# TOWN OF ROCKPORT

**Notice of Meetings of Town Committees, Commissions, Boards and Departments**
**As Required by M.G.L., Chapter 30A, Section 18-25B**

**Name of Committee, Board, Commission or Department**

**Board of Fire Engineers**

Town Clerk Use Only

RECEIVED
2016 AUG -4 PM 2:30
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | **9/14/16 6:30PM** |
| **Place:** | **Central Fire Station 37 Broadway** |
| **Room:** | **Main meeting room** |
| | John Porter |
| | **Clerk/Board Member** |

Minutes of previous meeting

Old business

New business

Open meeting

Engine 3 update

Bills and communications

This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes this listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes.

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**Board of Fire Engineers**

Town Clerk Use Only

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2016 AUG -4 PM 2:30
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | **9/28/16 6:30PM** |
| **Place:** | **Central Fire Station 37 Broadway** |
| **Room:** | **Main meeting room** |
| | John Porter |
| | **Clerk/Board Member** |

Minutes of previous meeting

Captains Meet

Pre Plans

Old business

New business

Open meeting

Engine 3 update

Bills and communications

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**Notice of Meetings of Town Committees, Commissions, Boards and Departments**
**As Required by M.G.L., Chapter 30A, Section 18-25B**

| Name of Committee, Board, Commission or Department |
|---|
| **BOARD OF SELECTMEN** |

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2016 AUG 31 PM 3:09
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | **Tuesday, September 6, 2016 @ 6:00 pm** |
| **Place:** | **Town Hall** |
| **Room:** | **Conference Room A** |
| | Debbie Powers, Office Manager |
| | **Clerk/Board Member** |

**Meeting Agenda**

6:00 A. Meeting Called to Order

B Executive Session – MGL Ch. 30A §21(a)3 Strategy Relative to Collective Bargaining (AFSCME Supervisors, AFSCME General Unit, MCoP Local 154, and MCoP Local 154A). Votes may be taken.

7:00 *(estimate)* C. Pledge of Allegiance and Moment of Silence

D. Public Comment Period

E. Approval of Minutes of August 23, 2016

F. Selectmen Updates and Liaison Reports

G. Town Administrator's Report

7:30 *(estimate)* H. Action List
1. Appointment of Sandra Baker as a Rockport Constable
2. Sandy Bay Yacht Club License Approval
3. Farmers Market Free Parking during Market Hours
4. Flag Drop Off Box Approval and Placement
5. Winter Parking Ban Task Force Recommendations
6. Use of up to 5 Resident Parking Spaces on T-Wharf
7. Permission for use of T-Wharf for 9/11 Memorial Service

8:00 *(estimate)* I. Selectmen Briefing
1. Rockport Public Schools – "Rockport Schools Give Back" Event Downtown in April, 2017

8:20 *(estimate)* J. Discussion Items
1. FTM Run Through with Moderator & Finance Committee
2. Signs that include "Bar" and "Tavern" as they relate to the Alcohol Regulations on Advertising

K. Other Business/Announcements

8:50 *(estimate)* L. Meeting Adjourns

**PERSONNEL BOARD**

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TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

# Town of Rockport

MASSACHUSETTS 01966-0329
TOWN OFFICE BUILDING

DAVID W. KEARNS, CHAIRPERSON
SUSAN C. CROWN
JAMES B. KING
AILEEN S. MORRISSEY
ELWIN R. RICHTER

## Agenda

Library – Brenner Friend's Room
Wednesday, September 7, 2016 @ 7:30 PM

| **Item:** | **Action:** |
|---|---|
| Meeting Minutes (7/18/16) | Approve |
| **Old Business** | |
| Employee Compensation Report | Deferred |
| Article 13 – Paid Sick Time | Deferred |
| Paid Time Off & Benefits Survey | Deferred |
| Personnel Regulations Reorganization | Deferred |
| **New Business** | |
| Principal Assessor Position | Discuss |
| Community House Facility Manager Position | Discuss |
| Other Business | |
| Next Meeting | |

**Executive Session:**

Executive Session under MGL. c. 30A, § 21(a)(7) to comply with MGL. c. 4, § 7, G.L. c.214, § 1B, and G.L. c. 30A, § 22.

| | |
|---|---|
| FY16 Performance Evaluations | Review |

**TOWN OF ROCKPORT**

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**As Required by M.G.L., Chapter 30A, Section 18-25B**

| Name of Committee, Board, Commission or Department |
|---|
| ~~Byl~~ Town Government and Bylaw Committee |

Town Clerk Use Only

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ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | September 7, 2016 7:00 p.m. |
| **Place:** | Town Hall |
| **Room:** | Conference Room B |
| | Ruth Collins |
| | **Clerk/Board Member** |

