

TOWN OF ROCKPORT



Notice of Meetings of Town Committees, Commissions, Boards and Departments  
As Required by M.G.L., Chapter 30A, Section 18-25B

Name of Committee, Board, Commission or Department

**Board of Fire Engineers**

Town Clerk Use Only

RECEIVED  
2016 AUG -4 PM 2:30

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>9/14/16 6:30PM</b>
<b>Place:</b>	<b>Central Fire Station 37 Broadway</b>
<b>Room:</b>	<b>Main meeting room</b>
	John Porter
	<b>Clerk/Board Member</b>

Minutes of previous meeting

Old business

New business

Open meeting

Engine 3 update

Bills and communications

This listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes this listing of matters is reasonably anticipated by the Chair, which MAY BE discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law. Individuals who require assistance or special arrangements to participate in this meeting are asked to contact Fire Headquarters at (978)546-6750. We request a 24 hour notice so that the proper arrangements may be made. The BOE limits public comment to three minutes.

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TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>9/28/16 6:30PM</b>
<b>Place:</b>	<b>Central Fire Station 37 Broadway</b>
<b>Room:</b>	<b>Main meeting room</b>
	John Porter
	<b>Clerk/Board Member</b>

Minutes of previous meeting

Captains Meet

Pre Plans

Old business

New business

Open meeting

Engine 3 update

Bills and communications

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**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

PLANNING BOARD

Town Clerk Use Only

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2016 AUG 26 AM 11:37

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>September 1, 2016, 7:30 p.m.</b>
<b>Place:</b>	<b>Rockport Town Hall Annex</b>
<b>Room:</b>	
	 <b>Clerk/Board Member</b>

**AGENDA**

- 1. 7:30 p.m. General Meeting and Discussion**
- 2. 7:35 p.m. – ANR –Tyler & Kris Munroe, 12 Clark Ave., Map 22, Lot 280**
- 3. 8:00 p.m. – Harborlight - 5 Granite St. (Andrew DeFranza) -Discussion**
- 4. Planners Update – Dorothy Williams, Johnson Rd.**
- 5. Helicopter Bylaw Article:**
  - Recap of 08/18/16 Hearing
  - Review of Presentation for Town Meeting
  - Board vote on support by By-Law
- 6. Continuing Business, Liaison Reports, and Other Updates**
  - Liaison Reports
  - Updates from Members
- 7. Planning Board Administration**
  - Approval of Bills
  - Approval of Minutes
- 8. Adjournment**



TOWN OF ROCKPORT  
 Notice of Meetings of Town Committees, Commissions, Boards and Departments  
 As Required by M.G.L., Chapter 30A, Section 18-25B

## HISTORICAL COMMISSION

Town Clerk Use Only

Date & Time:	Thursday, September 1, 2016
Place:	Rockport Public Library
Room:	Trustee's Room
	Paul Woodbury
	Member

### AGENDA

6:30 PM	<p>Review and approve previous minutes:</p> <ul style="list-style-type: none"> <li>• August 4, 2016, To be reviewed</li> <li>• August 25, 2016 To be written and reviewed</li> </ul>
6:35 PM	<p><b>Review New Applications:</b> Determine if new applications can be adjudicated with a Certificate of Non-Applicability or determine date of Public Hearing, ordered by date received:</p> <ol style="list-style-type: none"> <li>1. <b>.17 Highland and 70 Main Street. Applicant:1770 Condo Trust (Sally McLaren).</b> Application is for a new fence between the two properties.</li> </ol>
6:45 PM	<p><b>Review and makes changes</b> to the new town web-site, discuss new page requirements.</p>
7:15 PM	<p><b>Review Submitted Plans for 18 Broadway.</b> Applicant: Historic Meeting House, LLC. Alan Balistelli. Request is for major renovation of building</p>
7:45 PM	<p><b>Other Commission Business:</b></p> <ol style="list-style-type: none"> <li>1. Discuss implications of Rockport Historical Commission, which is subject to the law Chapter 40C, new application, new welcome package, revision to guidelines.</li> </ol>
7:55 PM	<p><b>Jim Ugone:</b> CPC update.</p>
8:00 PM	<p><b>Compliance Issues.</b></p> <ol style="list-style-type: none"> <li>1. <b>59 Main Street.</b> Board discussion of possible resolutions</li> <li>2. <b>5 Cleaves Street.</b> Windows replaced without application. Invited to meeting. Commission was doing individual site visit. Home owner will submit application with proposal for resolution.</li> <li>3. <b>Review and update previous letter for 15 Dock Square (Blue Lobster).</b></li> <li>4. <b>Review and update previous letter for 11 Dock Square (Square Circle).</b></li> <li>5. <b>25 Dock Square.</b> Resolution in progress</li> </ol>

