

CAPITAL IMPROVEMENT PLANNING COMMITTEE
Minutes of Meeting November 4, 2013

The Committee met at 2:00 pm in Town Hall Room A and adjourned at 3:10. Vice Chair Bill Wagner presided. Present were Town Administrator Linda Sanders, Town Accountant Roberta Josephson, Town Treasurer Carrie Arnaud and Finance Committee members Bill Wagner and June Michaels. Selectmen Erin Battistelli and Eliza Lucas were absent. IT Director Monty Hitschler and FinCom member Laurene Wessel also attended.

FY2015 Capital Requests - ITT

Monty Hitschler described the two requests totaling \$252,565 for upgrading all the school alarms, intercoms, phones, clocks and supporting cable. This is over and above the \$30,000 for school network and \$110,000 for fire and safety alarms appropriated in April 2013. The IT plan previously included \$85,000 for school intercom and clocks in FY2015 and \$120,000 for town wide phone system, and \$30,000 per year for schools, none of which were appropriated in 2013.

Cabling	91,000
Paging/clocks/speakers, scheduler	90,000
Network LAN	91,562
Voice network	<u>69,232</u>
	341,794
Prior appropriations	<u>140,000</u>
Funds required	200,000

The Sandy Hook Elementary School shooting has made school safety a top priority for municipalities. We need to have phones in each classroom, each of which should have an id# so that a central office can tell at once who is calling in an emergency.

Monty Hitschler said that the proposed hard wired system would cost \$100,000 less than wireless system, and that wireless systems would make it harder to identify individual phone locations. If we kept our current digital system and added a voice-over IP network, there would be \$54,000 in extra cost, but again, no locator.

Our current equipment is 25 years old and it is impossible to replace the many speakers which have ceased functioning (SPED area, music wing).

Monty has talked to cheaper vendors but wants to go with LCN who provided the above quote because they came up with a total design for a fully integrated system. Cisco quoted \$348,000 without new intercoms.

The timeline is three months plus training plus some lee-way in the schedule to accommodate school schedules. The priority is high, so it would be advantageous to find funding before April 2014 town meeting. Also, forward progress on the rest of the IT project has been halted while this project was being designed. Monty can move forward with

website, fiber network and setting up the new data center now.

Linda Sanders will meet with Superintendent Liebow to discuss funding by 1) grants or 2)using school reserves.

Upcoming Meetings

Tuesday November 12, 2 pm - Administration, Library, miscellaneous departments

Monday November 18, 2 pm - Public Safety

Monday November 25, 2 pm - School Department

Monday December 2, 2 pm - D. P. W.

Wednesday December 4, 2 pm - D.P.W., Water, Sewer

Monday December 9 - review and prioritize requests

Monday December 16 - finalize recommendations to Board of Selectmen

The committee may schedule additional meetings as needed, including meeting with bond counsel.