



BOARD OF HEALTH MEETING

March 18, 2014 – 6:30 PM
Rockport Town Hall Annex

Present: Board members Dr. Sydney Wedmore, Dr. Russell Sandfield and Health Agent Leslie Whelan.

Absent: Board member Richard Meringer.

Review of Minutes of February 25, 2014 – Approved with changes, Vote 2:0

Review Health Agent Monthly Update to the Board – Outstanding Housing Orders and Fines Regulations

- 32 Kitefield Road – Rockport Housing Authority Director has stated that she will receive funding for all screen doors at Kitefield Road, however there is no date for expected repairs. Board agreed to give RHA until May 15th to complete current order for repairs. Health Agent was instructed to inspect Kitefield Rd units for screens on/after May 15. Millbrook Park, The Ledges and High School apartments will be inspected for screens after May 15th.
- Stable Regulations- Questions have risen regarding the current stable regulations and the zoning by-laws. The Planning Board forwarded a letter from Jay and Patricia Paradis and will look to the Board of Health for recommendations.
- Outstanding Housing Orders and Fines Regulations - New Regulations are now in place.

29 Highview Road, septic inspection – Rick Olson, Realtor for owners Arnold and Nancy Hague in attendance. House had been placed on the market last fall and received a “pass” from Title 5 inspector. Owners are questioning why the Board of Health feels a deep hole test is necessary for the property to pass and be sold. Health Agent stated the high water table indicated that the property needs a deep hole test. Dr. Wedmore suggested that an unofficial test be done with a soil evaluator prior to notifying the Board of Health to better serve the owners in making their decision whether to re-list the property for sale.

Laura Osmond, Food Inspector Update - Laura spoke that she is working with some new businesses and she is helping them to prepare for opening. Laura stated that all inspections were completed for last year and she is staying on top of businesses that may require re-inspections.

Laura is working with a new catering business located at Whistlestop Mall. The space has been inspected and the Board of Health has issued a local catering license. The business will be only catering with the possibility of eventually selling goods wholesale. Owner will need to obtain a permit from the state for selling goods wholesale in addition to the local permit.

Laura is working with Dunkin Donuts located on Railroad Ave. in regards to a recent complaint regarding poor glove procedures. Laura spoke with the person in charge and educated her on acceptable glove procedure and will follow up with the owner.

Dr. Wedmore questioned the upcoming Farmers Market season and the policy for issuing permits for such events. Laura stated that the vendors are issued temporary food permits for these events. Laura has also been working with the PTO at the Rockport schools in following proper food procedures and obtaining appropriate permits for their events.

Dr. Wedmore asked if the Board has any oversight of the Den Mar Nursing Home kitchen. Laura reassured the Board that we do oversee the kitchen and we supply a local license but the kitchen is also inspected by the state.

Uniform Inspection Checklist – Hoarding / Excessive Clutter - Checklist provided by the North Shore Center for Hoarding and Cluttering a program developed by North Shore Elder Services. Board of Health is able to refer people to this program if needed. Program is available for people of all ages.

Sandy Bay Estates – Maintenance has been sending in requests and they have been resolved in a timely fashion. No one from Sandy Bay Estates or the Tenant association is present to speak. Case to be continued.

Health Department Staffing - Beach Testing – Paula Geehan will no longer be the person in charge of testing the beaches. It was suggested by Dr. Wedmore that Bio Marine be subcontracted to conduct the testing.

Pool Inspector - It was suggested by the Health Agent that an outside person be hired as a contract worker to inspect pools. To be revisited at a later date.

Executive Session – meeting with Health Agent – to be held at a later date.

Executive Session – Exit interview held with Administrative Assistant.

Next meeting scheduled for April 22nd at 6:30

Meeting adjourned at 8:15