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 2016 AUG 30 AM 8:15  
 TOWN CLERK'S OFFICE  
 ROCKPORT, MASSACHUSETTS



**TOWN OF ROCKPORT**  
**Notice of Meetings of Town Committees, Commissions, Boards and Departments**  
**As Required by M.G.L., Chapter 30A, Section 18-25B**

Name of Committee, Board, Commission or Department

**BOARD OF SELECTMEN**

Town Clerk Use Only

**RECEIVED**

**2016 AUG 31 PM 3:09**

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Tuesday, September 6, 2016 @ 6:00 pm</b>
<b>Place:</b>	<b>Town Hall</b>
<b>Room:</b>	<b>Conference Room A</b>
	<b>Debbie Powers, Office Manager</b>
	<b>Clerk/Board Member</b>

**Meeting Agenda**

- 6:00            A. Meeting Called to Order
- B. Executive Session – MGL Ch. 30A §21(a)3 Strategy Relative to Collective Bargaining (AFSCME Supervisors, AFSCME General Unit, MCoP Local 154, and MCoP Local 154A). Votes may be taken.
- 7:00 (estimate) C. Pledge of Allegiance and Moment of Silence
- D. Public Comment Period
- E. Approval of Minutes of August 23, 2016
- F. Selectmen Updates and Liaison Reports
- G. Town Administrator's Report
- 7:30 (estimate) H. Action List
1. Appointment of Sandra Baker as a Rockport Constable
2. Sandy Bay Yacht Club License Approval
3. Farmers Market Free Parking during Market Hours
4. Flag Drop Off Box Approval and Placement
5. Winter Parking Ban Task Force Recommendations
6. Use of up to 5 Resident Parking Spaces on T-Wharf
7. Permission for use of T-Wharf for 9/11 Memorial Service
- 8:00 (estimate) I. Selectmen Briefing
1. Rockport Public Schools – "Rockport Schools Give Back" Event Downtown in April, 2017
- 8:20 (estimate) J. Discussion Items
1. FTM Run Through with Moderator & Finance Committee
2. Signs that include "Bar" and "Tavern" as they relate to the Alcohol Regulations on Advertising
- K. Other Business/Announcements
- 8:50 (estimate) L. Meeting Adjourns

PLEASE POST – NOTICE OF PUBLIC MEETING  
Essex North Shore Agricultural and Technical School District Finance Subcommittee

562 Maple Street  
Hathorne, Massachusetts 01937 Smith Hall Conference Room  
Wednesday, September 7, 2016

5:30 p.m.

Agenda

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2016 SEP -1 PM 1:30

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

1. *Call to Order*
2. *Approval of Meeting Minutes*  
The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of Wednesday, June 1, 2016.
3. *Financial Statements*  
Administrative Recommendation: To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved, the statements will be placed on file for audit.
4. *Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments*
5. *Fiscal Year 2016 End of the Year Closing*  
Administrative Recommendation:
  - Close anticipated receipts of \$2,248,088.66 and appropriation budget of \$1,518,641.34 to unreserved fund balance account #1-3151.
  - Reverse \$1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
  - Reserve \$273,996.85 to account 1-3106, reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2016 from unreserved fund balance account #1-3151.
  - Transfer \$39,587.84 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.
6. *Acceptance of Donations*  
Administrative Recommendation:
  - a. To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
  - b. To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the Automotive Technology program.
  - c. To accept the donation of a 1998 Volkswagon Passat from Mr. Derik F. Smid of Burlington to the Automotive Technology program.
  - d. To accept the donation of a 1993 Chevrolet Camero from Mr. Derek S. Delaney of Peabody to the Automotive Technology program.
7. *Outside Projects*  
Administrative Recommendation:
  - a. The administration recommends approval for an Application for Building Project for Habitat for Humanity North Shore for construction of a two (2) bedroom home in Hamilton, Massachusetts with an estimated cost of \$130,000.
  - b. The administration recommends approval for an Application for Building Project to provide vegetative screening on the softball field at Lynnfield High School, Lynnfield, Massachusetts with an estimated cost of \$5,000 to \$10,000.
8. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*
9. *Adjourn*



