

Board of Selectmen Meeting
DPW Commissioner Workshop
Tuesday, July 1, 2014

A workshop was held on Tuesday July 1, 2014 in Conference Room A at Town Hall with four selectpersons, the Town Administrator, the Asst. Town Administrator, the DPW Commissioners and DPW Director J. Parisi, Selectperson Murphy was absent.

Selectperson Battistelli moved that the Board of Selectmen add an item to discuss in Executive Session at the end of tonight's meeting; seconded by Selectperson Sheedy, Vote: 4-0; we will not reconvene in open session.

Supplemental Right of Entry: Army Corp. of Engineers is requesting an extended period of time. Selectperson Sheedy moved that the Board of Selectmen approve a supplemental right of entry agreement for the Bearskin Neck Breakwater project to May 30, 2015, Selectperson Battistelli seconded, Vote: 4-0.

Bearskin Neck Bistro: It was discussed that Roy Moore's sign on the building has been in place since 1991, it was permanent prior to the by-law changing. This is directly across the street from the Bearskin Neck Bistro. Building Inspector Paul Orlando is in attendance. Selectperson Sheedy asked P. Orlando for clarification on the by-law; she said she interprets the by-law to state that no more than two outdoor signs are permitted. Selectperson Battistelli said sandwich boards have gone up without Board of Selectmen approval. Selectperson Battistelli moved that the Board of Selectmen grant a sign permit to the Bearskin Bistro, they can have a sandwich board on their property, and their choice of two signs out of the five signs that currently exist. Vote: 3-0, Selectperson Lucas abstained.

Community House Manager, Bill Balzarini is in attendance. He said the transition has been good; Debbie Powers, Mitch Vieira and Joe Parisi have been great. He said they are working to develop a system for cleaning and safety; he said signage is needed inside the building. He said demand for the building is there. Chairperson Wilkinson requested that he keep track of his hours. He said those renting the building sign every page of the agreement agreeing to the regulations. He said we don't need 50 pages of rules, and perhaps we should have a list of approved cleaning vendors and food caterers. It was stated that the rules are too complicated around liquor issues, can't sell alcohol and must have licensed server. Commissioner Reed recommended the rules from Tuck's Point be reviewed regarding how they handle alcohol. Director Parisi said we'd like an opportunity to review the rules and maybe make some changes that make sense. It was questioned if the full \$50 is charged for using the kitchen if they're not cooking in there, but just placing things on the counters. A security deposit, that wouldn't be reimbursed if the building wasn't left as it was found, was discussed. J. Gardner said he thought if the DPW took over the building that they would be responsible for setting and enforcing the rules. Chairperson Wilkinson said she thought the setting of the rules would remain with the Board of Selectmen, because that's where the complaints are directed. The issue of being able to take someone's credit card was discussed. A small work space where the Building Manager can work out of has been identified in the building. B. Reed recommended that the Board of Selectmen review the fee schedule to be sure they're comfortable with it. Reserving the funds received from renting the building for the upkeep of the Community House was discussed; the Town Administrator stated this would require town meeting vote.

Long Beach:

1. Tennis Courts: Tim Olson said a notice of intent went to the Conservation Commission; then it will go out to bid. The LBIA donated \$12,000 toward the repairs. T. Olson said the bids may come in higher than that. The LBIA will attempt to raise more funds if the bids come in higher. Chairperson Wilkinson said she'd like the town to contribute more funds for this initiative.

2. Sidewalks, railings and steps: J. Parisi said they finished the concrete and they're currently working on the railings. They're ordering some more material; it should be completed by the end of July. J. Parisi said they couldn't get some steps in. He said the sand loss in some areas made it difficult to get the steps in, they had to modify some of the steps. One that was put in has already shifted and needs more work. Hopefully this will last a few years. He said we need a new system that can deal with the changing environment on Long Beach. He would like to see permanent concrete steps for the long term.
3. Life guard chairs: J. Parisi said the chairs were on the beach, but the wave action was strong and already two lifeguard stands were destroyed and one was damaged. J. Parisi said for every storm they may need to remove them or they're going to be destroyed.
4. Saratoga Creek Brush Cutting: The brush is starting to grow over the parking railings. J. Parisi walked through with G. Falco; they've come up with a plan to cut it back. We need to work with the association to not have cars parked in a certain area for a period of time so it can be trimmed.
5. Sediment Transport Study Results: The presentation by Applied Coastal was last month; there is another draft coming in mid-July for an early August final report. The Town Administrator recommending not waiting for the presentation because we might be able to contribute something. Jim Gardner said we'll be looking at contradictions and other conclusions in the draft. The draft can be sent to the Board of Selectmen as well, and questions from the Board of Selectmen could be sent to Applied Coastal before their presentation; maybe give one week for questions to come back.
6. Seawall Repair plans: J. Parisi said he would like to have a plan to move forward. He said if Applied Coastal can add an additional task that would give direction, if an emergency were to happen, that would be great. Selectperson Sheedy asked if there is a current danger. Director Parisi said the 1930 wall has no footing and the concrete is weaker. He said we don't know what might happen in a subsequent storm. J. Parisi said we need a game plan that we could initiate if something happened. Perhaps we should get some funding for the permitting process; it requires different permits from different agencies (i.e. beach nourishment, etc.). Perhaps we should have an Article for FTM or STM. The Town Administrator said she just wanted estimates not necessarily a warrant. DPW Commissioner Sena said we can do short or long term plans, but beach replenishment is 5 years out. He said there are too many issues, small roads, etc. We know the 1931 wall is moving, but we don't know how much; it varies. Some people say leave it alone, but we still need an action plan in case we need it. The Town Administrator said the DPW should come up with a repair plan, and we should have a placeholder for two articles for town meeting. Selectperson Sheedy said in the meantime, if we need to have an emergency repair, we need a plan. Applied Coastal can develop an estimate on an emergency plan. Director Parisi said how about having an emergency plan and monitoring the situation. Chairperson Wilkinson said how about a placeholder for an emergency plan for FTM and start the permitting process. DPW Commissioner Reed said that wall could be here in 50 years. Commissioner Gardner said he has spoken to MEMA, and two weeks ago FEMA changed their wording that there is now grant money available for this kind of work; the deadline is the end of next week. Director Parisi said if the funds are for hazardous mitigation, it's not for seawalls.

