



TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments  
As Required by M.G.L., Chapter 39, Section 23A

Name of Committee, Board, Commission or Department  
Rockport Housing Authority

Town Clerk Use Only

RECEIVED  
2016 JAN -7 AM 10:50  
TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

DATE & TIME: Thursday, January 14, 2016 6 PM

PLACE: RHA Office, 13 Millbrook Park, Rockport, MA.

ROOM: Community Room

\_\_\_\_\_  
Clerk/Board Member

AGENDA  
ROCKPORT HOUSING AUTHORITY  
Board Meeting – January 14, 2016 6 PM

CALL TO ORDER

ROLL CALL: David Houlden, Bethany Brosnan, Paula Murphy, John Twombly,  
Matt Wigton, Kaye Hapshe

TENANT PARTICIPATION:

APPROVAL OF MINUTES: December 10, 2015

TREASURER'S REPORT: December 2015

REPORT FROM CPC

NEW BUSINESS: 1. Certification of Compliance with Notification  
Procedures for Federal & State Lead Laws FY 2011–2014

OLD BUSINESS: 1. Update on Modernization Projects  
2. RHA Credit/Debit Card Authorization  
3. Update on Smoke-Free Housing Policy.

DIRECTOR'S REPORT: Vacancies  
PHA-web Conversion Update  
FY 2015 Audit & AUP  
Other Management Issues

ADJOURNMENT



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

DPW Commissioners

Town Clerk Use Only

**RECEIVED**

**2016 JAN 14 AM 9:12**

TOWN CLERK'S OFFICE  
 ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, January 19, 2016 at 7:00 p.m.</b>
<b>Place:</b>	<b>Town Hall</b>
<b>Room:</b>	<b>Conference Room A</b>
	<i>[Signature]</i> <b>Clerk/Board Member</b>

**DPW Commissioner's Budget Workshop Agenda**  
**With Board of Selectmen**  
**Tuesday, January 19, 2015**  
**7:00 p.m. – Town Hall Conference Room A**

**7:00 PM Meeting Called to Order:**

FY17 Budget & Capital Project Discussions with Board of Selectmen  
 Presentation of DPW Facility Preliminary Plans & Information

**9:00 PM Meeting Adjourns:**



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Name of Committee, Board, Commission or Department

**BOARD OF SELECTMEN**

Town Clerk Use Only

**RECEIVED**

**2016 JAN 12 PM 3:46**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, January 19, 2016 @ 6:45 pm</b>
<b>Place:</b>	<b>Town Hall</b>
<b>Room:</b>	<b>Conference Room A</b>
	<i>Debbie Powers, Office Manager</i>
	<b>Clerk/Board Member</b>

BUDGET WORKSHOP MEETING AGENDA

- |                       |   |
|-----------------------|---|
| 6:45 p.m.             | A. Board of Selectmen Photo for Annual Report and Selection of Photos for Front & Back Covers |
| 7:00 p.m.             | B. Meeting Called to Order  |
|                       | C. FY17 Capital Budget  |
| 7:20 p.m.             | D. Discussion of DPW Facility   |
| 7:45 p.m.             | E. FY17 Operating Budget Review with Departments  |
| 9:00 p.m.             | F. Selectmen Budget Preparation for Finance Committee   |
| 10:00 p.m. (estimate) | G. Meeting Adjourns   |



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**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department  
Board of Library Trustees

Town Clerk Use Only

RECEIVED

2016 JAN 13 PM 1:00

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, January 19th, 2016 at 3:30 PM</b>
<b>Place:</b>	<b>Rockport Public Library</b>
<b>Room:</b>	<b>Trustees Room</b>
	
	<b>Rob Audano, Library Trustee</b>

- 1. Library Board Business**
  - 1.1 Meeting Called to Order
  - 1.2 Approval of Minutes of December 30th
- 2. Finance and Administration**
  - 2.1 FY16 Budget
  - 2.2 FY17 Budget
  - 2.3 Foundation
  - 2.4 Technology
  - 2.5 Policies & Procedures
  - 2.6 Long Range Plan
  - 2.7 Consortium & State updates
  - 2.8 Other
- 3. Operations, Staff & Programs**
  - 3.1 Staffing and schedule updates
  - 3.2 Library programs
  - 3.3 Outreach
  - 3.4 Volunteers
  - 3.5 Other
- 4. Facilities and Grounds**
  - 4.1 Fire escapes
  - 4.2 Lower level
  - 4.3 Furnace
  - 4.4 Other
- 5. Other Business/Announcement**
- 6. Next Meeting Date**
- 7. Meeting Adjourns**



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

Council on Aging

Town Clerk Use Only

**RECEIVED**

**2016 JAN -5 PM 1:20**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday January 19 5:30PM</b>
<b>Place:</b>	<b>Rockport Community House</b>
<b>Room:</b>	<b>Downstairs Conference Room</b>
	<i>Faye E. Anderson, Chairman</i>
	<b>Clerk/Board Member</b>

AGENDA

1. Meeting called to order
2. Minutes from December meeting
3. Director's Report
4. Financial Report
5. Old business
  - A. Web site
  - B. Updated brochures
  - C. CPR Training
  - D. CORI reports for all volunteer
  - E. Update on additional hours for Paula
  - F. Maintenance of the building, heat
  - G. Update on CATA transportation
  - H. Updated job descriptions for all employees
  - I. Application for Institution for Savings fund for May 15 deadline, other grants
6. New business
  - A. Thoughts and plans for the New Year to keep the Senior Center moving forward.
  - B. Funding options for a new treadmill.

