TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Board of Fire Engineers

Town Clerk Use Only

RECEIVED
2016 AUG -4 PM 2:30
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	**9/28/16 6:30PM**
Place:	**Central Fire Station 37 Broadway**
Room:	**Main meeting room**
	John Porter
	Clerk/Board Member

Minutes of previous meeting

Captains Meet

Pre Plans

Old business

New business

Open meeting

Engine 3 update

Bills and communications

This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes this listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes.

TOWN OF ROCKPORT
Notice of Meetings of Town Committees, Commissions, Boards, and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Town Clerk Use Only

RECEIVED
2016 SEP 15 PM 3:49
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Name of Committee, Board, Commission or Department

CONSERVATION COMMISSION MEETING

Date & Time:	**September 21, 2016 7:00 PM**
Place:	Town Hall
Room:	Conference Room A
	Geralyn Falco
	Conservation Agent

AGENDA

7:00 pm **Citizen Inquiries**

Stewardship

Sandpiper property

Minutes

Review minutes of 09/07/16

New Hearings

7:10 pm **NOI 62-0731, DPW, Flat Ledge Quarry (Map 10/Lot 32).** *Construct new pump station within 100' of quarry.*

Continued Hearings

NOI 62-0730, Marcie Behman, 144 Long Beach (Map 25/Lot 43). *Construct deck on barrier beach.* (Applicant requests continuation of public hearing until September 21, 2016).

Other Business

- South Street Parking (letter)
- **Request for Extension, NOI 62-0560, Rockport DPW, Town wide Maintenance.**
- **Request for Extension, NOI 62-0496, Anthony Accardi, 144-146 Granite Street (Map 9/Lots 82 & 82A).**
- **Request Certificate of Compliance, NOI 62-0662, Jacques Gordon & Elizabeth Wiltshire, 5 Penryn Way (Map 32/Lot 61).**
- COASTWEEP is this weekend!!!
- New Business/Announcements:
- Executive Session – Land Acquisition

TOWN OF ROCKPORT
Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

HISTORICAL COMMISSION

RECEIVED
2016 SEP 20 AM 10: 25
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Town Clerk Use Only

Date & Time:	Thursday, Sept 22, 2016
Place:	Rockport Public Library
Room:	Trustee's Room
	Paul Woodbury
	Member

AGENDA	
6:30 PM	Review and approve previous minutes: • August 22, 2016, To be reviewed • September 1, 2016 To be reviewed
6:35 PM	**Public Hearing: 26 Broadway, Applicant:** Rockport Department of Public Works, Tim Olson, Request installation of automatic power backup generator.
6:50 PM	**Public Hearing: 42 Broadway, Applicant:** Bob and Jill Armstrong, Owner: Elizabeth Armstrong. Request installation of wooden fence. Note: fence has been installed.
7:10 PM	**Public Hearing: 17 Highland and 70 Main Street, Applicant:** 1770 Condo Trust, Sally McLaren, Peter Bevan, And Jamie Sugarbutter. Request installation of wooden fence between 2 properties.
7:30 PM	**Review and makes changes** to the new town web-site, discuss new page requirements.
7:45 PM	**Updates on History Research for 18 Broadway.** Applicant: Historic Meeting House, LLC. Alan Balistelli. Request is for major renovation of building
8:00 PM	**Review New Applications:** Determine if new applications can be adjudicated with a Certificate of Non-Applicability or determine date of Public Hearing, ordered by date received: 1.
8:00 PM	**Other Commission Business:** 1. Discuss implications of Rockport Historical Commission, which is subject to the law Chapter 40C, new application, new welcome package, revision to guidelines.

October 6, 2016

6:35 PM	**Public Hearing: 18 Broadway, Applicant:** Historic Meeting House, LLC. Alan Balistelli. Request is for major renovation of building

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards, and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Town Clerk Use Only

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2016 SEP 14 PM 2:52
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Name of Committee, Board, Commission, or Department

BOARD OF HEALTH

Date & Time:	**September 20, 2016 – 7:00 PM**
Place:	**Town Hall Annex**
Room:	**Main Conference Area**
	Marianne M. Peters
	Clerk

