

DPW Commission Meeting
Wednesday, August 24, 2016
7:00 p.m. – Police Station Community Room

Present were Chairman Reed and Commissioner Gardner, Commissioner Sena was not present.

7:00 PM Approval Items:

Board of Commissioners Minutes Approval: 8/3/16 and 6/8/16: Commissioner Gardner moved to accept the minutes of 6/8/16 and 8/3/16, seconded by Chairman Reed, Vote: 2-0.

7:05 PM Open Session:

Open for Public Discussion with the Commissioners: Frederick Tarr, 154 Main Street, said the Union Cemetery is a mess. He said the Senior Center paddle is delayed too much; Director Parisi said he is thinking about taking the timer out. Director Parisi said the historic cemeteries are difficult to maintain because the stones tend to shatter and fall down; he will look into this.

John Salisbury, Highland Street, spoke on the Parker Street sidewalk collapse. He met with J. Parisi and said the erosion underneath Parker Street undermined his wall; he is requesting that the town repair the wall and sidewalk. J. Parisi said he has looked at it, and the ownership of the wall, it is on their property, it was built in 1907. The survey pins are still there today and the wall is on their property. J. Parisi said he noticed some sink holes in the sidewalk. He said he spoke to Town Counsel to determine if there is any negligence on the part of the town. He said he doesn't know that anyone could have predicted this. The town isn't responsible to repair it and we have no right to be on their property.

The pin is part of a survey, from his measurements there are about 10' on Mr. Sears' property.

This has been going on for quite a while. The fence was built in '88. There is a deep depression in the sidewalk, then the town put a pylon in it, then the whole mess was in the yard. Director Parisi said the sidewalk failed under these conditions.

Commissioner Gardner said we need to look into this a little bit more. Chairman Reed said we will get a better understanding on this.

7:15 PM New Business:

Long Beach Seawall Emergency Planning: Director Parisi spoke about a study by UMass Amherst. He said there was a state project with federal funds to be prepared to have an area for resource for sand for Long Beach and other coastal areas. He said he doesn't know if there were any conclusions to the study yet. Moving forward with Long Beach Seawall Discussion and beach nourishment there is a place holder in the capital 5-year plan. It needs to be determined if, in the interim, we need to develop an emergency plan. This is on the agenda for the workshop with the Board of Selectmen.

Selectmen Workshop: Long Beach Emergency planning; we need to work on some issues at Cape Hedge too. At Sandpiper Park there's a planting plan being worked on with granite benches. Selectman Campbell said these things tend to happen piece meal rather than a larger plan. Some people don't want parking down there. T. Olson said they are working on beach use. The CPC has put some funds in for that plan. Chairman Reed said the Conservation Commission has done some work down there too. Commissioner Gardner said he doesn't think

everything needs to be vehicle accessible; people can walk or ride their bike. The Building Study and paving private roads should be on the agenda as well. Commissioner Gardner said he met with the Town Administrator some time ago on reconstituting the Building Study Committee. This would be helpful in making a decision on the DPW barn and moving any DPW staff from town hall to the new barn. He said L. Sanders didn't agree that the Building Study Committee needed to be reconstituted. Pay as you throw can be on the workshop agenda as well.

8:00 PM Ongoing Business:

FY17 Goals & Objective: Director Parisi distributed the final goals for the FY '17. It has the same categories as last year, with same bullets underneath them. Chairman Reed said these goals are departmental; the Commissioners need separate goals.

DPW Facility Project Next Steps: The Selection Committee is to meet, review the proposals, complete the evaluation forms and meet to discuss the proposals.

Commissioner Gardner questioned if we select one designer based on their written response to our RFP, we select them and negotiate a price from them? T. Olson said this phase is based on qualification, not price. If we can't agree on a price, we can go to the 2nd proposal. Commissioner Gardner said he will call their references before Monday to see what new information he can get. The design will be funded with the \$60,000 from the previous appropriation. The full funding would need to come later in a subsequent appropriation (capital request, and Spring Town Meeting, Article 6 appropriation). If it is included in Article 6, we can move forward with \$60,000 in preliminary site work, we would then move forward with final design plans and another request for construction at Spring Town Meeting for a possible debt exclusion. T. Olson said the negotiating committee will negotiate with that designer for all 4 phases; we will have an idea of how much we will need.

Transfer Station Operations Discussion: The larger issues are flow of traffic and enforcement. A discussion on pay-as-you-throw ensued. This will be on the agenda for a subsequent meeting. Chairman Reed said he wants to know the difference between stickers purchased for PAYT and bulk stickers. He would like the town to make the decision on this. The staff at the transfer station would like to go one way or another, and Chairman Reed agrees with that. If we offer both it is very difficult to police; we don't have the funds to have staff oversee this. Having visited the other Transfer Stations and how it would simplify everything, he is in favor of PAYT. If we put it out to the town, the residents need to understand all of the data that the Commissioners have. Selectmen Campbell said he thinks the residents should have a say in this. Chairman Reed said the option should be one or the other, not both. T. Olson recommended a jersey barrier to separate the areas; trash or recycling. Commissioner Gardner said when visiting the other communities, the total trash is reduced, it's a more equitable system. The other communities didn't put it to the voters. Chairman Reed said we need to look at the report first. If we go with PAYT, what are the fees, most of our revenue now comes from bulk. J. Parisi said the revenue would come in slower throughout the year through the sales of bags. Commissioner Gardner said we would save on the cleanup at Transfer Station and we will save on staff because we won't need as many staff. He said we could go through the exercise of trying to figure out what the cost of the stickers/bags should be. J. Parisi said we look at all operational costs and basing the number of stickers we would sale, then we have the cost of the sticker.

Z. Seppala said before PAYT it was a \$150/flat fee. With PAYT he saved about \$80 immediately. Chairman Reed said many folks say they want bulk. It would make sense for him to do PAYT but he continues with bulk. Everyone should have to buy the bags. Chairman Reed said to look at the report is the first step, then we'll put this back on the agenda in Sept.

8:40 PM Ongoing Capital Projects

Paving Management Planning & Project Implementation: T. Olson distributed the 2016/2017 Pavement Plan Budget. Look at the surface treatment on some of these streets, Granite Street is 3 miles and the cost is \$328,000. Selectman Campbell asked what can be done on Bearskin Neck because it's bad and so heavily traveled. T. Olson and J. Parisi are trying to put something together to get out to bid in the winter. We had spoken about taking care of some of the smaller roads, our costs/foot are more expensive because we are the farthest away from any plant. We don't get any extra Chapter 90 funds due to this; Rockport receives approximately \$190,000 each year.

8:55 PM Other Issues of Discussion

Green Communities: Chairman Reed said it is going well; they've been at the school, the library, and town hall. He said we may be able to save our 20% within one year. We will be going to the Board of Selectmen and we will need a letter from them. The plan is short term (within 5 years) and they are formulating a 15 year plan. The plan; once approved by the Board of Selectmen; will be submitted in October and we could get the \$130,000 check in January.

Tickler List

Cell tower lease funds
Sewer use regulations
Transfer Station Redesign
DPW Facility
Plowing of Private Roads

Next Meetings: Wed., September 14, 2016 and Wed., January 25, 2017 at 7pm in the Community Room at the Police Station.

9:20: Commissioner Gardner moved to adjourn, seconded by Chairman Reed, Vote: 2-0: