2015 Goals; Chairman Neal to conduct review and show results RCC at next meeting.
- New Business/Announcements – none

Chairman Neal moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

9:06 PM

RCC ► Meeting adjourned 9:06 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, , David McKinnon/Associate Member, Bailey Coates/Student Associate Member, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary, Mel Michaels/Associate Member

Citizen Inquiries:

James Powers, 30 Pleasant Street – requests permission to remove boulders and asphalt driveway within 100’ of Intermittent stream; explains that under entire yard is asphalt (6” down) making it hard to plant trees/bushes; wants to replace asphalt on part of driveway with screened loam and plant grass. RCC concerns: closeness of activity to stream; piped stream under yard; and silt in stream. RCC requests details be made in writing and continue discussion until next meeting.

John Bassett, 3 Rowe Avenue - is concerned about Little Parker Pit; owner (Paul Bryant) mowed within 25’ No Disturb Zone; asks RCC to look at property; hopes RCC will require brush to grow back; leaves copies of emails, plan, photos and list. *Christina Wolff, 3 Rowe Avenue* – explains where area was mowed. RCC to contact Mr. Bryant, go see site, and continue discussion at next meeting.

Denise Marika, 75 South Street – (also present is Tim Miller –landscaper) has deed-related issues on property including path in stream; Mr. Miller presents: there is lots of water going onto property; deed requirements are for view and ROW path; he thought it was okay to take care of area without contacting RCC; now knows that he should have contacted Agent Falco 1st to remove fallen trees and cutting brush in path; removed cut brush; asks permission to: 1) prune winterberry and remove invasive species; 2) prune pussy willows near coastal bank; 3) prune/remove willows in middle of yard; remove Norway maple up near house. Will submit permit application to address water flow onto/off the property. RCC concerns are: vista pruning of trees may only reduce canopy by 10% and may be done here in short-term; this area needs wetland delineation in long-term; questions if path can be put in stream. Chairman Neal moves to allow vista pruning and maple tree removal as proposed; Mr. MacMillan seconds. Vote 5:0. *Roy Bonderant, 11 Whale Cove Lane* – happy to hear there is understanding between Ms. Marika and RCC; thought RCC asked her to delineated and work with neighbors years ago.

Minutes.

08/06/14: Mr. MacMillan moves to approve minutes as written; Mrs. Lash seconds. Vote 5:0.

Continued Hearings

EO 14-01, George Bajoras, 48 Bearskin Neck (36/Lot 86). Working on lot within 100’ of a coastal bank and within Land Subject to Coastal Storm Flowage without a permit. Chairman Neal recuses himself from deliberation due to conflict of interest; Mr. Claypool acts as Chairman. Gus Kreuzkamp (Harbor Engineering) is present for applicant and goes over report; explains FEMA flood zones; explains that seawall is vertical stone structure; is less stable than typical sloped walls; says that what was done to strengthen wall is short-term solution; impermeable

structure will not allow water to leave area causing ponding behind wall; three ways to correct ponding issue are: A) drill weep holes through wall, B) using wave overtopping data, construct appropriate drainage system under apron with pipes, or C) remove structure and start over. RCC questions/comments: RCC thanks Mr. Kreuzkamp for well detailed presentation on dynamics of area; Are all properties private? (Yes) What would it take to physically protect this area? (Mr. Kreuzkamp: Plan C-remove and install proper seawall with revetment stone in front); this was structure constructed without permit and one RCC would not have allowed; abutters complaint is that this work negatively impacts them; What is difference in cost between Plan B & C? (Mr. Kreuzkamp: ~\$100K - \$150K). *Wendy Lawton, 8-10 DoYLES Cove Road* – scoured area in front of wall has been there for years; smaller rocks have built up creating ramp for waves to ride; is concerned about how much water will be funneled from apron to her property; gravel gets thrown up during storms onto cottages yearly; it is good to have town and property owners working together in this area; this is a Bearskin Neck problem that needs long-term plan; would like seawall undone and repaired properly; will participate in supporting seaside of wall. *Rick Nazzaro, 50 Bearskin Neck* – since 2010, storm have gutted his property many times; water comes into his property; is concerned that as water comes over wall there is nowhere for it to go; wants wall constructed correctly, but not at risk to him; why not put wall back to the way it was before? *Peter Goodwin, 6 North Road* – town owns all walls here; armor stones are projectiles in storms; his wall is double walled and faces Sandy Bay with laid rock on the ground where water returns to bay from beneath; his wall is taller than these walls; thinks that concrete should be removed and proper wall built. *Tom Hargrove, 8-10 Doyle's Cove Road* – next storm will impact this area and his property. *Steven Atwood, 48 Bearskin Neck* – wants work done right; is it correct that this will include removing wall and apron? *Bill Young, 48 Bearskin Neck* - if we agree to remove cement will that satisfy RCC? (RCC reply is: if owners return wall to pre-storm condition (3'-4' stone revetment), that is a good suggestion and would meet the MA DEP Emergency Declaration; however, a restoration plan needs to be proposed first). Mr. Kreuzkamp asks if scope of restoration could be increased to include seaward face slope restoration so that work may be done simultaneously. Mr. MacMillan moves to require applicant to return site to 2013 pre-storm conditions (by a date certain) and be able to come forward with a NOI for further work. Discussion ensues: to give owners two (2) weeks to consider a plan and bring it to RCC; remove apron 1st then give them time to repair wall; this is enforcement, RCC should be more strict. The motion is repeated; Mr. Allen seconds. Discussion: RCC requires work done in 90 days. Vote 4:0. Hearing is continued until September 3, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-09, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Install 12' x 25' stone patio on barrier beach.* (Applicant requests withdrawal of RDA.) Chairman Neal reads Bill Manuell's, email stating that applicant wants to withdraw RDA for this project; will submit NOI for it. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Other Business

