



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

Economic Development Committee

Town Clerk Use Only

RECEIVED

2016 JUN 16 AM 11:29

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, June 21, 2016 7:15 PM</b>
<b>Place:</b>	<b>Rockport Public Library</b>
<b>Room:</b>	<b>Trustees Room</b>
	<b>Clerk/Board Member</b>

Lana  
Razdan,  
Chair

**AGENDA**

- 1) End of FY overview and wrapup**
- 2) Discussion of New Business for Upcoming Fiscal Year**
- 3) Other Business**
- 4) Next Meeting: July 12, 2016**



## TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments  
As Required by M.G.L., Chapter 30A, Section 18-25B

### Rockport Council on Aging

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2016 JUN 17 AM 11:54

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	June 21, 2016 5:30PM
<b>Place:</b>	Community House
<b>Room:</b>	Downstairs Conference Room
	<b>Diane C. Derow</b> Chair

#### **AGENDA**

Call meeting to order

Minutes from Tuesday, April 19, 2016, meeting

Director's reports: April, May 2016

Financial reports: April, May 2016

#### **Old Business**

New Brochure

Volunteer Outreach response/update

#### **New Business**

Board Nominating Procedure

Development of Mission Statement for Rockport COA

Purpose      Projected Time Frame

Elder Abuse Awareness Month

Remembering Ourselves

Adjourn Meeting



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**Name of Committee, Board, Commission or Department**

**BOARD OF SELECTMEN**

Town Clerk Use Only

**RECEIVED**

2016 JUN 17 PM 12:41

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, June 21, 2016 @ 6:00 pm</b>
<b>Place:</b>	<b>Town Hall</b>
<b>Room:</b>	<b>Conference Room A</b>
	<i>Debbie Powers, Office Manager</i>
	<b>Clerk/Board Member</b>

**Meeting Agenda**

- 6:00 A. Meeting Called to Order  
B. Executive Session - MGL Ch 30A §21(a)(2) to discuss Strategy for Contract Negotiations with Non-Union Personnel : Town Administrator and MGL Ch 30A §21(a)(3) to Discuss Strategy with Respect to Litigation: Brown, POM and Roma
- 7:00 (estimate) C. Pledge of Allegiance and Moment of Silence  
D. Public Comment Period  
E. Interview of Dana Jorgensson for Reappointment to the Harbor Advisory Committee  
F. Interview of Paul Woodbury for Reappointment to the Historical Commission/Historical District Commission
- 7:30 G. Dock Square Utility Hearing for Underground Conduit
- 7:45 H. Entertainment License Hearing for My Place By The Sea, 68 Bearskin Neck  
I. Approval of Minutes of June 7, 2016  
J. Selectmen Updates and Liaison Reports  
K. Selectmen Liaisons & CIPC Designations for FY17  
L. Town Administrator's Report
- 8:10 (estimate) M. Action List  
1. Annual Reappointments of Stephanie Woolf, Terry Duffy, Martha Finta, Betsy Giannoccaro, Christine Lovgren, Amnon Goldman, Jill Marshall, Christine Grenier, Nina Samoiloff, Phineas Kelly, Mary Minz, Heidi Goodwin, Mary Zivkovic, Pat McGehee, Peter Beacham, James Cox, Lana Razdan, Rollyn Hoffman, Rob Liebow, Theresa Scatterday, Karen Berger, Dorothy Marshall, Bryan McMullin, Rosemary Pillarella, Lars-Erik Wiberg, Frederick Frithsen, Debra Dellacona, Alan Battistelli, Christine Marek, Suzanne Blake, Marie Alfieri, Janice Beacham, Tom Kerans, and Jill Solomon  
2. Seasonal Appointments of Nancy Warner, Matthew Walkinshaw, James Neal, and Matthew Yoors  
3. Appointment of Saskia Nugent as Accounting Support Specialist  
4. Yearend Transfers to Police Sergeant Wages, Office Manager Salary, Permanent Intermittent Wages, Police Equipment Expenses, Parking Meter Maintenance Expenses, Election Supplies, HR Operating Expenses, Public Health Nurse, Bd of Health Purchase of Services, Animal Inspector, Gloucester Sewer, Planning Board Adm. Asst, Zoning Bd Meeting Support Clerk Wages, Forest Fire Deputies, ZBA Legal Notices Expenses  
5. Americans with Disabilities Act Day Proclamation – July 26, 2016  
6. Outdoor Display Permit Renewal for Jettywalk Arts, 34-36 Bearskin Neck  
7. Outdoor Display Permit for Etchings by Emrich, 11 Old Harbor Road  
8. 8 Marmion Way Deed  
9. Cultural District Partnership Agreement
- 8:40 (estimate) N. Discussion Items  
1. DPW Facility Project with DPW Commissioners  
2. Community House Fee Changes with DPW Commissioners  
3. Plowing Private Roads with DPW Commissioners  
O. Other Business/Announcements
- 9:30 (estimate) P. Meeting Adjourns



