

Minutes from Finance Committee Meeting  
11/14/2013

- Chairman Wally Hess called the meeting to order at 7pm in the Brenner Library Room. Also present were Frank Hassler, June Michaels, Carl Engel, Mike Lamoureux, Bill Wagner and David Coyne.
- Minutes from the October 21<sup>th</sup> meeting were reviewed and approved by all in attendance.
- Minutes from the November 4<sup>th</sup> meeting were reviewed and approved by all in attendance.
- A new request for transfer from the reserve fund: 6-0 voted to approve in the amount of \$6,912 for Property Insurance.
- Wally Hess reviewed a new format for the Finance Committee Letter to be inserted into the Town Meeting Booklet. The format is designed to provide transparency for the voters to understand the town operating budget. There were suggestions from many folks on the Finance Committee that included things like: The use of more pie charts, footnotes for the grids to save space, the use of numbers/bullets. There was general agreement that the new proposed format was easier to understand and something we should present to the BoS and town administrator. Frank Hassler suggested that we make sure to get the draft out soon for pre-read by the BoS. Wally agreed to circulate the draft with the committee feedback and get out to the BoS as soon as possible.
- Wally Hess reviewed a new format for the Table of Estimates. There was conversation that included: The purpose of the Table of Estimates, the theoretical allocations of each of the department heads, how much detail should be shown in the town meeting booklet, the tradeoffs between details and simplicity, where to “draw the line” for consolidating each line in the Table of Estimates, the legalities of consolidating line items including questions around a formal delegation process.
- The list of the Liasson positions was reviewed by the committee. The following changes were suggested and supported by the committee:
  - David Coyne agreed to join Laurene Wessel as the liaison to Public Safety
  - David Coyne and Carl Engel agreed to join Laurene Wessel as the liaison to Economic Development (Frank Hassler and Wally Hess agreed to step down as liaisons to Economic Development)
- Meeting adjourned at 8:30.