- Erosion issue at 25King Street – Agent Falco shows photos of past and current conditions at site. Chairman Neal moves to take no action; Mr. MacMillan seconds. Vote 5:0.

- Climate Change Checklist – Agent Falco & Chairman Neil have discussed with Tim Olson (DPW) and find Rockport has Hazard Mitigation Plan and Comprehensive Emergency Management Plan; these plans are reviewed and updated every 5 years; and DPW is studying Long Beach. Chairman Neal suggests RCC look at checklist and these plans.
- **Request for Certificate of Compliance, NOI 62-0671, Woodridge Realty Trust, 14 Holbrook Court (Map 18/Lot 310A).** Chairman Neal moves to issue CoC; Mr. MacMillan seconds. Vote 5:0.
- **Request for Certificate of Compliance, NOI 62-0666, Frank Castagno, 25 King Street (Map 18/Lot 317).** Chairman Neal moves to issue CoC; Mr. MacMillan seconds. Vote 5:0.
- New Business/Announcements –
 - Mr. MacMillan reports new artwork on Headland and complaints he has heard about it; Agent Falco shows photos of three (3) such art pieces around town. Chairman Neal suggests RCC write letter to Town Administrator telling of negative comments to artwork; because they are on coastal banks, RCC should have been notified prior to installation.

Chairman Neal moves to adjourn the meeting; Mr. Claypool seconds. Vote 5:0.

10:05 PM

RCC ► Meeting adjourned 10:05 PM ◄ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Andrea Nichols/ Secretary, Mel Michaels/Associate Member, Bailey Coates/Student Associate Member

Citizen Inquiries:

Katherine Andruchuk, for Millbrook Park – requests minor amendment to OC (DEP62-0686) by changing configuration of walkway around Building 17; explains that original planned walkway is not in compliance with handicap regulations due to steepness and new path will meet those regulations. Mr. MacMillan moves to grant minor amendment as presented; Mr. Claypool seconds. Vote 5:0.

Laura Hollowell, Rockport Garden Club – requests minor amendment to RDA 11-12 to include 5R, 7 & 11 High Street for knotweed removal; paperwork is presented;...RCC concerns are cutting plants and injecting herbicide. Chairman Neal moves to grant minor amendment as presented; Mrs. Lash seconds. Vote 5:0.

James, 30 Pleasant Street – requests minor work on his property to remove asphalt and boulders and plant grass; submits plan and letter as requested. Chairman Neal moves to grant minor work as presented; Mr. MacMillan seconds. Vote 5:0.

Tyler Ferrick (DeRosa Environmental Consultants), for owner 35 Mt. Pleasant Street - requests permission to remove knotweed vegetation from ocean side of coastal bank in preparation for repairing seawall; material to be fed to zoo animals; explains no roots to come out; NOI to be submitted for seawall work. Chairman Neal moves to grant permission to remove vegetative parts of knotweed as presented; Mr. MacMillan seconds. Vote 5:0.

Minutes.

08/20/14: Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

Stewardship

New Hearings

NOI 62-0696, Alan Budreau, 0 Thornwood Avenue (Map 8/Lot 46). *Construct single-family house within 100' of coastal bank and inland Bordering Vegetated Wetland.* William Manuell and Robert Visnick are present for applicant; Mr. Manuell makes presentation; explains wetland resource areas (CB & BVW to intermittent stream); all structures greater than 50' to resource areas; driveway to be gravel with sewer & water within it; rain garden proposed to take roof runoff. RCC concern is cutting of trees and brush within Thornwood Avenue for driveway (currently is a path). Site visit is scheduled for Saturday, September 6, 2014 at 7:45 am. *Chris DeRosa, Phillips Avenue* – asks if driveway improvement will take out stone wall (Mr. Manuell: only small portion on site will be removed); what is square footage of pavement? How will you

account for increased pavement on property? How will you keep increase in water from flooding property below? (Mr. Manuell: driveway will be gravel so increased runoff is from roof and rain gardens will take that water). With permission from the Applicant, hearing is continued until September 17, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