AGENDA

7:00 PM - CALL TO ORDER

- COMMUNITY CONCERNS
- SCHOOL HEALTH/PUBLIC HEALTH DISCUSSION - ROB LIEBOW, SUPERINTENDENT OF SCHOOLS
- LOBSTER POOL- SEATING CAPACITY
- HEALTH AGENT REPORT
- FOOD INSPECTOR REPORT
- TOBACCO SALES REGULATION (21 YEARS OF AGE) – SIGNATURES AND ENACTMENT DATE
- REVIEW OF MEETING MINUTES – JUNE 28, 2016 AND AUGUST 23, 2016
- NEXT MEETING DATE
- AGENDA PREP MEETING DATE
- ADJOURN

TOWN OF ROCKPORT
Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department
BOARD OF SELECTMEN

Town Clerk Use Only

RECEIVED
2016 SEP 15 AM 10: 30
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	Tuesday, September 20, 2016 @ 6:00 pm
Place:	Town Hall
Room:	Conference Room A
	Debbie Powers, Office Manager
	Clerk/Board Member

Meeting Agenda

6:00 A. Meeting Called to Order

B Executive Session – MGL Ch. 30A §21(a)3 Strategy Relative to Collective Bargaining (AFSCME Supervisors and AFSCME General Unit) Votes may be taken.

7:00 *(estimate)* C. Pledge of Allegiance and Moment of Silence

D. Public Comment Period

E. Approval of Minutes of September 6, 2016

F. Selectmen Updates and Liaison Reports

G. Town Administrator's Report

7:25 *(estimate)* H. Action List

1. Approval of HarvestFest to be held on October 15, 2016
2. Permission for Rockport New Year's Eve, Inc. to use the Town Hall Annex on December 31, 2016
3. Approval to Hire an Assistant Wastewater Treatment Plant Operator/Foreman Replacement
4. Approval to Hire an Assistant Wastewater Treatment Plant Specialist
5. Approval of FY17 Merit Bonuses
6. One Day Alcohol License for HarvestFest
7. Permission for Feather & Wedge to Operate Pending Public Hearing and Alcohol Regulations Revisions
8. 2016 Crack Seal Program Contract
9. Pigeon Cove Wharf Lease Agreements with Steven Thibodeau, Kyle Nelson, Dustin Ketchopulos and Colby Polisson
10. Services Contract for Rechia Statue Refurbishment
11. Town Administrator Employment Contract
12. Den Mar Ground Lease Consent & Estoppel
13. 20 Old County Road Lease Reassignment to the Joseph E. Raffol Living Trust to Reflect a Family Transfer
14. Notice of Lease for Chicataubut Condominium Trust at 44 Long Beach

8:45 *(estimate)* I. Selectmen Briefing

1. Green Community Task Force
2. Cape Ann Chamber of Commerce

9:10 *(estimate)* J. Discussion Items

1. FTM Debrief
2. Parking at Sandpiper Park

K. Other Business/Announcements

9:35 *(estimate)* L. Meeting Adjourns

Town of Rockport

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Rockport
Council on Aging
Website subcommittee

RECEIVED
2016 SEP 16 AM 8:27
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	September 20, 2016 6:30pm
Place:	Community House
Room:	Downstairs Conference Room
	Coleen Magrath Chair

AGENDA

1. Call meeting to order
2. Go over minutes from Thursday, September 8, 2016
3. Discuss progress and issues
4. General discussion
5. Adjourn meeting

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments

As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Rockport
Council on Aging

RECEIVED
2016 SEP 16 PM 12: 14
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	*September 20, 2016 5:30PM*
Place:	*†Community House*
Room:	*Downstairs Conference Room†*
	Diane C. Derow *Chair*

AGENDA

Call meeting to order

Minutes from Tuesday, August 16, 2016, meeting

Director's report

Financial report

Old Business

June-July 2016, financials review

Volunteer Outreach posting response/update

New Business

Request for outreach assistance: Code Red

Mission Statement Subcommittee

Minutes from September 8, 2016 meeting

Committee procedings

Further action

Website Subcommittee

Minutes from September 8, 2016 meeting

Committee procedings

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Cape Ann Regional Cable Advisory Committee

Town Clerk Use Only

RECEIVED
2016 SEP 19 AM 10: 28
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	**Wed., Sept. 21, 2016 @ 5:00 pm**
Place:	**Cape Ann TV Studio**
Room:	**38 Blackburn Center, Gloucester**
	Debbie Powers, Office Manager
	Clerk/Board Member

AGENDA

1) Introductions

2) Approval of minutes from previous meeting

3) Updates from each community

4) Erich Archer, CATV updates

5) Discussion of fiber/drops needs for each community

6) Discussion of technology fund budgets

7) Vote to determine if all four communities will negotiate together
   a. Strategy for both attorneys to work together

8) Vote to pursue terms presented by CATV at previous meeting

9) Discussion of negotiation timeline
   a. RFP
   b. 1st meeting with Comcast
   c. public hearing
   d. survey

10) Items not anticipated by chairman

11) Next meeting date

12) Adjournment

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2016 SEP 16 AM 10: 29
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

ROCKPORT PUBLIC SCHOOLS

Robert Liebow, Superintendent
ROCKPORT COMMUNITY EDUCATION CENTER

(978) 546-1200 FAX (978) 546-1205
24 JERDEN'S LANE, ROCKPORT, MA 01966

PLEASE POST PLEASE POST

THE ROCKPORT SCHOOL COMMITTEE

will be convening at:

Middle/High School Library

Rockport Public Schools

Wednesday
September 21, 2016
7:00 p.m.

See Agenda Below

ROCKPORT SCHOOL COMMITTEE MEETING
Middle/High School Library
26 Jerden's Lane, Rockport, MA 01966
Wednesday, September 21, 2016 @ 7:00 p.m.

RECEIVED
2016 SEP 16 AM 10: 29
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

AGENDA

I. Opening of Regular Meeting

A. Approval of regular minutes from September 7, 2016
B. Personnel Actions

II. Community Participation

A. Student Advisory Committee Representative
B. Public Participation

III. Discussion and Recommended Action

A. Field Trip Request
B. School Committee Goals
C. RTA MOA
D. Policy Review/Proposals

IV. Information and Proposals

A. School Council update
B. Donations
C. Updates
Sub-committee reports
D. Other Business
Superintendent's Report and Fund/Flow

V. Correspondence

VI. Future Agenda Items

A. EL Handbook Final Version
B. MASC/AYP (10/5)
C. Capital Improvement Requests (10/5)
D. 3 Yr. Strategic Plan Review

VII. Calendar:

A. October 5, 2016, Regular Meeting
B October 19, 2016, Regular Meeting

VIII. Executive Session

The items listed which may be discussed at the meeting are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Board of Fire Engineers

Town Clerk Use Only

RECEIVED
2016 SEP 15 AM 8: 16
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Date & Time:	**9/21/16 6:00PM**
Place:	**Central Fire Station 37 Broadway**
Room:	**Main meeting room**
	John Porter
	Clerk/Board Member

Workshop for review of Fire Pre plans

This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes this listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes.

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 30A, Section 18-25B

Town Clerk Use Only

RECEIVED
2016 SEP 13 AM 9:00
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Name of Committee, Board, Commission or Department
Board of Library Trustees

Date & Time:	**Thursday September 22, 2016 at 3:30PM**
Place:	**Rockport Public Library**
Room:	**Trustees Room**
	Lana Razdan, Library Trustee

1. **Library Board Business**
   1.1 Meeting Called to Order
2. **Review of Proposed Long Range Plan**
3. **Other Business/Announcement**
4. **Meeting Adjourns**

RECEIVED
2016 SEP 19 PM 1:03
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

PLEASE POST - NOTICE OF PUBLIC MEETING
Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting Essex Technical High School
565 Maple Street Hathorne, Massachusetts 01937 Media Center (Upper Level)
Thursday, September 22, 2016 7:00 p.m.

Agenda

1. *Call to Order*
2. *Student Representatives Report*
   Ms. Julia Wersackas, Grade 11 Plumbing, Resides in Lynnfield
   Mr. Gio Montero, Grade 11 Advanced Manufacturing, Resides in Salem
3. *Approval of Meeting Minutes*
   The School Committee will consider approval of the meeting minutes for the June 9, 2016 Regular Meeting and Executive Meeting Minutes, June 23, 2016 Executive Meeting Minutes, July 18, 2016 Special Meeting Minutes and August 31, 2016 Special Meeting Minutes.
4. *Communications*
   a. Notice of Resignation Received from Malcolm L. Patterson, Ed.D. School Committee Representative for the Massachusetts Department of Agricultural Resources
   b. Thank You Letter Received from Commander Allan Kirker, American Legion of Manchester to the students for the work performed on the GAR Memorial Walkway at Rosedale Cemetery.
   c. Letter Received from Senator Bruce Tarr, Senate Minority Leader, Regarding Town of Middleton – Mass Works Grant Application – Maple Street (Route 62).
5. *Welcome New Member*
   Mr. Mark Strout, Mablehead Representative
6. *Five Year Strategic Plan, Visioning the Future Protocol*
   Mr. Thomas O'Toole, Humanities Director
   Ms. Kathleen Holman, Coordinator of Career and Technical Education
7. *Superintendent-Director Report*
8. *Principal Report*
   a. Student Parking and Parent Pick-Up
   b. Out of State Field Trip Requests
      - To approve the Out of State Field Trip Request for the grade 12 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 18, 2016.
      - To approve the Out of State Field Trip Request for the grade 10 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 19, 2016.
9. *Subcommittee Reports*
   Finance Subcommittee
   a. Financial Statements
      Recommendation:
      To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved the statements will be placed on file for audit.
   b. Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments
   c. Fiscal Year 2016 End of the Year Closing
      Recommendation:
      - Close anticipated receipts of $2,248,088.66 and appropriation budget of $1,518,641.34 to unreserved fund balance account #1-3151.
      - Reverse $1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
      - Reserve $274,996.85 to account #1-3106 reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2016 from unreserved fund balance account #1-3151.
      - Transfer $39,587.84 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.
   d. Acceptance of Donations
      Recommendation:
      - To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
      - To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the

See Agenda Below

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

RECEIVED
2016 SEP 20 AM 9:57
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, September 22, 2016
7:00 p.m.

Revised Agenda

1. *Call to Order*

2. *Student Representatives Report*
   Ms. Julia Wersackas, Grade 11 Plumbing, Resides in Lynnfield
   Mr. Gio Montero, Grade 11 Advanced Manufacturing, Resides in Salem

3. *Approval of Meeting Minutes*
   The School Committee will consider approval of the meeting minutes of the June 9, 2016 Regular Meeting and Executive Meeting Minutes, June 23, 2016 Special and Executive Meeting Minutes, July 18, 2016 Special Meeting Minutes and August 31, 2016 Special Meeting Minutes.

4. *Communications*
   a. Notice of Resignation Received from Malcolm L. Patterson, Ed.D. School Committee Representative for the Massachusetts Department of Agricultural Resources.
   b. Notice of Steve Carroll's Resignation Received from Mr. Whelan, Moderator of Topsfield.
   c. Thank You Letter Received from Commander Allan Kirker, American Legion of Manchester to the students for the work performed on the GAR Memorial Walkway at Rosedale Cemetery.
   d. Letter Received from Senator Bruce Tarr, Senate Minority Leader, Regarding Town of Middleton – Mass Works Grant Application – Maple Street (Route 62).

5. *Welcome New Member*
   Mr. Mark Strout, Mablehead Representative

6. *Five Year Strategic Plan, Visioning the Future Protocol*
   Mr. Thomas O'Toole, Humanities Director
   Ms. Kathleen Holman, Coordinator of Career and Technical Education

7. *Superintendent-Director Report*

8. *Principal Report*
   a. Student Parking and Parent Pick-Up
   b. Out of State Field Trip Requests
      - To approve the Out of State Field Trip Request for the grade 12 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 18, 2016.

- To approve the Out of State Field Trip Request for the grade 10 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 19, 2016.

9. *Subcommittee Reports*

Finance Subcommittee

a. Financial Statements

Recommendation:

To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved the statements will be placed on file for audit.

b. Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments

c. Fiscal Year 2016 End of the Year Closing

Recommendation:

- Close anticipated receipts of $2,248,088.66 and appropriation budget of $1,518,641.34 to unreserved fund balance account #1-3151.
- Reverse $1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
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- Transfer $39,587.84 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.

d. Acceptance of Donations

Recommendation:

- To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
- To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the Automotive Technology program.
- To accept the donation of a 1998 Volkswagon Passat from Mr. Derik F. Smid of Burlington to the Automotive Technology program.
- To accept the donation of a 1993 Chevrolet Camero from Mr. Derek S. Delaney of Peabody to the Automotive Technology program.
- To accept the donation of $250 from Caps Auto Wrecking Corporation of West Lynn to dispose of five (5) vehicles that were donated to the Automotive Technology program for educational purpose and are no longer of value for that purpose.

e. Outside Projects

Recommendation:

- To approve the Application for Building Project for Habitat for Humanity North Shore for construction of a two (2) bedroom home in Hamilton, Massachusetts with an estimated cost of $130,000.
- To approve the Application for Building Project to provide vegetative screening on the softball field at Lynnfield High School, Lynnfield, Massachusetts with an estimated cost of $5,000 to $10,000.

Next meeting: Wednesday, October 5, 2016 (5:30 p.m.)