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DPW Commissioners

Town Clerk Use Only

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2016 JUN 17 PM 12:37

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

Date & Time:	Tuesday, June 21, 2016 at 8:30 p.m.
Place:	Town Hall
Room:	Conference Room A
	<i>[Signature]</i> Clerk/Board Member

**DPW Commissioner's Agenda**  
Discussion Items with Board of Selectmen  
Tuesday, June 21, 2016  
8:30 p.m. – Town Hall Conference Room A

**8:30 PM Meeting Called to Order:**

- Proposed DPW Facility
- Community House Rental Fees
- Plowing Private Roads

**9:30 PM Meeting Adjourns:**



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DPW Commissioners

Town Clerk Use Only

**RECEIVED**

**2016 JUN 17 PM 12:37**

TOWN CLERK'S OFFICE  
 ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Wednesday, June 22, 2016 at 7:00 p.m.</b>
<b>Place:</b>	<b>Police Station</b>
<b>Room:</b>	<b>Community Room</b>
	<i>[Signature]</i> <b>Clerk/Board Member</b>

**DPW Commission Meeting Agenda**  
**Wednesday, June 22, 2016**  
**7:00 p.m. – Police Station Community Room**

**7:00 PM Approval Items:**

Board of Commissioners Minutes Approval  
 Approval of Sale of Cemetery Lots

**7:05 PM Open Session:**

Open for Public Discussion with the Commissioners

**7:15 PM New Business:**

2016 FTM Warrants  
 NPDES Storm Water Permit

**7:30 PM Ongoing Business:**

DPW Facility Project Next Steps  
 Review of Goals & Objectives  
 Transfer Station Operations Discussion  
 Sewer Extension/Connections Capacity

**8:40 PM Ongoing Capital Projects**

Review of Project Management Software  
 Paving Management Planning & Project Implementation

**8:55 PM Other Issues of Discussion**

Tickler List

**Next Meetings:**

**9:00 PM Meeting Adjourned**



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**Finance Committee**

Town Clerk Use Only

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2016 JUN -6 AM 11:42

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	6/22/2016-7:00PM
<b>Place:</b>	Town Hall Annex
<b>Room:</b>	Conference Room
	Laurene Wessel
	Chairman

**AGENDA**

- 1. Approval of prior minutes.**
- 2. Reserve Fund Request.**
- 3. New Business.**
- 4. Meeting Adjourns.**

**PERSONNEL BOARD**

**Town of Rockport**

MASSACHUSETTS 01966-0329  
TOWN OFFICE BUILDING

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2016 JUN 20 PM 12:36

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

DAVID W. KEARNS, CHAIRPERSON  
SUSAN C. CROWN  
JAMES B. KING  
AILEEN S. MORRISSEY  
ELWIN R. RICHTER

**Agenda**

Town Hall – Conference Room A  
Wednesday, June 22, 2016 @ 7:30 PM

**Item:**

**Action:**

Meeting Minutes (5/25/16)