EO 14-01, George Bajoras, 48 Bearskin Neck (36/Lot 86). Working on lot within 100' of a coastal bank and within Land Subject to Coastal Storm Flowage without a permit. Chairman Neal recuses himself from deliberation due to conflict of interest; Mr. Claypool acts as Chairman. Mr. Bajoras and Gus Kreuzkamp are present; Mr. Kreuzkamp makes presentation on Restoration Plan. RCC asks: how deep is landward trench behind wall (15 feet); asks if contractor can do this work within 90-day requirement? And will the wall hold up without further stabilizing? At next meeting revised EO with Conditions will be discussed. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Other Business

- Issue at Little Parker Pit – Paul Bryant is present and explains that his family purchased property in 1970's and has been mowing it since then; presents photo of 1986 with area mowed; says complaint is from those who swim in quarry and want to do so without seeing houses (and unreasonable expectation); has not removed brush from property; would like to create view through brush by clipping (not removing) some vegetation along quarry in one area; tells of how water does not come to quarry from upland (is spring fed); mowing was not done in wetland across Rowe Avenue, but was done along roadway. RCC went to site and finds the mowing not to have impacted quarry; will write letter to be discussed at next meeting.
- Climate Change Checklist – Chairman Neal postpones discussion until Comprehensive Emergency Management Plan can be reviewed and Building Inspector's input.
- Executive Session for land protection – Mr. MacMillan moves to go into Executive Session to discuss Land Protection and to include David Santomenna in such discussion, Mr. Allen seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash. Chairman Neal recuses himself from deliberation due to conflict of interest; Mr. Claypool acts as Chairman.

Vice Chairman Claypool moves to adjourn the meeting; Mr. Allen seconds. Vote 4:0.

9:38 PM

RCC ► Meeting adjourned 9:38 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Bailey Coates/Student Associate Member, Andrea Nichols/ Secretary, GERALYN FALCO/ Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Citizen Inquiries:

Tim Olson, DPW – requests permission to take large boulders from areas on Squam Hill Road within 100’ of quarries to augment Granite Pier repairs; boulders to be removed and trucked out are on side of road. RCC concerns are: will trees be removed? (No); how many truck loads? (Tim says >15); will there be blasting? (No); will holes be left behind? (Tim says no, but area may be smoothed after rock removal); is there rock at Granite Pier to be retrieved? (Yes). Mr. MacMillan moves to grant permission to remove rocks as presented; Mr. Claypool seconds. Vote 5:0.

Minutes:

09/03/14: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

09/03/14 (Executive Session): Mr. MacMillan moves to approve minutes as amended; Mr. Claypool seconds. Vote 5:0.

Stewardship –

Clean up at Pigeon Hill Street property – Agent Falco reports high vegetation at entrance to shed; ROW Committee has mowed it; RCC may want to go back this fall to clear area.

Tree down on/near Pine Pit trail - Agent Falco reports that tree has fallen on path and was moved aside; RCC may want to clear it more; RCC is concerned with property lines in this area.

New Hearings

Amendment to Order of Conditions (DEP 62-0650), Manuel R. Costa, 10 Gap Head Road (Map 30/Lot 5). *Miscellaneous small changes including foundation work, impervious parking.* Roger Norris is present for applicant. RCC reviews changes. Chairman Neal moves to close hearing; Mrs. Lash seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RDA 14-11, Kelley & Michael Anderson, 25 King Street (Map 18/Lot 316). *Replace play structure with a shed and repair deck within 100’ of Mill Pond.* Kelley & Michael Anderson are present and Mr. Anderson makes presentation; shows photos; play structure is longer than shed. RCC concerns are square footage of proposed shed vs current play structure; wants to know exact footprint of deck; plans need more specifics; all this area is previously disturbed; and requests that applicants request waiver from 50’ No-Build Zone. With permission from applicants, hearing is continued until October 1, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

NOI 62-069?, *Susan Siebeking, 26 Old County Road (Map 21/Lot 60E)*. Renovate existing pier foundation and add 2nd story addition to cottage on a barrier beach. Greg Cefalo is present and makes presentation for applicant; shows plan; cottage is on pier foundation; applicant wants second floor and needs improved foundation; all foundation work to be piers and short walls; water and sand to move within foundation; all work within existing footprint; BOS has approved plan. RCC concerns are roof gutters; need to see construction sequence and materials storage areas; what is FEMA flood elevation? (AE Zone-El 14'); needs formal request for work on resource area. With permission from applicant, hearing is continued until October 1, 2014. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0696, Alan Budreau, 0 Thornwood Avenue (Map 8/Lot 46). Construct single-family house within 100' of coastal bank and inland Bordering Vegetated Wetland. Bill Manuell (Wetlands & Land Management) and Robert Visnick are present and represent applicant; applicant is also present. RCC discusses site visit. *Robert Sayre, 4 Andrews Hollow* – asks if property can be subdivided and built upon. This is not issue for RCC. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

REO with Findings & Conditions:

REO 14-01, George Bajoras, 48 Bearskin Neck (36/Lot 86). Chairman Neal recuses himself from discussion. Mr. Claypool moves to issue OC as amended; Mr. MacMillan seconds. Vote 4:0.

Other Business

- Open Space Plan –properties of conservation interest (discussed in Executive Session)
- New Business/Announcements: Chairman Neal moves to add following issues to agenda, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - Little Parker Pit letters – Chairman Neal moves to accept letter to Bassett/Wolfe as amended; Mr. Allen seconds. Vote 5:0. Chairman Neal moves to accept letter to Paul Bryant as amended; Mr. Allen seconds. Vote 5:0.
 - Rockport graffiti—Agent Falco shows video of graffiti damage in town; RCC voices support of effort to address issue but has no jurisdiction.
- Payment of Bills Authorization Form-RCC sign form for new clerk.
- Executive Session for land protection: Chairman Neal moves to go into Executive Session to discuss Land Protection; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.

Mr. Allen moves to adjourn the meeting; Mr. MacMillan seconds. Vote 4:0.

10:15 PM

RCC ► Meeting adjourned 10:15 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Bailey Coates/Student Associate Member, Andrea Nichols/ Secretary, GERALYN FALCO/ Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member, David McKinnon/Associate Member

Citizen Inquiries:

*Dana Woods and Harold Beaton (representing Granite Savings Saving Bank) – tell of the Bank’s wish to fund a project which will show off granite Keystone Bridge; request permission to remove trees which block view and clear out scrub brush; have spoken to DPW and Granite Pier Association; DPW does not have this expenditure on its Capital Improvements list. Mr. Beaton shows photos of old bridge. RCC asks how close to quarry activity will be; Agent Falco tells of vernal pools in area which need protection; needs more specific plan; suggests filing Request for Determination; requests site visit on Saturday, October 4, 2014 at 7:45 am; Agent Falco offers to assist Mr. Beaton in filing paperwork. *Toby Arsenian, 95 Granite Street – asks what trees will come down; feels that bridge is visible and no need to remove all trees; says he is ok with cutting trees within 50’ of bridge, but objects to cutting more; says most trees there are Norway maples.**

Minutes.

09/17/14: Mr. MacMillan moves to approve minutes as amended; Mrs. Lash seconds. Vote 5:0.

09/17/14- Executive Session: Mr. MacMillan moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Stewardship

- Mill Pond knotweed forest area – Agent Falco talks about project to clear knotweed area near Mill Pond; RCC ask if Garden Club can stake area so DPW can mow it; suggest that Agent Falco mark area and meeting with DPW workers and Garden Club.
- Millbrook Meadow restoration- Chairman Neal went to DPW Commissioners’ meeting and found that DPW will not be providing money for this project at this time; DPW Commissioners want to keep maintenance of meadow simple.

New Hearings

NOI 62-0697, William Merry, 13 Laurel Acres (Map 28/Lots 60 & 60A). Garage addition to house within 100’ of coastal bank, coastal beach and within Land Subject to Coastal Storm Flowage. Mr. Merry is present and makes presentation; garage to go on driveway (>50’ to coastal bank); connector to house to go on concrete piers within 50’ No-Build Zone. RCC’s concerns include: applicant went to BOA and was denied project; noted error on plan (“25’ No-Build Zone” should be “No-Disturb Zone”); asks how many piers under addition; wants plan to say garage is on solid ground. Site visit is scheduled for Saturday, October 4, 2014 at 8:15 am. With permission from the Applicant, hearing is continued until October 15, 2014 pending site

visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0698, Michael Krupka & Anne Kubik, 11 Old Garden Road (Map 22/Lot 154). Renovate and addition to house within 100' of coastal bank. Bill Manuell (Wetlands & Land Management) is present for applicants and makes presentation; project is to demo, relocate and reconstruct garage, add connector to house, demo portions of existing structure and construct two (2) additions, and construct pervious patio & terrace; house is entirely within 100' of coastal bank and portion is within 50' No-Build Zone so additions, terrace & patio will also encroach; NDZ is currently grassed lawn and new encroachment will be ~940 square feet; foundation drain proposed will drain to drywell; applicant requests waiver of building within NBZ and suggests mitigation of 1,412 square feet of native gardens along the eastern side of the yard. RCC asks for information on current pervious area, distances from CB to terraces and additions, and ask about planting plan. Site visit is scheduled for Saturday, October 4, 2014 at 9:15 a.m. With permission from the Applicant, hearing is continued until October 15, 2014 pending site visit. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