## AGENDA

I Call to order / Approval of minutes

II Public participation

III Light emitting diode draft bylaw amendment - Article 7 Fall Town Meeting Warrant

IV Draft Town Meeting Schedule Bylaw Proposals

V Committee organization, new member candidates, election of officers

**TOWN OF ROCKPORT**
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**As Required by M.G.L., Chapter 30A, Section 18-25B**

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ROCKPORT, MASSACHUSETTS

**Name of Committee, Board, Commission or Department**

**CONSERVATION COMMISSION MEETING**

| | |
|---|---|
| **Date & Time:** | **September 7, 2016 7:00 PM** |
| **Place:** | Town Hall |
| **Room:** | Conference Room A |
| | Gualyn Falco |
| | **Conservation Agent** |

## AGENDA

**7:00 pm** **Citizen Inquiries**

**Stewardship**

Sandpiper property

**Minutes**

Review minutes of 08/17/16 and 08/31/16

**New Hearings**

***7:10 pm*** ***RDA 16-08, Eric Johnson & Louisa Casadei-Johnson, 93 Thatcher Road (Map 8/Lot 86).*** *After-the –fact construction of boat structure within 100' of salt marsh and 200' Riverfront Area.*

**Enforcement**

**7:35 pm** **Enforcement Order (REO 16-0), Michael Rauseo, The Landing Group, Inc., 175 Granite Street (Map 16/Lots 26A, 28, 28A).** *Work on coastal bank without valid permit.*

**Continued Hearings**

**NOI 62-0730, Marcie Behman, 144 Long Beach (Map 25/Lot 43).** *Construct deck on barrier beach.* (Applicant requests continuation of public hearing until September 21, 2016).

**Other Business**

- South Street Parking/Minor Amendment Sandpiper Overlook (DEP#62-0722)
- CATCo Storage Area
- Complaint – 101 Phillips Avenue
- Minor Amendment (62-0688) 54 Marmion Way
- New Business/Announcements:
- Executive Session – Land Acquisition

PLEASE POST – NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District Finance Subcommittee

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2016 SEP -1 PM 1:30
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

562 Maple Street
Hathorne, Massachusetts 01937 Smith Hall Conference Room
Wednesday, September 7, 2016
5:30 p.m.

Agenda

1. *Call to Order*

2. *Approval of Meeting Minutes*
   The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of Wednesday, June 1, 2016.

3. *Financial Statements*
   Administrative Recommendation: To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved, the statements will be placed on file for audit.

4. *Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments*

5. *Fiscal Year 2016 End of the Year Closing*
   Administrative Recommendation:
   - Close anticipated receipts of $2,248,088.66 and appropriation budget of $1,518,641.34 to unreserved fund balance account #1-3151.
   - Reverse $1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
   - Reserve $273,996.85 to account 1-3106, reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2016 from unreserved fund balance account #1-3151.
   - Transfer $39,587.84 form unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.

6. *Acceptance of Donations*
   Administrative Recommendation:
   a. To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
   b. To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the Automotive Technology program.
   c. To accept the donation of a 1998 Volkswagon Passat from Mr. Derik F. Smid of Burlington to the Automotive Technology program.
   d. To accept the donation of a 1993 Chevrolet Camero from Mr. Derek S. Delaney of Peabody to the Automotive Technology program.

7. *Outside Projects*
   Administrative Recommendation:
   a. The administration recommends approval for an Application for Building Project for Habitat for Humanity North Shore for construction of a two (2) bedroom home in Hamilton, Massachusetts with an estimated cost of $130,000.
   b. The administration recommends approval for an Application for Building Project to provide vegetative screening on the softball field at Lynnfield High School, Lynnfield, Massachusetts with an estimated cost of $5,000 to $10,000.

8. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*

9. *Adjourn*

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ROCKPORT, MASSACHUSETTS

ROCKPORT PUBLIC SCHOOLS

Robert Liebow, Superintendent
ROCKPORT COMMUNITY EDUCATION CENTER

(978) 546-1200 FAX (978) 546-1205
24 JERDEN'S LANE, ROCKPORT, MA 01966

PLEASE POST PLEASE POST

# THE ROCKPORT SCHOOL COMMITTEE

will be convening at:

**Middle/High School Library**

Rockport Public Schools

Wednesday
September 7, 2016
7:00 p.m.

ROCKPORT SCHOOL COMMITTEE MEETING
Middle/High School Library
26 Jerden's Lane, Rockport, MA 01966
Wednesday, September 7, 2016 @ 7:00 p.m.