Front Beach and Old Garden Beach Projects: This year is for sprucing up, to be followed up with a walkway, etc. We would like to make it more level, install new benches, etc. It needs to be friendlier for handicap access or anyone using the space. The Beautification Committee is working with the DPW on this. Chairperson Wilkinson wanted to thank the DPW for the work on Old Garden Beach. DPW Director Parisi explained the new method for tracking service calls and how they go into new software.

Building projects:

- a. Public Restrooms – complete, ADA compliant
- b. Data Center – winter project, is now complete
- c. Recreation Dept. office is now done - Old Police Station

Summer Highway Repair Projects: one project is out to bid currently, the state gave the town \$28,000 for potholes and some Chapter 90 monies so Penryn Way will be paved. A draft of the pavement management plan was distributed to the Board of Selectmen.

Bedrock Well Pump Station Project: Director Parisi said we received two bids, they were high. The bidders weren't road builders. We ended up separating the two and doing some of it ourselves.

- a. Access Road Construction
- b. National Grid Power Pole Installation, an access agreement will be coming for 90 Pleasant Street Condominium, and one is with Mr. Kelly and one is with the RHA. The Town Administrator suggested that the specific addresses should be included on the posting so residents will know if this applies to them.

Army Corp. Projects & FEMA Disaster Recovery Projects – T. Olson reviewed the data on sheet

- a. FEMA Disaster Recovery Projects
- b. Bearskin Neck Breakwater Repairs
- c. Pigeon Cove - May or June of 2015
- d. Back Beach - waiting to hear back from FEMA

Other items of discussion: Discussion ensued on the plowing of private roads. Selectperson Sheedy mentioned Harvey Park and Bearskin Neck regarding trash pick-up downtown on weekends. J. Parisi said once each day for trash removal is in the budget, it can be done more frequently, but the costs will increase. He said maybe putting some double barrels down there would assist. The by-law states that every establishment that provides take-out food service is required to have their own trash barrels. Also memorial granite benches were discussed; new benches are needed on Front Beach. The next workshop will include memorial benches. J. Gardner said we'd like the Beautification Committee to provide recommendations and landscape designs for various places in town.

Gerry Risolo, 4 Summit Avenue, said she has provided several pictures and had stopped in to the office. She said it's not passable, it is a risk. It looks like a dump down there. She said when there is a massive rainfall, there is tons of garbage. She has carried the trash to the dump; the street is a mess. She said there's no notice when the street sweeper is coming so vehicles aren't moved.

T. Arsenian, 95 Granite Street, spoke on the plowing of private roads. He said when a decision is made on plowing private roads, no exceptions should be made. He said on Front Beach the plans should be brought before the public. The CPC has requested that the Beautification Committee make a presentation to Town Meeting. Millbrook Meadow, consultants will be paid for landscape plans, this too should be put in front of the public so altering of the plan is possible, if necessary.

Commissioner Reed said the Conservation Commission and the DPW are working very well together.

Chairperson Wilkinson thanked the DPW for coming in and said the availability of these charts is really helpful. Selectperson Sheedy said the DPW is very well organized. The Town Administrator said the ability to pave Penryn is a huge accomplishment.

9:10pm Workshop adjourned

Selectperson Battistelli moved that the Board of Selectmen continue in Executive Session under MGL Chapter 30A, §21(a) Exception 3: to discuss strategy with respect to litigation, seconded by Selectperson Sheedy, Roll Call Vote: Selectperson Battistelli – aye, Selectperson Lucas – aye, Selectperson Sheedy – aye, Chairperson Wilkinson – aye, all in favor, Selectperson Murphy not present.