RDA 14-11, Kelley & Michael Anderson, 25 King Street (Map 18/Lot 316). Replace play structure with a shed and repair deck within 100' of Mill Pond. Kelley & Michael Anderson are present and present updated plan; explain that deck footings can be used for reconstruction; deck to be in same footprint. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 5:0. Mr. Claypool moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 4:1. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

NOI 62-069?, Susan Siebeking, 26 Old County Road (Map 21/Lot 60E). Renovate existing pier foundation and add 2nd story addition to cottage on a barrier beach. Greg Cefalo is present for applicant and presents new information. No DEP number has been issued. With permission from the Applicant, hearing is continued until October 15, 2014 pending DEP number. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Conditions:

NOI 62-0696, Alan Budreau, 0 Thornwood Avenue (Map 8/Lot 46). Mr. Claypool moves to issue OC as amended; Mr. MacMillan seconds. Vote 5:0.

Amendment to Order of Conditions (DEP 62-0650), Manuel R. Costa, 10 Gap Head Road (Map 30/Lot 5). Mr. MacMillan moves to issue OC as amended; Mr. Claypool seconds. Vote 5:0.

Other Business

➤ Flood Resistance Checklist (Updated) – review and discussion.

- Other Business/Announcements - Chairman Neal moves to add following discussion items to agenda, Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - December meetings – Agent Falco informs RCC of conflict with 1st meeting in December and suggests changing schedule. RCC agrees to hold 1st December meeting on the 10th (meeting on the 3rd to be cancelled) and 2nd meeting on the 17th (with no hearings that night); website to reflect changes.
 - October workshop – RCC decides that no workshop be held
- Executive Session for land protection – Mr. MacMillan moves to go into Executive Session to discuss Land Protection, Mr. Allen seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.

Mr. Allen moves to adjourn; Mrs. Lash seconds. Vote 4:0.

9:25 p.m.

➤ *RCC* ► *Meeting Adjourns 9:25 PM* ◄ *RCC*

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, MaryAnn Lash, David McKinnon/Associate Member, Mel Michaels/Associate Member, Andrea Nichols/ Secretary, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Three voting members are present.

Absent: Charlie Allen, Rob Claypool, Bailey Coates/Student Associate Member

Citizen Inquiries:

Rick Nazzaro, 50 Bearskin Neck– objects to way seawall was rebuilt at 48 Bearskin Neck; no quorum of RCC present to discuss; will come to November 5, 2014 meeting.

Minutes.

10/01/14: Mr. MacMillan moves to approve minutes as amended; Mrs. Lash seconds. Vote 3:0.

10/01/14 (Executive Session): Mr. MacMillan moves to approve minutes as written; Mrs. Lash seconds. Vote 3:0.

Stewardship

Seventh grade students have cleaned up Back Beach; Agent Falco answered questions of theirs for school project.

New Hearings

RDA 14-12, Michael Krueger, 79 Marmion Way (Map 30/Lot 13). Construct a 6' x 20' addition to garage within 100' of Bordering Vegetated Wetland. John Judd (Gateway Consultants, Inc.) is present for applicant and makes presentation. Agent Falco reports that activity is below street level; wetlands on other side of street. *Mary Mintz, 3 Highland Street* - questions project on non-conforming; not RCC issue. Chairman Neal moves to close hearing; Mrs. Lash seconds. Vote 3:0. Chairman Neal moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

NOI 62-0701, Eric Sayre, 0 Andrews Hollow (Map 8/Lot 45W). Construct a single-family house within 100' of Bordering Vegetated Wetland to intermittent stream. Laura Krause (DeRosa Environmental Consulting, Inc.) is present to represent applicant as is applicant; Ms. Krause make presentation; all structures >50' to BVW; erosion control along 50' No-Build Zone line; sewer and water >100' to BVW. Applicant asks if work could be done on site before permit is issued; RCC recommends Agent Falco conduct site visit and make field decision. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 3:0. **Hearing is closed.** Applicant signs waiver, granting RCC permission to issue Order of Condition > 21 days from date of closing public hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0699, Mason Browne, 0 South Street (Map 28/Lots 1 & 2). Construct a single-family house, barn, driveway and septic system within 100' of Bordering Vegetated Wetland. Present are Dan Ottenheimer (Mill River Consulting), Mary Rimmer (Rimmer Environmental Consulting), Mr. Browne, Dudley Willis (property owner) and Robert Visnick (applicant's attorney). Mr. Ottenheimer makes presentation; BOH has issued variance and allowed state-of-the-art system (Waterloo Infiltration System); proposes gravel driveway, single-family house, septic system within 100' of BVW; talks of maintaining hayfield for bird habitat; explains >80% of property to be preserved; explains protected measures to mitigate incursion on Bylaw requirements, including: deed restriction, hayfield management with time-of-year mowing restriction, all structures >50' to BVW, granite posts at 25' No-Disturb Zone (NDZ), removal of debris pile and invasive species removal. Ms. Rimmer explains mitigation plan including: removing of non-native and invasive plant species, mowed area to be made natural within 25' NDZ, placing monuments to assure no further incursion, delay haying of field to improve bird nesting, installing bluebird boxes around hayfield, and removing debris pile and reseeded with native wetland mix. Mr. Ottenheimer also explains alternatives considered as part of waiver requires. RCC concerns include: how often septic system pumped? Activity within 25' NDZ (even removing debris); what safeguards are there to prevent breakout with septic as close as 52'? Grassland is too small for bobolink habitat; suggest time of year mowing late August for bird habitat; and wants to know about deed restriction. *Mary Mintz, 8 Highland Street* - asks about septic system; is concerned with removing plastic coating on silt barriers and asks if RCC will monitor construction. *Ian Crown, 67 Eden Road* - asks about septic tank. *Susan Moreau, 9 Popplestone Lane* - asks about containment of septic tanks. *John Jamison, 3 Autumn Lane* - is concerned about construction truck on Oakes Lane notes that Oakes Lane is very narrow and will be the access to the new home. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 3:0. **Hearing is closed.** Applicant signs waiver, granting RCC permission to issue Order of Condition > 21 days from date of closing public hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