Policy Subcommittee
Next Meeting: To be determined

Personnel Subcommittee
Next Meeting: To be determined

10. *Old Business*

11. *New Business*
    a. To Accept Nominations for the Official Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference.
    b. To Accept Nominations for the Alternate Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference.

12. *Warrant*

13. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

14. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Town of Rockport
RIGHTS OF WAY COMMITTEE

Agenda: September 26, 2016
Town Hall Conference Rm. A 7:00pm
-Approval of August Minutes
-California path update
-Feldman Development/ConCom Recommendation and Greenbelt Activity
- Captain's Reports
- Management Report
-New business
-Old business
Next meeting: Monday October 24, 2016
7:00pm Town Hall Conference Room A
Respectfully Submitted by:

Thomas Kerans

Thomas Kerans Chair

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2016 SEP 20 AM 8:50
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923
Telephone: 978-739-9151
Email: info@essexrrs.org
www.essexregional.com

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2016 SEP 20 PM 3:15
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

Charles E. Kostro
Executive Director

Board Members:
H. Joseph Maney, Chair
Susan J. Yaskell, Vice Chair
Alan J. Benson
Kevin A. Merz
Vincent R. Malgeri

PUBLIC NOTICE

The next public meeting of the Board of the Essex Regional Retirement System is:

Date:	Monday, September 26, 2016
Time:	8:30 a.m.
Place:	Essex Regional Retirement System Board Room 491 Maple Street, Building 200, Suite 201 Danvers, MA 01923

AGENDA

1. Call to Order and Pledge of Allegiance

2. Approval of the Regular and Executive Session Minutes of August 29, 2016

3. Public Comment Period

4. New Enrollments

5. New Retirements:

Mary E. Graffeo	Christine A. Gunn	Patricia M. Heath
Donna L. Hilton	Anne M. Pearson	Donna M. Powierza
Ellen M. Sowick		

6. Awards of Creditable Service

7. Approval of Warrants/Fund Transfer Reports::
    1. Refunds, Rollovers and Transfers
    2. Retirees Payroll
    3. ERRS Payroll
    4. Cash Disbursements

8. Larry Stone, Stone Consulting, Inc.:
    1. 2016 Valuation Study
    2. "Free" Creditable Service Allocations – Lawrence Retirement Board Decision

9. Executive Director's Report:
    1. Election Update
    2. Revised 2017 Preliminary Budget
    3. Purchases of Military Service
    4. Policy Memo #16-27 - Regular Compensation Policy
    5. Policy Memo #16-28 - Disability Applications Policy
    6. Determination Regarding the Prior Board's Acceptance of Liability

10. Executive Session – Disability Hearings (10:00 a.m.)
    1. Ralph Matthes
    2. Kim DiOrio-McGonnell

11. Executive Session - Litigation Strategy

12. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

13. Reports and Correspondence

14. Motion to Adjourn

* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website (www.essexregional.com) by accessing the Latest News and Announcements, Calendar or Meeting Agenda link of the website.
** Pursuant to 940 CMR 29.10, a member of the Board may participate in this meeting remotely.

ESSEX REGIONAL RETIREMENT SYSTEM

491 Maple Street, Suite 202, Danvers MA 01923
Telephone: 978-739-9151
Email: info@essexrrs.org
www.essexregional.com

Charles E. Kostro
Executive Director

Board Members:
H. Joseph Maney, Chair
Susan J. Yaskell, Vice Chair
Alan J. Benson
Kevin A. Merz
Vincent R. Malgeri

PUBLIC NOTICE

The next scheduled meeting of the Advisory Council of the Essex Regional Retirement System is:

Date:	Wednesday, September 28, 2016
Time:	1:00 p.m.
Place:	Boxford Town Hall Selectmen's Meeting Room 7A Spofford Road Boxford, MA 01921

RECEIVED
2016 SEP 19 AM 8:51
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

AGENDA

1. Call to Order and Introductions – Kevin Merz, Chair, Advisory Council
2. Approval of the Minutes of the Advisory Council Meeting of April 6, 2016
3. Public Comment Period
4. 2016 Valuation Study Presentation – Larry Stone, Stone Consulting, Inc.
5. Third and Fourth Member Election - Certification of Nominations
6. ERRS Updates – Kevin Merz, Chair Advisory Council
7. 2017 ERRS Administrative Budget Presentation – Charles Kostro, Executive Director
8. Motion to Adjourn

* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website (www.essexregional.com) by accessing the Latest News and Announcements, Calendar, Meeting Agenda or Advisory Council link of the website.