Meeting Adjourned



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**As Required by M.G.L., Chapter 39, Section 23A**

Name of Committee, Board, Commission or Department

**Capital Improvement Planning Committee**

Town Clerk Use Only

**RECEIVED**

**2016 JAN 12 AM 8:12**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, January 19, 2016 @ 7:00 pm</b>
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<b>Place:</b>	<b>Town Hall</b>
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<b>Room:</b>	<b>Conference Room A</b>
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	<i>Debbie Powers, Office Manager</i>
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	<b>Clerk/Board Member</b>
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MEETING AGENDA

7:00 pm

- A) FY17 Capital Review with Board of Selectmen
- B) Meeting Adjourns



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Name of Committee, Board, Commission or Department

**Finance Committee**

Town Clerk Use Only

RECEIVED

2016 JAN 13 PM 3:07

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>01/19/2016-7:00PM</b>
<b>Place:</b>	<b>Town Hall</b>
<b>Room:</b>	<b>Conference Room A</b>
	<b>Laurene Wessel</b>
	<b>Chairman</b>

**AGENDA**

- 1. Approval of Prior Minutes.**
- 2. FY17 Capital and Budget Review with Selectmen.**



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

Harbor Advisory Committee

Town Clerk Use Only

RECEIVED

2016 JAN -6 AM 10:55

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Jan. 27, 2016, 7PM</b>
<b>Place:</b>	<b>Firehouse Trust</b>
<b>Room:</b>	
	<b>Clerk/Board Member</b>

Harbor Advisory Committee

TOWN OFFICE BUILDING, 34 BROADWAY, ROCKPORT, MA 01966-1537

**AGENDA**

1. Plan 2016 projects- All
2. Granite Pier Extension Project update- Phil
3. Harbor Updates: Pigeon Cove Breakwater project- Harbormasters
4. Review old or new business items- All



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Name of Committee, Board, Commission or Department

Fire Department

Town Clerk Use Only

**RECEIVED**

**2016 JAN -8 PM 12:29**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	1-27-16 6:30 PM
<b>Place:</b>	Central Fire Station
<b>Room:</b>	Meeting Room upstairs
	J. Porter
	<b>Clerk/Board Member</b>

**AGENDA**

- Captains meet
- Discussion of communications
- Jr. Firefighter program status
- Update on Engine 3
- Any unfinished business Pre-plans
- New business
- Public comment limited to 3 minutes

**ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT  
562 Maple Street, Hathorne, MA 01937**

**NOTICE OF MEETING**

**ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL NEGOTIATING  
SUBCOMMITTEE**

**TUESDAY, JANUARY 12, 2016 – 5:00 P.M.  
at  
SMITH HALL – CONFERENCE ROOM**

1. Call to Order
2. Enter Executive Session – To Conduct Collective Bargaining Session with the Hathorne Teachers Federation, Local 1269, AFT Massachusetts and not to reconvene in Open Session.

**RECEIVED**  
**2016 JAN -7 PM 2:34**  
**TOWN CLERK'S OFFICE**  
**ROCKPORT, MASSACHUSETTS**

The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City/Town Clerk – **PLEASE POST**

**ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT  
562 Maple Street, Hathorne, MA 01937**

**NOTICE OF MEETING**

**ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL NEGOTIATING  
SUBCOMMITTEE**

**WEDNESDAY, JANUARY 20, 2016 – 5:00 P.M.  
at  
SMITH HALL – CONFERENCE ROOM**

1. Call to Order
2. Enter Executive Session – To Conduct Collective Bargaining Session with the Hathorne Teachers Federation, Local 1269, AFT Massachusetts and not to reconvene in Open Session.

The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City/Town Clerk – **PLEASE POST**

PLEASE POST - NOTICE OF PUBLIC MEETING  
ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

ANNUAL SCHOOL COMMITTEE MEETING

565 Maple Street, Hathorne, Massachusetts 01937  
Media Center

Thursday, January 14, 2016 – 7:30 p.m.

AGENDA

RECEIVED  
2016 JAN 12 PM 1:02  
CLERK'S OFFICE  
306 PORTLAND MASSACHUSETTS

1. *Call to Order*
2. *Election of Officers*
  - a. Chairperson
  - b. Vice Chairperson
  - c. Secretary
3. *Allocation of Votes*
4. *Student Representatives Report*
5. *Old Business*
6. *Out of State Field Trip Requests*

Administrative Recommendations:

  - To approve an out-of-state field trip for grade 10 plumbing program students to Viega Training Facility in Nashua, New Hampshire on January 22, 2016.
  - To approve an out-of-state field trip request for environmental technology students to Huntsman Marine Science Center
7. *Finance Subcommittee*

The Subcommittee recommends allocating \$5,000 for services to be performed by Polaris Public relations. The Business Manager will identify a funding source at a later date.
8. *New Business*
9. *Warrant*
10. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A - Section 18-25)*
11. *Adjourn*

The listing of matters is those reasonably anticipated by the Chair, in accordance with M.G.L., Chapter 30A, Section 18-25. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.