RCC RDA 14-13, Rockport DPW for the Granite Savings Bank, Under the Keystone Bridge (Map 17/Lot 20). Clear vegetation for view within 100 feet of vernal pools. Dana Woods and Harold Beaton are present for Granite Savings Bank and Mr. Beaton makes presentation; project to removed scrub and trees to allow view of bridge; all stumps to remain. RCC has been to site; Agent Falco & DPW marked trees to be removed in red and to be saved in yellow; some trees over drainage pipe to be removed; Mrs. Lash marked six (6) more trees be saved. *Ted Tarr, 154 Main Street* - expressed his desire to see quarry from roadway; thinks the project will improve area. *Debra Legg, 15 Tarrs Lane West* - asks if dead trees and wire fence will be removed. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 3:0. Chairman Neal moves to issue negative determination, category number 3 with conditions; Mr. MacMillan seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved**

Continued Hearings

NOI 62-0697, William Merry, 13 Laurel Acres (Map 28/Lots 60 & 60A). Garage addition to house within 100' of coastal bank, coastal beach and within Land Subject to Coastal Storm

Flowage. Nobody is present to represent applicant. RCC discusses site visit; has no issues. Mr. MacMillan moves to close hearing; Mrs. Lash seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0698, Michael Krupka & Anne Kubik, 11 Old Garden Road (Map 22/Lot 154). *Renovate and addition to house within 100' of coastal bank.* Bill Manuell (Wetland & Land Management) is present for applicants and discusses new plan; net decrease in impervious area = 189 square feet. Mr. MacMillan moves to close the hearing; Mrs. Lash seconds. Vote 3:0. **Hearing is closed.** Mr. Manuell signs waiver, granting RCC permission to issue Order of Condition > 21 days from date of closing public hearing. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

NOI 62-0700, Susan Siebeking, 26 Old County Road (Map 21/Lot 60E). *Renovate existing pier foundation and add 2nd story addition to cottage on a barrier beach.* Nobody is present; DEP# has been issued; no further information required. Chairman Neal moves to close the hearing; Mr. MacMillan seconds. Vote 3:0. **Hearing is closed. The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0700, Susan Siebeking, 26 Old County Road (Map 21/Lot 60E). Mr. MacMillan moves to issue OC as amended; Mrs. Lash seconds. Vote 3:0.

Other Business

- Executive Session - Chairman Neal moves to go into Executive Session to discuss Land Protection; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mrs. Lash, Chairman Neal. 8:53 p.m.

Mr. MacMillan moves to adjourn meeting; Chairman Neal seconds. Vote 3:0

9:15 PM

RCC ► Meeting adjourns 9:15 PM ◄ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Bailey Coates/Student Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Minutes.

10/15/14: Chairman Neal moves to approve as amended; Mr. MacMillan seconds. Vote 5:0.

10/15/14 (Executive Session): Mr. MacMillan moves to approve as written; Mrs. Lash seconds. Vote 5:0.

Stewardship

Graffiti in town – Mary Devaney is present to show/discuss graffiti problem in town; town has created Anti-Graffiti Team (includes members of Rights of Way Committee, Police and DPW); Chuck Osborne (DPW) is also present. Environmentally safe removal is being done (using baking soda and water); mostly pressure washing/sand blasting with some chemicals used; other times scrubbing by hand. Agent Falco suggests that when removing graffiti near wetlands, she be contacted (phone or email).