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ROCKPORT, MASSACHUSETTS

**AGENDA**

I. Opening of Regular Meeting

A. Approval of regular minutes from June 8, 2016
B. Personnel Actions

II. Community Participation

A. Student Advisory Committee Representative
B. Public Participation

III. Discussion and Recommended Action

A. EL Handbook
B. Lunch Price Increase
C. 3 Yr. Strategic Plan Review
D. Opening of School Report
E. Superintendent's Goals
F. Policy Review/Proposals
G. RTA MOA's

IV. Information and Proposals

A. School Council update
B. Donations
C. Updates
Sub-committee reports
D. Other Business

V. Correspondence

VI. Future Agenda Items

A. Superintendent's Report and Fund/Flow (9/21)
B. School Committee Goals (9/21)

VII. Calendar:

A. September 21, 2016, Regular Meeting
B. October 5, 2016, Regular Meeting

VIII. Executive Session

*The items listed which may be discussed at the meeting are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments
As Required by M.G.L., Chapter 39, Section 23A

Name of Committee, Board, Commission or Department
Rockport Housing Authority

Town Clerk Use Only

RECEIVED
2016 SEP -1 AM 9:20
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

DATE & TIME: Thursday, September 8, 2016 6 PM

PLACE: RHA Office, 13 Millbrook Park, Rockport, MA.

ROOM: Community Room

David S Houlden
Clerk/Board Member

AGENDA
ROCKPORT HOUSING AUTHORITY
Board Meeting – September 8, 2016 6 PM

CALL TO ORDER

ROLL CALL: Bethany Brosnan, Kaye Hapshe, Paula Murphy, Jonathan Ring, Matthew Wigton and David Houlden ex-officio

TENANT PARTICIPATION:

APPROVAL OF MINUTES: August 11, 2016 – Regular Meeting

TREASURER'S REPORT: August 2016

REPORT FROM CPC

OLD BUSINESS:
1. Update on Millbrook Park Walkway & Parking Area Paving Project
2. Update on Kitefield Road ROW
3. Board Agenda Process

NEW BUSINESS:
1. Review & Approval of Certificate of Substantial Completion – 18 Millbrook Park Porch Repairs
2. Review & Approval of Management Services Agreement with Gloucester Housing Authority
3. Adoption of Amended Millbrook Park Parking Policy
4. Proposed DHCD Regulations on Selection of Tenant Board Member

DIRECTOR'S REPORT:
1. Vacancies
2. Tenant Accounts Receivables
3. FY 2017 Budget Update
4. Poole's Lane Assault
5. Other Management Issues

ADJOURNMENT

# Town of Rockport

**Notice of Meetings of Town Committees, Commissions, Boards and Departments**
**As Required by M.G.L., Chapter 30A, Section 18-25B**

## Rockport Council on Aging
## Website Committee

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2016 SEP -6 AM 11:59
TOWN CLERK'S OFFICE
ROCKPORT MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | September, 8, 2016 5:30pm |
| **Place:** | Community House |
| **Room:** | Downstairs Conference Room |
| | Diane C. Derow<br>COA Chair |
| | |

## AGENDA

Call meeting to order

## New Business

Website Committee Selection of Chair/other positions

Overview of scope of work

Preliminary timeframe for project implementation

Schedule future meetings

Adjourn Meeting

# Town of Rockport

**Notice of Meetings of Town Committees, Commissions, Boards and Departments**
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## Rockport Council on Aging
## Mission Statement Committee

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2016 SEP -6 AM 11:59
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | September, 8, 2016 6:30pm |
| **Place:** | Community House |
| **Room:** | Downstairs Conference Room |
| | Diane C. Derow<br>COA Chair |
| | |

## AGENDA

Call meeting to order

## New Business

Mission Statement Committee Selection of Chair/other positions

Overview of scope of work

Preliminary timeframe for project implementation

Schedule future meetings

Adjourn Meeting

**TOWN OF ROCKPORT**

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**Name of Committee, Board, Commission or Department**

**FINANCE COMMITTEE**

Town Clerk Use Only

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2016 AUG 31 PM 1:07
TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

| | |
|---|---|
| **Date & Time:** | **Monday, September 12 2016, 6:30PM** |
| **Place:** | **School Auditorium** |
| **Room:** | |
| | **William Wagner** |
| | **Chairperson** |

## AGENDA

1. **Fall Town Meeting Warrant actions, if any**

**TOWN OF ROCKPORT**

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TOWN CLERK'S OFFICE
ROCKPORT, MASSACHUSETTS

**Name of Committee, Board, Commission or Department**

**Economic Development Committee**

| | |
|---|---|
| **Date & Time:** | **Tuesday, September 13, 2016 7:15 PM** |
| **Place:** | **Rockport Public Library** |
| **Room:** | **Trustees Room** |
| | |
| | **Clerk/Board Member** |

Lana Razdan, Chair

## AGENDA

1) **Review of minutes of August 9, 2016**

2) **Discussion of New Business for Upcoming Fiscal Year : Contact List for Businesses, Online Welcome Packages, etc.**

3) **Other Business**

4) **Next Meeting: October 11, 2016**