

DPW Commissioners Meeting  
Wednesday, November 9, 2016, 7pm  
Community Room at the Police Station

Present were Commissioners Gardner and Sena, DPW Director Parisi and Asst. Director Olson, Chairman Reed was not present.

7:06 meeting called to order

**Approval of Minutes** of October 19, 2016 postponed due to insufficient voting members present.

T. Arsenian, 95 Granite Street, said T. Olson gave him a cheat sheet for the NPDES permit. He said he will need help with some of the abbreviations. He said on page 2, it talks about updating the by-law if needed by May, 2008. It was stated that the permit will be effective on 7/1/17. T. Arsenian questioned why there isn't a template from the state. T. Olson said there isn't a lot of technical assistance or information to do any of this. Commissioner Gardner said we probably should have some standard with regards to storm water. A lot of residents have been paving and putting in other hard surfaces. It does say that only a percentage of a lot can be a building, but it doesn't say that for hard surface. Anything going into the zoning by-law, existing structures are grandfathered.

**New Business:**

**Building Condition Assessment:** Director Parisi said we spoke about the DPW's effort on building conditions. He looked at the draft building study report and pulled out some information. He said there was information on exterior issues, interior issues, life safety, health, ADA, energy and water conservation, fire protection, hazardous issues, etc. They prioritized the issues. It was stated that this document could be the starting point; we need to proceed from here. We could start developing the five and ten year plan. Commissioner Gardner said he looked at this information before, and he didn't understand where the cost estimates came from.

Director Parisi questioned if our own committee should be put together to verify what needs to be done.

T. Arsenian said there was a committee, maybe something could be salvaged by contacting some of the prior members.

T. Olson said the mechanical, plumbing and electrical information is on a separate sheet. Commissioner Gardner recommended getting that information.

**Meeting with the Board of Selectmen on 11/15:** Agenda items are the building study, plowing private roads, the DPW barn future, then work on agenda items for upcoming workshops.

## **Ongoing Business:**

Parker Street Retaining Wall: Director Parisi said it will be completed by next week. It didn't move at all with new stones on top of the existing base stones. He said there is an easement on the agenda for Town Meeting.

### Transfer Station Operations:

- Review of Transfer Station Regulations: continuing to have discussions with Brian. Need to address some individuals doing trash cleanouts.
- Flat Fee/PAYT/Curbside Collection: The Town of Manchester has curbside collection. Their transfer station is open 2 days/week but you can also bring your trash. \$250,000 is the approx. is the amount for curbside, then tipping fee disposal costs. Waste Management indicated that two trucks would be needed for Rockport. It would cost \$188,500 for tipping, \$300,000 in transportation, so \$488,500 vs. current transfer station for trash. \$300,000 plus tipping \$488,500 vs. \$238,000, that's an additional \$250,000 for curbside collection. There are 3,200 stickers (households), operating costs of \$248,990, the sticker price would be \$77.00. J. Ugone said he loves the transfer station and inquired why this analysis is being done. Commissioner Gardner responded that the transfer station takes a lot of things in an unlimited fashion. Our hours are longer than many communities. We don't require that trash be in bags. We are running both PAYT and the flat fee system. We have abuse with both of the systems. Manchester is currently \$2/bag and may be going to \$3/bag.
- Traffic Flow and Safety
- Swap Shop

DPW Facility – next steps: Director Parisi said he had interviews with the two vendors who submitted proposals; Weston and Sampson was the selected vendor. Both vendors were notified. Weston and Sampson is eager to start, they are putting together more information. Now we need to negotiate the price.

Selectmen Workshop Agenda Items: 2/7/17, 5/2/17, 8/15/17 and 11/7, the dates are subject to change. T. Arsenian said the DPW should receive more priority and get a meeting in December. He said the Board of Selectmen's 11/15 meeting is a regular meeting. Director Parisi said we can discuss some topics and set agendas for subsequent meetings. He said we should delay discussing the plowing of private roads and discuss the DPW facility quickly.

## **Ongoing Capital Projects**

Paving Management Planning & Project Implementation: the crack sealing is done; we are putting together the plan for next year's paving.

Flat Ledge Pump Improvements: We received approval from DEP; we are modifying the pump house. As soon as Parker Street is done the crew will be deployed there. Director Parisi said the pump should be in three weeks from now.

Community House Painting Project: The painting is finishing up next week. The building has been scraped and primed and painting is ongoing. The paint being used, Aura, has elasticity.

WWTP Fine Bubble Systems Repair Project: we just met with Weston & Sampson. Brian O'Neill is new Treatment Plant Operator; he worked there in the 80's. This will start in a couple of weeks.

Sewer System: Commissioner Gardner spoke about Woodland Acres. He said we need to calculate all of that, and find out how much capacity we need to reserve for everyone who could legally hook up if they wanted to connect. If we extend to Woodland Acres, then we may be passing more vacant lots and all of those people could tie in as well, 12 to 18 homes. Director Parisi said we can have the sewer capacity evaluation updated with current information.

T. Arsenian said some of the zoning districts where units could be divided were left out of the capacity evaluation.

J. Ugone inquired about the permit. Director Parisi said the DEP permit indicates 800,000 gallons per day is the maximum amount of sewer effluent discharge. This is determined by the DEP given the plant operations.

### **Other Issues of Discussion**

Draft Rockport Construction Standards: T. Olson said this is one of the goals this year. He said he will have a draft within the next couple of weeks. He said it is lengthy and it will take some time to review for edits.

### **Tickler List**

Cell tower lease funds  
Sewer use regulations  
Transfer Station Redesign  
DPW Facility  
Plowing of Private Roads

Next Meeting: 12/7/16 at 7pm at the Police Station, 11/30 meeting with capital committee at 2pm.

8:30 pm, Commissioner Sena moved to adjourn, seconded by Commissioner Gardner, Vote: 2-0.