New Hearings

NOI 62-0703, Elizabeth Lenart, 1 Lucia Lane (Map 31/Lot 91). *Replace failed septic system within 100' of bordering vegetated wetland.* Isaac Rowe (Mill River Consulting) is present for the applicant and makes presentation; lots of ledge on property; raised leach field within 100' (but >50') of BVW; BOH approved system; wetlands down by roadway in thicket. RCC has no concerns. Mr. MacMillan moves to close hearing; Mr. Allen seconds. Vote 5:0. **Hearing is closed. No digital voice recording of this hearing is made.**

NOI 62-0702, Gregory J. Titterington, 83 Marmion Way (Map 30/Lot 15). *Construct additions to house within 100' of coastal bank.* John Dick (Hancock Associates) is present for applicant and makes presentation; existing house is within 50' No-Build Zone to coastal bank; mitigation includes planting along CB and recharging roof drains to drip trench; states CB is currently in stable condition. RCC concerns include: alternatives analysis for waiver request; can you move addition >50'; suggest Virginia rose; questions mitigation (would like to see some lawn removed as mitigation); would like to see details of trench drain. A site visit is scheduled for Saturday, November 8, 2014. With permission from the Applicant, hearing is continued until November 19, 2014 pending site visit. Hearing is continued. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0697, William Merry, 13 Laurel Acres (Map 28/Lots 60 & 60A). Chairman Neal moves to issue OC as written; Mr. MacMillan seconds. Vote 5:0.

NOI 62-0698, Michael Krupka & Anne Kubik, 11 Old Garden Road (Map 22/Lot 154). Mr. MacMillan moves to issue OC as written; Mr. Claypool seconds. Vote 5:0.

NOI 62-0699, Mason Browne, 0 South Street (Map 28/Lots 1 & 2). Mr. MacMillan moves to issue OC as amended; Chairman Neal seconds. Vote 4:1.

NOI 62-0701, Eric Sayre, 0 Andrews Hollow (Map 8/Lot 45W). Mr. MacMillan moves to issue OC as written; Mr. Claypool seconds. Vote 5:0.

Other Business

- Neighbors' concerns regarding seawall at 48 Bearskin Neck – Chairman Neal recuses himself and leave room due to conflict of interest. Nick Nazzaro, 50 Bearskin Neck is present for neighborhood; says seawall was to be rebuilt to pre-storm conditions; questions curbing along edge of boulder “patio” and wants to know who owns seawalls. Agent Falco explains field decision to allow curbing between large boulders and pea stone yard; RCC says ownership is not its concern and sets site visit for Saturday, November 8, 2014. Discussion to resume at next meeting.
- **Request for Certificate of Compliance**, DEP 62-0638, Ann Batchelder, 14 Penzance Road (Map 32/Lot 41A). Mr. MacMillan moves to issue CoC; Mr. Claypool seconds. Vote 5:0.
- 2015 Meeting Dates - Mrs. Lash approves as amended; Mr. MacMillan seconds. Vote 5:0.
- Executive Session for land protection – Mr. Claypool moves to go into Executive Session to discuss Land Protection, Mr. Allen seconds. Unanimous affirmative roll: Mr. MacMillan, Mr. Allen, Mrs. Lash, Vice Chairman Claypool. Chairman Neal recuses himself from deliberation due to conflict of interest; Mr. Claypool acts as Chairman.

Mr. Claypool moves to adjourn meeting; Mr. Allen seconds. Vote 4:0.

10:07 PM

RCC ► Meeting adjourns 10.07 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Bailey Coates/Student Member, Andrea Nichols/ Secretary, Geralyn Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Absent: Mel Michaels/Associate Member

Citizen Inquiries:

Tim Olson, DPW - requests permission to remove two (2) willow trees in Millbrook Meadow within 25' of Mill Brook; request is made in writing and includes waiver from 25' No-Disturb Zone requirement; DPW will hire contractor; removal will include stump grinding. RCC concerns include: replanting plan (none provided but Millbrook Meadow Restoration Committee expects to have planting plan); timing (DPW hopes December or January); what will be done with wood from trees? Mr. MacMillan makes motion to approve removal of willow trees as proposed; Mr. Claypool seconds. Vote 5:0.

Minutes.

11/05/14: Mr. MacMillan moves to approve minutes as amended; Mrs. Lash seconds. Vote 5:0.

10/15/14 (Executive Session): Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

11/12/14 (Special Executive Meeting): Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

New Hearings

RDA 14-14, Mary Ellen Sullivan, 3 King Street (Map 18/Lot 323). *Additions to house within 200' Riverfront Area to Millbrook.* Applicant is present and makes the presentation; will improve egress and 3rd floor space (over existing footprint); explains how property will be improved by removing strip of pavement in back yard and planting native vegetation; has worked with Garden Club to removed knotweed on property and below cement wall; plans to remove pavement closer to house and re-vegetate. RCC concerns include: how will planting area be done (by hand-no construction equipment); requests explanation of addition to rear corner of house (3-season porch to become enclosed with windows over existing pavement); asks if this should this be NOI filing. Mr. MacMillan moves to close hearing/Mrs. Lash seconds. Vote 5:0. **Hearing is closed.** Mr. Claypool moves to issue negative determination of applicability category #2 with conditions. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Continued Hearings