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TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

ROCKPORT PUBLIC SCHOOLS

Robert Liebow, Superintendent  
ROCKPORT COMMUNITY EDUCATION CENTER

(978) 546-1200 FAX (978) 546-1205  
24 JERDEN'S LANE, ROCKPORT, MA 01966

PLEASE POST

PLEASE POST

## THE ROCKPORT SCHOOL COMMITTEE

will be convening at:

**Middle/High School Library**

Rockport Public Schools

Wednesday  
September 7, 2016  
7:00 p.m.

ROCKPORT SCHOOL COMMITTEE MEETING  
Middle/High School Library  
26 Jerden's Lane, Rockport, MA 01966  
Wednesday, September 7, 2016 @ 7:00 p.m.

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2016 SEP -1 AM 11:04

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

AGENDA

- I. Opening of Regular Meeting
  - A. Approval of regular minutes from June 8, 2016
  - B. Personnel Actions
  
- II. Community Participation
  - A. Student Advisory Committee Representative
  - B. Public Participation
  
- III. Discussion and Recommended Action
  - A. EL Handbook
  - B. Lunch Price Increase
  - C. 3 Yr. Strategic Plan Review
  - D. Opening of School Report
  - E. Superintendent's Goals
  - F. Policy Review/Proposals
  - G. RTA MOA's
  
- IV. Information and Proposals
  - A. School Council update
  - B. Donations
  - C. Updates
    - Sub-committee reports
  - D. Other Business
  
- V. Correspondence
  
- VI. Future Agenda Items
  - A. Superintendent's Report and Fund/Flow (9/21)
  - B. School Committee Goals (9/21)
  
- VII. Calendar:
  - A. September 21, 2016, Regular Meeting
  - B. October 5, 2016, Regular Meeting
  
- VIII. Executive Session

*The items listed which may be discussed at the meeting are those reasonably anticipated by the Chair. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*



TOWN OF ROCKPORT

Notice of Meetings of Town Committees, Commissions, Boards and Departments  
As Required by M.G.L., Chapter 39, Section 23A

Name of Committee, Board, Commission or Department  
Rockport Housing Authority

Town Clerk Use Only

RECEIVED  
2016 SEP - 1 AM 9:20  
TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

DATE & TIME: Thursday, September 8, 2016 6 PM

PLACE: RHA Office, 13 Millbrook Park, Rockport, MA.

ROOM: Community Room

David S Houlden  
Clerk/Board Member

AGENDA

ROCKPORT HOUSING AUTHORITY  
Board Meeting – September 8, 2016 6 PM

CALL TO ORDER

ROLL CALL: Bethany Brosnan, Kaye Hapshe, Paula Murphy, Jonathan Ring,  
Matthew Wigton and David Houlden ex-officio

TENANT PARTICIPATION:

APPROVAL OF MINUTES: August 11, 2016 – Regular Meeting

TREASURER'S REPORT: August 2016

REPORT FROM CPC

OLD BUSINESS: 1. Update on Millbrook Park Walkway & Parking Area Paving Project  
2. Update on Kitefield Road ROW  
3. Board Agenda Process

NEW BUSINESS: 1. Review & Approval of Certificate of Substantial Completion –  
18 Millbrook Park Porch Repairs  
2. Review & Approval of Management Services Agreement with  
Gloucester Housing Authority  
3. Adoption of Amended Millbrook Park Parking Policy  
4. Proposed DHCD Regulations on Selection of Tenant Board Member

DIRECTOR'S REPORT: 1. Vacancies  
2. Tenant Accounts Receivables  
3. FY 2017 Budget Update  
4. Poole's Lane Assault  
5. Other Management Issues

ADJOURNMENT

TOWN OF ROCKPORT



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**FINANCE COMMITTEE**

Town Clerk Use Only

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2016 AUG 31 PM 1:07

TOWN CLERK'S OFFICE  
ROCKPORT, MASSACHUSETTS

<b>Date &amp; Time:</b>	<b>Monday, September 12 2016, 6:30PM</b>
<b>Place:</b>	<b>School Auditorium</b>
<b>Room:</b>	
	<b>William Wagner</b>
	<b>Chairperson</b>

**AGENDA**

- 1. Fall Town Meeting Warrant actions, if any**