

DPW Commissioner Meeting
Wed., May 15, 2013
Community Room, Police Station

Approval of Minutes: Commissioner Sena moved to accept the 4/24/13 minutes with the following amendment: on page 1, second to last paragraph, the last name is Franco, not Falco, seconded by Commissioner Reed, Vote: 3-0.

Cemetery Lot sale approval: Beech Grove cemetery, Kathleen O'Neill and Meghan Shea, Lot #104, Section D, 5/1/13.

Open Session:

Frederick Tarr, 154 Main Street, questioned if the metals pile could be opened for personal use; not for resale. Chairman Gardner said it is an issue for the DEP and the local board of health. He stated that storm damage and the spring clean-up are taking priority at this time.

Director Parisi spoke about the expanded schedule at the transfer station with Sunday morning hours (May to October) and the associated overtime costs.

New Business:

- Water Restrictions Guidelines: J. Parisi explained that he invited Chris Marin to discuss the guidelines on water restrictions. C. Marin said we were .34" below normal for April; we've had a fairly wet May. He is concerned about sprinkler use; last year the town didn't need to institute any water restrictions. C. Marin said he'd like to come back before the Commissioners in late June to provide an update, when we'll know better. Chairman Gardner said the water needs assessment should have an updated version of the Water Restrictions Guidelines. J. Parisi said there is an alert stage where people are reminded to conserve water, as situations worsen we may be in an emergency situation. The drought management plan has tables as a strategy to look at Cape Pond as the main water source. When that source hits certain levels at certain times of the year, we'll know what we need to be doing.
- C&D Disposal at Transfer Station: Commissioner Reed said he has been approached by some contractors asking why the dump can't take care of C&D. He questioned if the town can put a dumpster there and charge per pick-up truck full or whatever the measure would be. How about using coupons so no handling of cash would be required. D. Greel said we could have a system where a credit card could be used to get a ticket. Director Parisi said it's the cost of managing that, one more person would need to be hired; they'd have to be there all the time. Chairman Gardner said we should be able to offer it and the revenue should cover the costs; there is a demand for it. Director Parisi said the best way to handle it is a scale that vehicles could drive on. It was recommended that this topic be on an agenda for a workshop for the DPW Commissioners; maybe over the next couple of months. Chairman Gardner said let's look into the cost of having another person up there and get an estimate on the cost of the machine.

Commissioner Sena inquired if the sticker hut could handle it. Commissioner Reed said that would slow down the traffic flow, people would want to get around them. It was also recommended that JRM or Hiltz be contacted to get the costs for a 30 yard dumpster.

- Storm Gates at Drainage Outlet with Tidal Flow: Commissioner Sena said after the Beach Street issue there was an issue at Front Beach with everything going into Millbrook. He questioned how that affects the treatment plant. How about a boot on this line or a gate for Front Beach. This may be something that could assist with Back Beach for the Beach Street residents being flooded. Chairman Gardner said we need something at Beach Street, with the revetment so we'll have something for the residents. The FEMA Grants for mitigation are being used for elevating homes and other flood issues. Road reconstruction may be covered, but not a seawall repair. A cost/benefit analysis should be performed.
- ACOE Repairs to Bearskin Neck Breakwater: Army Corp of Engineers moving forward on repairs; a meeting is planned for the 28th at 9:30 am. People are asking who's going to take care of the offshore breakwater.
- Cape Ann Tool Company Development Impacts: Commissioner Reed commented on the 13 new houses with bathrooms and perhaps a restaurant on the site. He stated that the issues of water, sewage, and drainage should be discussed. He questioned if the DPW Commissioners should be in touch with the DEP. Commissioner Sena inquired about the condition of the pump station. J. Parisi said it is in the five year plan, but doesn't need immediate repairs. It was commented that as soon as development begins at the Tool Company, it is likely that development will begin across the street. Director Parisi said the 5,000 gallons will have an impact on the town's capacity, however that had already been planned for. That property was exempted during the moratorium because it was set to go at the time. Director Parisi said we'll just need to remember to deduct the 5,000 gallons from our capacity. Director Parisi said sidewalks are another issue. They'll be displacing some existing moorings there. Tonight it's on the agenda for the Conservation Commission. It was questioned if the buildings are going to have basements. Chairman Gardner inquired about Old Farm Inn; he said that will probably be developed at some point in the future.

Ongoing Business:

- Penzance Road Update: Director Parisi provided an update on road improvements, which includes Penzance Road. The priority streets/roads are: Summer Street, Jerden's Lane, Martha's Lane, Seagull Street, Canterbury Lane, Penzance Road, and Gott Street. The list included a number of roads that are in need of immediate repair. The streets around the schools will be done when school is out and will be completed before school starts. J. Parisi said we can pave Penzance and maintain it as best we can, it's no different than any other coastal road. T. Olson said we'll mill what's there (about 600'), then the 300' that doesn't have pavement would be a full 4", in the other sections we'd have 2". The full 600' would have 4" of asphalt said T. Olson. D. Greel said the pavement lasted about 2 years previously. Chairman Gardner said before Penzance is repaved, the sides of the roadway should be looked at, in terms of leveling it and minimizing stuff washing onto the road from the shore side or backing up from

the other side. Perhaps creating a level surface on the pond side and moving the stuff that is built up about one foot high on the shore side so it's not instantly falling into the road during storm surge. Chairman Gardner said the \$25,000 repairs on Penzance will probably last a year or two, unless we can reduce the damage profile of the road. J. Parisi recommended presenting a plan to the Conservation Commission. J. Parisi said we need to prevent the barrier beach from moving landward; if it comes over we want to bring it back. The Conservation Commission sees this as a natural process. It's a public safety issue; we need to get in and out. Director Parisi said the simplest approach possible will be presented to the Conservation Commission. The DPW can continue to remove the pavement from the environment. D. Greel said some of the pieces of pavement can be huge and difficult to move. Chairman Gardner said maybe the simplest thing isn't the best thing to do because it's not going to last. What about the other streets (Main Street, South Street), they are desperately in need of work. J. Parisi said there are small sections in other areas that will also be on the priority list. He stated that \$814,000 will be available fairly quickly, Applecart and Tarr's Lane have already been taken care of, leaving \$743,697 so it may not be possible to repair all the roads this year. Tim Olson stated that these costs are conservative; we may be able to get away with less on some of the roads or the roads may not be as bad as predicted. Chairman Gardner said he is in favor of the "Cadillac"; he is not in favor of the town looking shabby. Commissioner Sena said the concrete will work if it's done correctly. Commissioner Reed said we need to determine if we want the town to look its best; and if the town can afford it in all areas. Maybe just the downtown area should have the "Cadillac". Chairman Gardner said the school areas get a lot of traffic; it should be done right in those areas. Chairman Gardner said the "Cadillac" may be cheaper in the end because it doesn't need to be done as often and the ongoing maintenance is less. Director Parisi said that MAPC is looking at the main corridor, they want to look at 127 and 127A (South St., Railroad Ave) this will be a coordinated effort between Gloucester and Rockport. Commissioner Reed requested that Director Parisi provide the Commissioners with a comparison of costs between the "Cadillac" and the "Chevy" on the road repairs so the Commissioners can make a decision. T. Olson said Parker and Marshall will be added to the list.

- Sediment Transport: Transects were discussed. Vine Associates did it without a GPS, they did it every hundred feet. Vine proposed a GPS this time around. Chairman Gardner questioned the value of transects at this point because the sand is constantly changing. Commissioner Sena said it is tied in with currents, weather, etc. J. Gardner stated he assumes whoever does the Sediment Transport Study will want to do their own transects. Commissioner said that transect information would be the town's information so we could supply it to whoever we want years down the road. J. Parisi said Vine's study was done a couple of years ago.
- Water Needs Assessment Draft RFR: J. Parisi distributed the latest version. The significant changes are: dropped 50 year planning year to no more than 20 years. More specific language on the modeling and what they should be providing and how to use it on the pressure studies. Director Parisi distributed an updated/corrected version of the Section 8.0 Background and Scope of Services. The drought management plan update and the operational plan update were added. The cost to construct Flat Ledge in 10 or 20 years and when it may be needed was discussed. Director Parisi questioned how specific do we need to be now, or can we wait until we choose the consultant. He stated maybe we just need a framework now, since we've captured the essence of the project. J. Parisi questioned how much time the consultants should work on historical information. Chairman Gardner said we paid funds to have that historical information. Commissioner Reed said he believes we should furnish the consultants with prior

information/study and data. Chairman Gardner said this needs to be a future reference document for us; what constitutes an emergency and what do we do about it.

Next Meeting: Wed., May 29, 2013, at 7:30 pm in the Community Room at the Police Station

Commissioner Sena moved to adjourn, seconded by Commissioner Reed, Vote: 3-0.

Tickler list:

May, 2013	Water needs assessment
May, 2013	Sediment Study, Long Beach
May/June, 2013	List of roads to be repaired
June, 2013	Sewer hookup priorities
June, 2013	Sewer use regulations
June, 2013	List of roads to be repaired
June, 2013	Water & Sewer rates
August, 2013	FY '15 Operational Budget review
September, 2013	FY '15 Capital budget review