NOI 62-0702, Gregory J. Titterington, 83 Marmion Way (Map 30/Lot 15). *Construct additions to house within 100' of coastal bank.* Mrs. Titterington is present. RCC discusses site visit; is concerned with mitigation; asked for alternative plans and received none. Mr. Claypool moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed.** Applicant agrees

in writing to allow RCC issue OC after its next meeting (more than 21 days from closed hearing). **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

Review Orders of Condition

NOI 62-0703, Elizabeth Lenart, 1 Lucia Lane (Map 31/Lot 91). Mr. Claypool moves to issue OC as written; Mr. MacMillan seconds. Vote 5:0.

Other Business

- Neighbors' concerns regarding seawall at 48 Bearskin Neck - RCC went to site; Agent Falco explains that owner has removed paving stones and shows photos; issue is resolved.
- DRAFT Master Septic System Repair OC – RCC discusses DRAFT OC for repair of septic systems; should include requirement for BOH prior approval. Chairman Neal moves to approve the Master Septic System Repair OC as amended; Mr. MacMillan seconds. Vote 5:0.
- **Request for Certificate of Compliance**, DEP 62-0651, Keith Vangeison, 103 ½ Granite Street (Map 17/Lot 9). Mr. Claypool moves to approve CoC; Mr. MacMillan seconds. Vote 5:0.
- Agent out of Office November 24- December 2, 2014
- New Business/Announcements - Chairman Neal moves to add discussion of FY2016 budget to agenda; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
 - **FY2016 Budget** – RCC discusses; new administrative assistant is paid more than past clerk so more wages are necessary. Chairman Neal moves to accept budget; Mr. MacMillan seconds. Vote 5:0.
- Executive Session for land protection - Chairman Neal moves to go into Executive Session to discuss land protection; Mr. Lash seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal. After Executive Session, regular meeting will adjourn. (8:27 p.m.).

Mr. Allen moves to adjourn Executive Session/Vice Chairman Claypool seconds. Unanimous affirmative roll call: Vice Chairman Claypool, Mr. MacMillan, Mrs. Lash Mr. Allen.

RCC ► Meeting Adjourns 9:21 PM ◀ RCC

Location: Rockport Town Hall, Meeting Room A

Present: Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, Mel Michaels/Associate Member, David McKinnon/Associate Member, Bailey Coates/Student Associate Member, Andrea Nichols/ Secretary, GERALYN FALCO/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

Citizen Inquiries:

Dan Ottenheimer (Mill River Consulting representing Joe Mueller) has questions regarding 52 Marmion Way; property has old septic system on it; Mr. Mueller would like to hook up to sewer in Marmion Way (within 100' of coastal bank); Mr. Mueller also would like to vista prune high vegetation along street. Mr. Ottenheimer asks what filing protocols are required for these activities. RCC responds: connecting to sewer is preferred over septic systems and recommends submitting RDA for that work; vista pruning is allowed without a permit; if vegetation is invasive species, recommends contacting Rockport Garden Club. RCC suggests making sure only wetland involved is across street (not on property).

Executive Session for land protection:

Chairman Neal moves to go into Executive Session (7:17 p.m.) to discuss Land Protection, Mr. Lash seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.

Return from Session: 7:56 pm

Minutes:

11/19/14: Mr. Claypool moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

11/19/14 (Executive Session): Chairman Neal moves to approve minutes as amended; Mr. Allen seconds. Vote 5:0.

Review Orders of Condition

NOI 62-0702, Gregory J. Titterington, 83 Marmion Way (Map 30/Lot 15). Mr. MacMillan moves to issue OC as amended; Mr. Claypool seconds. Vote 5:0.

Other Business

- **Request for Certificate of Compliance, DEP 62-0683, Marietta B. Delehant 2012 Irrevocable Trust, 28 Eden Road (Map31/Lot 29A).** Chairman Neal moves to issue CoC; Mr. Claypool seconds. Vote 5:0.
- **Request for Compliance for Enforcement Order, REO14-01, George Bajoras, William & Deborah Young, & Dracas, LLC, 48 Bearskin Neck (Map 36/Lot 86).** Mr. Claypool moves to issue Letter of Compliance as written; Mr. MacMillan seconds. Vote 4:0.
- **Next meeting:** Chairman Neal moves the next meeting will take place January 7, 2015; Mr. Allen seconds. Vote: 5:0.
- **2014 Annual Report (Due January 5, 2015) – RCC to review at next meeting; to be emailed**

- Other Business/Announcements:
 - Agent out of office December 29, 2014 – January 2, 2015

Mr. Allen moves to adjourn the meeting; Mr. MacMillan seconds. Vote 5:0.

8:45 PM

RCC ► Meeting adjourns 8:45 PM ◄ RCC