Approve

**Old Business**

Employee Compensation Report

Deferred

Article 13 – Paid Sick Time

Deferred

Paid Time Off & Benefits Survey

Deferred

Personnel Regulations Reorganization

Deferred

**New Business**

FY16 Performance Review Process  
Evaluation Form Review

Discussion & Approval

HR Director's Report

Discuss

Other Business

Next Meeting



## TOWN OF ROCKPORT

### Notice of Meetings of Town Committees, Commissions, Boards and Departments As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

Board of Fire Engineers

Town Clerk Use Only

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2016 JUN -9 AM 8:15

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>6/22/16 6:30PM</b>
<b>Place:</b>	<b>Central Fire Station 37 Broadway</b>
<b>Room:</b>	<b>Main meeting room</b>
	<b>John Porter</b>
	<b>Clerk/Board Member</b>

Minutes of previous meeting

Officers meet

Review Fourth of July

Bills and communications

Pre plan fire reports

This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes.



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**HISTORICAL COMMISSION**

Town Clerk Use Only

Date & Time:	Thursday, June 23, 2016
Place:	Rockport Public Library
Room:	Trustee's Room
	Paul Woodbury
	Member

**AGENDA**

6:30 PM	Review and approve previous minutes: <ul style="list-style-type: none"> <li>June 2, 2016, To be reviewed</li> </ul>
6:35 PM	<b>Review New Applications:</b> Determine if new applications can be adjudicated with a Certificate of Non-Applicability or determine date of Public Hearing, ordered by date received: <ol style="list-style-type: none"> <li>49 Mt. Pleasant Street, Robert and Gretchen Contrino. Replace gutters on home.</li> <li>4 Highland Street, James McGovern. Remove clapboards and replace with red cedar shingles.</li> <li>35 Broadway, Alan Blumner. Window Replacement.</li> </ol>
7:05 PM	<b>Approved Applications Change Requests</b> <ol style="list-style-type: none"> <li>47 Main Street, Eric Allon. Moving fence.</li> </ol>
7:15 PM	<b>4 South Street, Mark Littlefield:</b> Determine if desired changes are applicable. Visibility from public way.
7:25 PM	<b>Compliance Issues 59 Main Street.</b> Board discussion of possible resolutions..
7:35 PM	<b>Jim Ugone:</b> CPC update.
7:45 PM	<b>Compliance Issues.</b> <ol style="list-style-type: none"> <li>5 Cleaves Street. Windows replaced without application. Invited to meeting. Commission was doing individual site visit. Home owner will submit application with proposal for resolution.</li> <li>Review and update previous letter for 15 Dock Square (Blue Lobster).</li> <li>Review and update previous letter for 11 Dock Square (Square Circle).</li> <li>25 Dock Square. Resolution in progress</li> </ol>
7:50 PM	<b>Other Commission Business:</b> <ol style="list-style-type: none"> <li></li> </ol>

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2016 JUN 21 AM 8:08

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Board of Library Trustees

Town Clerk Use Only

**RECEIVED**

**2016 JUN 20 PM 12:35**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Thursday June 30, 2016 at 10:00AM</b>
<b>Place:</b>	<b>Rockport Public Library</b>
<b>Room:</b>	<b>Trustees Room</b>
	
	<b>Rob Audano, Library Trustee</b>

**1. Library Board Business**

- 1.1 Meeting Called to Order
- 1.2 Approval of Minutes of May 26th, 2016

**2. Finance and Administration**

- 2.1 FY16 Budget
- 2.2 FY17 Budget
- 2.3 Technology
- 2.4 Policies & Procedures
- 2.5 Long Range Plan
- 2.6 Consortium & State updates
- 2.7 Other

**3. Operations, Staff & Programs**

- 3.1 Staffing and schedule updates
- 3.2 Library programs
- 3.3 Outreach
- 3.4 Volunteers
- 3.5 Other

**4. Facilities and Grounds**

- 4.1 Fire escapes
- 4.2 Furnace
- 4.3 Other

**5. Other Business/Announcement**

**6. Next Meeting Date**

**7. Meeting Adjourns**