



## **Millbrook Meadow Committee**

**Town Hall  
Rockport, MA 01966**

### **Minutes of Meeting Wednesday, March 13, 2013**

**7:03 p.m.** Chairman Samuel Coulbourn called the meeting to order in the Trustees' Room at the Rockport Public Library.

**Members present** at the Committee meeting are Shannon Mason, John and Barbara Sparks, Ted Tarr, Charmaine Blanchard, Beverly Robbins, Marcia Lombardo and Coulbourn. Nate Sotis was absent. Also present were Gaynelle and Paul Weiss, Eric Hutchins and Gunilla Caulfield, Trustee.

1. The **Minutes of January 16<sup>th</sup> and February 13<sup>th</sup>** meetings were approved.
2. **Community Preservation Application.** John reported on the meeting with Community Preservation Committee held March 12<sup>th</sup>. A three-page questionnaire given to MMC will need to be answered. John will take the lead on this. Members discussed applicability of this application to Open Space and Historic categories of CP funds. Eric Hutchins recommended that we not split on historic applicability. Shannon discussed the need to look for grants, and Beverly discussed progress to date in searching for grants. Eric suggested Mass. Department of Technological Restoration, Ebb 'n' Flow and Hazardous Mitigation Grants as sources. He suggested that we may be eligible for relief from Blizzard Nemo storm damage.
3. **Discussion of Public Visioning Session.**
  - a. Plan for public (visioning) meeting Wed. Mar. 20 at 7 p.m. Brenner Room. Gaynelle, who will facilitate, made several recommendations for changing the visioning session format, including eliminating breakouts. Four members will take notes from attendees on four flip charts.
  - b. Status of assigned tasks. (Report on publicity; status of timeline, etc.)
  - c. Agenda for session, facilitator and group leaders, participation by Gaynelle Weiss and Ken Knowles.
4. **Warrant Article for Restoration.** Barbara discussed plans for handout. She will arrange for copies of Article J handout [subsequently changed to "I"] to be available at

the Visioning Session. The handout will be inserted in a booklet for all such material at Town Meeting.

**5. Schedule.**

**Wednesday, April 3<sup>rd</sup> Meeting: Prepare for Town Meeting.**

**Annual Cleanup April 20<sup>th</sup>.** Shannon will be in charge of this event. Members are urged to come and help clean up the Meadow from 9 to 11 a.m. Bring rakes, shears, loppers and neighbors! Shannon arrange for articles in GDT “Goings on” or Calendar. We will also circulate an invitation to Friends of the Meadow and Mill Pond.

**Saturday, April 6<sup>th</sup>. Town Meeting.**

**Saturday, May 4<sup>th</sup> or May 25<sup>th</sup>: Ribbon Cutting for New Dam.** Beverly and Charmaine will discuss this with other Town organization, including DPW Director and Town Administrator. and Selectmen. Can this event be coordinated with other events going on downtown?

**Wednesday, May 15<sup>th</sup>, MMC Meeting. Discuss Fundraising.** Prepare to host table at Motif No. 1 Day. Members discussed more ideas for fund raising like an Art Show in the Meadow, a Movie Night under a special tent, or a Farmer’s Market.

**Wednesday, July 10<sup>th</sup> and 24<sup>th</sup>: Story Hour.** Library hosts ~70 children from North Shore at Reading Hour in the Meadow.

**6. Adjournment:** At 9:16 p.m. Shannon moved to adjourn, and Beverly seconded. All voted to adjourn with the next meeting set for **Wednesday, April 3<sup>rd</sup>.**

**7. Next Meeting: Wednesday, April 3<sup>rd</sup> at Community Room, Police Hq.**

Approved:

Samuel W. Coulbourn,  
Chairman

Cc: Town Administrator  
Director of Public Works