

**Location: Rockport Town Hall, Meeting Room A**

**Present:** Larry Neal/Chairman, Alan MacMillan, Charlie Allen, Rob Claypool, MaryAnn Lash, David McKinnon/Associate Member, Bailey Coates/Student Member, Andrea Nichols/ Secretary, GERALYN Falco/Conservation Agent. The Rockport Conservation Commission (RCC) is a five member volunteer board. Five voting members are present.

**Absent:** Mel Michaels/Associate Member

**Citizen Inquiries:**

*Tim Olson, DPW* - requests permission to remove two (2) willow trees in Millbrook Meadow within 25' of Mill Brook; request is made in writing and includes waiver from 25' No-Disturb Zone requirement; DPW will hire contractor; removal will include stump grinding. RCC concerns include: replanting plan (none provided but Millbrook Meadow Restoration Committee expects to have planting plan); timing (DPW hopes December or January); what will be done with wood from trees? Mr. MacMillan makes motion to approve removal of willow trees as proposed; Mr. Claypool seconds. Vote 5:0.

**Minutes.**

**11/05/14:** Mr. MacMillan moves to approve minutes as amended; Mrs. Lash seconds. Vote 5:0.

**10/15/14 (Executive Session):** Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

**11/12/14 (Special Executive Meeting):** Mr. MacMillan moves to approve minutes as written; Mr. Allen seconds. Vote 5:0.

**New Hearings**

**RDA 14-14, Mary Ellen Sullivan, 3 King Street (Map 18/Lot 323).** *Additions to house within 200' Riverfront Area to Millbrook.* Applicant is present and makes the presentation; will improve egress and 3<sup>rd</sup> floor space (over existing footprint); explains how property will be improved by removing strip of pavement in back yard and planting native vegetation; has worked with Garden Club to removed knotweed on property and below cement wall; plans to remove pavement closer to house and re-vegetate. RCC concerns include: how will planting area be done (by hand-no construction equipment); requests explanation of addition to rear corner of house (3-season porch to become enclosed with windows over existing pavement); asks if this should this be NOI filing. Mr. MacMillan moves to close hearing/Mrs. Lash seconds. Vote 5:0. **Hearing is closed.** Mr. Claypool moves to issue negative determination of applicability category #2 with conditions. **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

**Continued Hearings**

**NOI 62-0702, Gregory J. Titterington, 83 Marmion Way (Map 30/Lot 15).** *Construct additions to house within 100' of coastal bank.* Mrs. Titterington is present. RCC discusses site visit; is concerned with mitigation; asked for alternative plans and received none. Mr. Claypool moves to close hearing; Mr. MacMillan seconds. Vote 5:0. **Hearing is closed.** Applicant agrees

in writing to allow RCC issue OC after its next meeting (more than 21 days from closed hearing). **The digital voice recording of this hearing will be retained until all appeal periods have passed and all appeals resolved.**

**Review Orders of Condition**

**NOI 62-0703, Elizabeth Lenart, 1 Lucia Lane (Map 31/Lot 91).** Mr. Claypool moves to issue OC as written; Mr. MacMillan seconds. Vote 5:0.

**Other Business**

- Neighbors' concerns regarding seawall at 48 Bearskin Neck - RCC went to site; Agent Falco explains that owner has removed paving stones and shows photos; issue is resolved.
- DRAFT Master Septic System Repair OC – RCC discusses DRAFT OC for repair of septic systems; should include requirement for BOH prior approval. Chairman Neal moves to approve the Master Septic System Repair OC as amended; Mr. MacMillan seconds. Vote 5:0.
- **Request for Certificate of Compliance**, DEP 62-0651, Keith Vangeison, 103 ½ Granite Street (Map 17/Lot 9). Mr. Claypool moves to approve CoC; Mr. MacMillan seconds. Vote 5:0.
- Agent out of Office November 24- December 2, 2014
- New Business/Announcements - Chairman Neal moves to add discussion of FY2016 budget to agenda; Mr. MacMillan seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal.
  - **FY2016 Budget** – RCC discusses; new administrative assistant is paid more than past clerk so more wages are necessary. Chairman Neal moves to accept budget; Mr. MacMillan seconds. Vote 5:0.
- Executive Session for land protection - Chairman Neal moves to go into Executive Session to discuss land protection; Mr. Lash seconds. Unanimous affirmative roll call: Mr. MacMillan, Mr. Allen, Mr. Claypool, Mrs. Lash, Chairman Neal. After Executive Session, regular meeting will adjourn. (8:27 p.m.).

Mr. Allen moves to adjourn Executive Session/Vice Chairman Claypool seconds. Unanimous affirmative roll call: Vice Chairman Claypool, Mr. MacMillan, Mrs. Lash Mr. Allen.

*RCC ► Meeting Adjourns 9:21 PM ◀ RCC*