

**Minutes of the OS&R Committee Meeting  
Monday, June 13 2016, at 7:30 PM  
Town Hall Annex**

**Members in attendance:** Stephanie Cunningham (SC) Lawrence Neal (LN), Peter Van Demark (PV), Ted Tarr (TT)

**Members absent:** none

**730PM Meeting called to order**

**Approval of Minutes:**

A motion was made by LN and seconded by PV to approve the May 9, 2016 minutes as amended. The motion passed on a 4/0 vote.

**GIS and Trail Mapping:**

Nick Holland from Cape Ann Trails has been supplied with all of the information he requested for the Waring Field kiosk. He will finish his part of the work and we need to ask Rockport DPW to install the kiosk.

SC has a copy of proposed trails from Cape Ann Trails to be displayed on Pine Pit and Rail trail area. She will review.

PV has completed an overlay map of South woods area that combines what he had for information and what was supplied by Tom Mikus of the Rights of Way committee of recent walks.

**Draft Plan Update:**

PV contacted the appropriate town offices and reviewed current available data to do a complete demographic data adjustment for the plan update. LN has started proposed edits of section 4. Received further instruction on using Dropbox folder and will complete edits for next meeting. SC continues to work on the full draft update of Section 2 to change it from about the creating the 2009 plan to doing 2017 plan formal update.

Requirement of plan update by DCR for us to solicit comments on the draft from BSO, Planning Board, ConCom, ROW, and public through meeting and printed draft plan available at library and town hall is all needed.

**New Business:**

Woodland Acres, now a state designated core habitat area, still appears to be on the table with Essex County Greenbelt for protection, but this effort has not been supported by the Board of Selectmen.

SC continues working for the best solution to establish a small parking area with entrance trail to the south woods. This meeting she suggested a parking area for three to five cars in the back of new DPW facility, at the top of the road that leads to Cape Pond. The DPW facility is directly behind the locale Cape Ann visitor center, this also seems like a good connection for visitors. The result would be to give walkers direct connection on existing trail across the top of Cape Pond dam to the maintained trails and fire roads of South Woods. Our committee members all think this is an excellent idea.

**Future Meeting Dates and Topics:**

Next meeting: No July meeting, next would be Monday in Aug 8, 2016 Continue work towards plan update and short list of Private parcels for protection, Meeting at Town Hall Annex

**Motion to Adjourn:** 8:40 PM LN motioned to adjourn, SC seconded. Vote passed 4/0

These minutes prepared by LN